GST Road, Chinnakolambakkam, Madhuranthagam, Tamilnadu -603308

Ph.no: 044-27598484/27565195; Fax: 044-27565170; E-mail:kims.medical@yahoo.com; Website: www.kveg.in/

#### **2.6.4: Proceedings of parent teacher Meetings**

Karpaga Vinayaga Institute of Medical Sciences and Research Centre (KIMS & RC) conducts parent teacher meetings as per the schedule in academic calendar. For the continuous improvement and growth, feedback is an essential component. KIMS & RC collects feedback from various stakeholders including parents during parent teacher meetings.

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### **Organising committee:**

### 1. Principal - Chairperson)

2. Vice-Principal: Dr K Duraipandian, Professor, Anatomy

#### 2. Members:

- Dr. B Jaya, Professor, Physiology (co-ordinators 1<sup>st</sup> MBBS)
- Dr. Visuvasa, Assistant Professor, Microbiology (Co-ordinator 2<sup>nd</sup> MBBS)
- Dr. P. A. Archanalakshmi, Professor, Community Medicine (Co-ordinator 3<sup>rd</sup> MBBS -part I)
- Dr. Sumithra Devi, Assistant Professor, Psychiatry (Co-ordinator 3<sup>rd</sup> MBBS -part II)
- Dr. D Thirunaaukarasu (Boys hostel Rector)
- Dr. Dharmishtha (Girl's hostel Rector)



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### IA schedule

		Anatomy	Physiology	Biochemistry
Commencement from Dec 2022 Late Admission 2021-2022	I <sup>st</sup> Year	18/02/2023 18/03/2023 01/04/2023 06/05/2023 27/05/2023	25/02/2023 25/03/2023 22/04/2023 13/05/2023 03/06/2023	04/03/2023 15/04/2023 29/04/2023 20/05/2023 10/06/2023
Batch		17/06/2023 08/07/2023 29/07/2023	24/06/2023 15/07/2023	01/07/2023 22/07/2023

C		Pathology	Pharmacology	Microbiology	Forensic Medicine
Commencement of 2 <sup>nd</sup> Year from 13/03/2023 2020-2021 Batch		20/05/2023 24/06/2023 15/07/2023 05/08/2023 26/08/2023	13/05/2023 17/06/2023 08/07/2023 29/07/2023 19/08/2023	04/06/2023 01/07/2023 22/07/2023 12/08/2023	06/05/2023 10/06/2023
				02/09/2023	

Commonoomont		ENT	Ophthal	Community Medicine	Forensic Medicine
Commencement from 27/03/2023 2019-2020 Batch	III <sup>rd</sup> Year	08/04/2023 06/05/2023 03/06/2023 01/07/2023	01/04/2023 29/04/2023 27/05/2023 24/06/2023	15/04/2023 13/05/2023 10/06/2023 08/07/2023 22/07/2023 29/07/2023	22/04/2023 20/05/2023 17/06/2023 15/07/2023

		General Medicine	General Surgery	OBGY	Ortho	Paediatrics
Commencement from 13/03/2023 2018-19	IV <sup>th</sup> Year	18/03/2023 01/04/2023 27/05/2023 24/06/2023	25/03/2023 08/04/2023 10/06/2023 01/07/2023	22/04/2023 13/05/2023 03/06/2023	29/04/2023 08/07/2023 05/08/2023	20/05/2023 17/06/2023



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### PTM Schedule after IA

2018-19 batch: 21.01.2023 2019-20 batch: 26.12.2022, 24.06.2023 2020-21 batch: 26.12.2022, 24.06.2023 2021-22 batch: 19.12.2022, 24.06.2023 2022-23: 29.04.2023

### **Reports of Parent Teacher Meetings:**

In parent teacher meeting, we raise students concern and simultaneously feedback of the parent is taken about the institutional facilities.

Institution has conducted 08 Parent Teacher Meetings in the year 2022-23. About 80% parents had responded and attended the PTM.

All the parent teacher meetings were conducted in the respective lecture halls. The time schedule for Meeting was from 9.30 am -3.30 pm. The parents met the HOD's of respective department. Students' academic performance, behaviour, and attendance is discussed in parent teacher meeting.

Parents who stay abroad or long distance, attended online PTM during the next day of parent teacher meeting. Parents who could not make out due to their busy schedule or their planned commitments are allowed to visit within a week period from the date of parent teacher meeting as per their convenience.

Parents were asked to provide the feedback on Infrastructure and general facilities. Some of the feedback mentioned below:

- 1. To have PG coaching training
- 2. Internal roads quality improvement
- 3. Quantity of food in mess, sometime shortage
- 4. To make available hot water during rainy and winter season for drinking

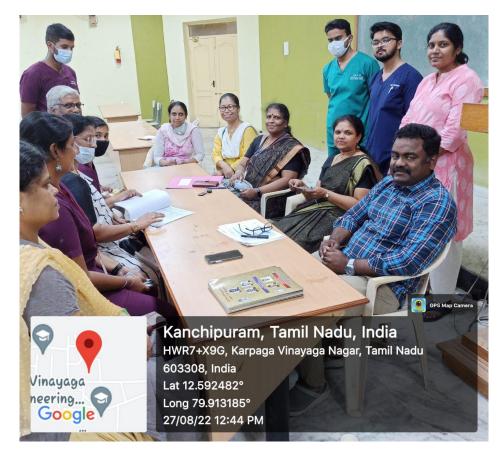


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### **Follow up Action:**

- 1. During every parent teacher meeting an undertaking is taken from the parents whose wards are not fulfilling the IA/ attendance percentage as per the statutory norms.
- 2. Institute is planning to start hybrid PG NEXT training for first year on Saturdays and Sundays.
- 3. Pavement roads made.
- 4. Meeting was held with head chef and he ensured that food shortage will be taken care off.
- 5. Provision for hot water made.



### Photo gallery

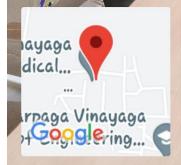


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## Kanchipuram, Tamil Nadu, India

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Principal Karpaga Vinayaga Institute of Medical Sciences G.S.T. Road, Chinna Kolambakkam, Palayanoor Post, Maduranthagam - 603 308