



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES AND RESEARCH CENTRE

Road, Chinnakolambakkam, Madhuranthagam, Tamilnadu -603308
Ph.no: 044-27598484/27565195; Fax: 044-27565170; E-mail: kims.medical@yahoo.com; Website: www.kims.ac.in

KIMS/BI/CC-02/2020 COLLEGE CURRICULUM COMMITTEE -Reconstituted
11.02.2020

S.No	Name	Designation & Department	Revised Basic Course Workshop with Date	AETCOM with Date	CISP with Date
1	Dr Sufala Vishwasrao	Principal & Professor Department of Anaesthesia	18.10.2016 to 21.10.2016 (CMC VELLORE)	21.10.2016 (CMC VELLORE)	26.02.2019 to 28.02.2019 (CMC VELLORE)
2	Dr Sujatha S	MEU CO-ORDINATOR Professor Department of General Medicine	01.09.2015 to 04.09.2015 SRMC, CHENNAI	04.09.2015	25.02.2020 & 26.02.2020 (CMC VELLORE)
3	Dr Navin Rajaratnam	Professor Department of Physiology	01.09.2015 to 04.09.2015 (SRMC, CHENNAI)	04.09.2015	26.02.2019 to 28.02.2019 (CMC VELLORE)
4	Dr M Ramula	Professor Department of General Surgery	18.10.2016 to 21.10.2016 (CMC VELLORE)	21.10.2016 (CMC VELLORE)	26.02.2019 to 28.02.2019 (CMC VELLORE)
5	Dr Roseline Fathima William	Professor Department of Community Medicine	22.09.2015 to 25.09.2015 (CMC VELLORE)	25.09.2015 (CMC VELLORE)	26.02.2019 to 28.02.2019 (CMC VELLORE)
6	Dr Usha S	Professor Department of Pharmacology	will be doing in April 2020	Jun-11 (CMC VELLORE)	Yet to do
7	Dr K Balan	Associate Professor Department of Microbiology	25.07.2017 to 28.07.2017 (CMC VELLORE)	28.07.2017 (CMC VELLORE)	Yet to do
8	Apoorva Sakshi (Reg No : 521720509)	Student Representative 2017 Batch	Not applicable	Not applicable	Not applicable
9	T Karthigeyan (Reg No :521720541)	Student Representative 2017 Batch	Not applicable	Not applicable	Not applicable

Copy submitted to Managing Director

Copy to : Medical Superintendent, Medical Director, Concerned Members



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KIMS/01/CC-02/2020

CURRICULUM COMMITTEE

11.02.2020

MINUTES OF MEETING HELD ON 11.02.2020

- Meeting began with welcome note by Principal.
- All Curriculum Committee members attended the meeting held on 11.02.2020.
- Principal introduced the new member Dr Usha S, Professor and Head Department of Pharmacology.
- Dr Usha S conveyed her whole hearted support and involvement for the same.
- Dr Sujatha S (Professor General Medicine and MEU Coordinator) suggested Dr Usha S has to undergo the CISP training at CMC Vellore. She also assured to communicate with CMC Vellore about the same.
- Few updates were given by the Curriculum Committee about the CBME work of Phase II
- Meeting ended with vote of thanks.

S.No	Name	Designation & Department	Signature
1	Dr Sufala Vishwasrao	Principal & Professor Department of Anaesthesia	
2	Dr Sujatha S	MEU CO-ORDINATOR Professor Department of General Medicine	
3	Dr Navin Rajaratnam	Professor Department of Physiology	
4	Dr M Ramula	Professor Department of General Surgery	
5	Dr Roseline Fathima William	Professor Department of Community Medicine	
6	Dr Usha S	Professor Department of Pharmacology	

Principal
Karpaga Vinayaga Institute
Medical Sciences

11.02.2020
Road, Chinnakolambakkam, Madhuranthagam - 603308



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8	Apoorva Sakshi (Reg No : 521720509)	Student Representative 2017 Batch	<i>Apoorva Sakshi</i>
9	T Karthigeyan (Reg No :521720541)	Student Representative 2017 Batch	<i>T Karthigeyan</i>

Sridhar
PRINCIPAL 11-02-2020

Submitted to : Managing Director

circulated : Medical Superintendent

Medical Director

To all the concerned members

Principal
Karpaga Vinayaga Institute of
Medical Sciences
G.S.T. Road, Chenna Kolamba
Palayankottai
Madhuranthagam - 603 308

Lined area for additional text or signatures.



KIMS/08/CC-05/2020

Date: 28.05.2020

Minutes of Meeting held on 28.05.2020

Meeting started at 11 am on G Meet link: <https://meet.google.com/ypk-exxa-vxm> & otherwise, to join by phone, dial + 1 503-882-0329 and enter the pin: 432 345 850#

Welcome note was given by the Principal

Points discussed

1. All the 2nd year faculties were requested to speed up the CBME work.
2. CBME Time table for 2019 MBBS batch was to be prepared (hours to hour & day to day).
3. A holiday list was shared to inculcate in the time table between October 2020 to August 2021. The 2019 batch expected to appear university exams in the month of September 2021 for phase II MBBS.
4. Dr. Navin Rajaratnam (Professor of Physiology & Curriculum Committee member) assured to extend his help & support in the completion of time table
5. Dr. Ramula M (Professor & HOD of Surgery & Curriculum Committee member) extended her support for the vertical integration.
6. Dr. Roseline Fatima William (Professor & HOD of Community Medicine & Curriculum Committee member) suggested about number of hours to be maintained of adding competencies of Community Medicine in the Phase II Time table.
7. Faculties suggested to start the work in excel sheet which will be easy to share and proceed for the vertical & Horizontal integration
8. -It was discussed to follow the competencies laid down by MCI & also to follow integration & alignment then & there requested as per the CBME Volume 1.
9. Meeting ended with vote of thanks.

S. S. Srinivasan
PRINCIPAL

PTO

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Dr. Roseline Fatima William



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KIMS/CC/CIR/008/07-2020

17.07.2020

CIRCULAR

All the curriculum committee members are requested to attend the meeting to be held on 20.07.2020 at 11.00 am in the College MEU hall.

Agenda :

1. Updates on the online CISP II attended by Curriculum Committee team members (2 members) in the affiliated Nodal centre .
2. Conduct of CISP II in the Institution.
3. CBME- phase II time-table

Note : Meeting will be conducted with all the precautionary measures of Covid -19 (Social distancing, mandatory use of face mask, availability of hand sanitizer)

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Subhramanyam
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17.07.2020

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1	Dr Sufala Vishwasrao	Principal & Professor Department of Anaesthesia	<i>Sufala Vishwasrao</i>
2	Dr Navin Rajaratnam	Professor Department of Physiology	<i>Navin Rajaratnam</i>
3	Dr M Ramula	Professor Department of General Surgery	<i>M Ramula</i>
4	Dr Roseline Fathima William	Professor Department of Community Medicine	<i>Roseline Fathima William</i>
5	Dr Sujatha S	MEU CO-ORDINATOR Professor Department of General Medicine	<i>Sujatha S</i>
6	Dr K Balan	Associate Professor Department of Microbiology	<i>K Balan</i>

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Sufala Vishwasrao
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(Tk.),

KIMS/09/CC-07/2020

Date: 20.07.2020

Minutes of Meeting held on 20.07.2020

Welcome note was given by the Principal

Points discussed

1. As per the mail received from CMC Vellore (designated Nodal centre for the Institution) dated 02.07.2020, Dr Sujatha S & Dr K Balan (Associate Professor Department of Microbiology) attended the online CISP II conducted by CMC Vellore, as Dr K Balan, had already attended the RBCW workshop conducted by CMC Vellore. Dr K Balan is included in the Curriculum committee in place of Dr S Usha (Professor Department of Pharmacology)
2. Conduct of CISP II by MEU was discussed & the resource faculties were sensitized about the same.
3. Meeting ended with vote of thanks.

Dr. Roseline William,

Dr. M. RAMULA

Dr. K. BALAN

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KIMS/CC/CIR/009/09-2020

18.09.2020

CIRCULAR

All the curriculum committee members are requested to attend the meeting to be held on 21.09.2020 at 11.00 am in College MEU hall.

Agenda :

1. Updates of the recent CISP II conducted in the Institution.
2. To continue with the work of CBME Time-table for next year (Phase II MBBS)

Note : Meeting will be conducted with all the precautionary measures of Covid -19 (Social distancing, mandatory use of face mask, availability of hand sanitizer)

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Aishwaryaa
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18.09.2020

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1	Dr Sufala Vishwasrao	Principal & Professor Department of Anaesthesia	
2	Dr Navin Rajaratnam	Professor Department of Physiology	
3	Dr M Ramula	Professor Department of General Surgery	
4	Dr Roseline Fathima William	Professor Department of Community Medicine	
5	Dr Sujatha S	MEU CO-ORDINATOR Professor Department of General Medicine	
6	Dr K Balan	Professor Department of Microbiology	

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KIMS/10/CC-09/2020

Date: 21.09.2020

Minutes of Meeting held on 21.09.2020

Welcome note was given by the Principal

1. Meeting was conducted with all the precautionary measures for Covid-19 .
2. It was discussed about the successful conduct of offline CISP II for all the 29 participants & online arrangements made for the observer from the Nodal centre, Dr. Dhayakani Selvakumar on 27.08.2020 & 28.08 .2020
3. Due to Covid -19 pandemic issues the 1st CBME 2019 batch , University exams were pending , it was suggested to continue online integrated classes.
4. Phase II timetable preparation was suggested to be continued with alignment & integration topics, dates will be announced later, as the 2019 batch has to complete the university exams and enter 2nd year/ Phase II.
5. Meeting ended with vote of thanks.

Seishavanar
PRINCIPAL

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Dr. Roseline William

Dr. K. BALAN

Dr. R. Nair

Dr. M. Ramula

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K
KIMS/CC/CIR/010/12-2020

18.12.2020

CIRCULAR

All the curriculum committee members are requested to attend the meeting to be held on 22.12.2020 at 11.00 am in College MEU hall.

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1.
2.
Agenda :

1. CBME -updates for phase I Time table
2. To continue with the work of CBME Time-table for next year (Phase II MBBS)

3.
4.
Note : Meeting will be conducted with all the precautionary measures of Covid -19 (Social distancing, mandatory use of face mask, availability of hand sanitizer)

5.
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18.12.2020

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1	Dr Sufala Vishwasrao	Principal & Professor Department of Anaesthesia	
2	Dr Navin Rajaratnam	Professor Department of Physiology	
3	Dr M Ramula	Professor Department of General Surgery	
4	Dr Roseline Fathima William	Professor Department of Community Medicine	
5	Dr Sujatha S	MEU CO-ORDINATOR Professor Department of General Medicine	
6	Dr K Balan	Professor Department of Microbiology	

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KIMS/10/CC-12/2020

Date: 22.12.2020

Minutes of Meeting held on 22.12.2020

Welcome note was given by the Principal

1. Meeting was conducted with all the precautionary measures for Covid-19 .
2. CBME Batch yet to complete the University exams , which is postponed due to covid-19 issues. Phase II timetable in progress. Phase I to be followed for 2020 batch as per the instructions received from NMC/ Nodal centre about making arrangements for the foundation course.
3. Meeting ended with vote of thanks.

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S. S. Sathya
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Dr S. Sathya
Dr. Roseline William.

DR. M. RAMULU

Dr. R. BALAN
Dr. R. Nair
Dr. Sufale Vishwanath

S. S. Sathya
Roseline

M. Ramulu

R. Balan
R. Nair
Sufale Vishwanath