



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	Dr. Navin Rajaratnam			Date of Joining	27-05-2016
ID NO.		Department:	Physiology	Designation	Professor
Qualification	MD - Phy	Present salary Rs		Date of Last appraisal	09-07-21
Previous EXP: (Yrs)					

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good <input checked="" type="checkbox"/>	Average	Poor
A	With HOD/Immediate Supervisor					

B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Coming to college regularly without leave, which we are expecting from him

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Cood at work.

Name: Dr. S. VANDIVEL.

Date: 15/7/21

Destination: Professor A to D

Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----C

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308

Standard Appraisal Format of the Institution

Dr. B. Jaya

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	Dr. B. Jaya			Date of Joining	22-10-2018
ID NO.		Department:	Physiology	Designation	Associate-Prof
Qualification	MD-Physio	Present salary Rs		Date of Last appraisal	09-07-21
Previous EXP: (Yrs)					

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good <input checked="" type="checkbox"/>	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

*Should concentrate on publications & research*

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

*Good at work.*

Name: *Dr. S. VADIVEL*

Date: *15/7/21*

Destination: *Prof & ITO*

Signature: *Madh*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade: *C*

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E) ] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*S. S. Suresh*  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	Dr. S. Sumithra		Date of Joining	21-06-2015
ID NO.		Department: Physiology	Designation	Associate Prof
Qualification	MD-Physio	Present salary Rs	Date of Last appraisal	09-07-21
Previous EXP: (Yrs)				

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

To concentrate on research work & publications

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Good at work.

Name: Dr. S. MOIVEL.

Date: 15/7/21

Destination: Prof & ITO

Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:---C---

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**  
**PRINCIPAL**

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

*Mrs. Lalithamma*

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	<i>Mrs. Lalithamma</i>			Date of Joining	<i>09-12-2009</i>
ID NO.		Department:	<i>Physiology</i>	Designation	<i>Asst. Prof</i>
Qualification	<i>Msc.</i>	Present salary Rs		Date of Last appraisal	<i>09-07-21</i>
Previous EXP: (Yrs)					

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

To complete her Ph.D on time.

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Good at work.

Name: Dr S. VADIVEL

Date: 15/7/21

Destination: Prof. Jitod

Signature: Vading

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. Kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: -----/60

Grade: C

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**  
PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	Mrs. Uma maheshwari		Date of Joining
ID NO.		Department: Physiology	Designation
Qualification	MSC	Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)			

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input checked="" type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Enrolled for Ph.D, Required to finish on time

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Good at work

Name: Dr. S. VADIVEL

Date: 15/7/21

Destination: Prof. A. HOD.

Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade: C

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.

Physiology (5)





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Aruna

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	DR-ARUNA SHANMUGANATHAN		Date of Joining	22.02.2021
ID NO.	KIMS T 257	Department:	PULMONARY	Designation
Qualification	MD DNB	Present salary Rs	MEDICINE	Date of Last appraisal
Previous EXP: (Yrs)				09-07-21

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		✓			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Research Publications to be continued.

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *[Signature]*

Date: 17/7/2021

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

*[Blank box for appraiser's final comments]*

Name: 19.7.21. Dr. A. CHITRAKUMAR

Date:

Destination:

Signature: *[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

*[Blank box for appreciation/disciplinary issues]*

Total rating score: B/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY  
PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Santha

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	Dr. Santhapalan		Date of Joining	25.2.2019.
ID NO.		Department: Microbiology	Designation	Professor.
Qualification	M.D. D.O.	Present salary Rs	Date of Last appraisal	09.07.21
Previous EXP: (Yrs)		Rs - 1,27,500/-		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input checked="" type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor					

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature: 

Date: 12.7.21

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Name: DR. R. SUBRAMANIAM BHARATHIYAR

Date: 12.7.2021

Destination: PROF. & HEAD

Signature: 

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

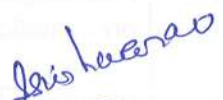
Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 55/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

  
**AUTHORISED SIGNATORY**  
 Karpaga Vinayaga Institute of Medical Science &  
 Research Centre  
 G.S.T. Road, Chinnakolambakkam,  
 Palayanoor Post, Maduranthagam Taluk,  
 Chengalpattu - 603 308.





## KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES &amp; RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	Dr. P. MANOHAR		Date of Joining	7-12-2011
ID NO.		Department: Anaesthesia	Designation	PROFESSOR
Qualification	MD ANAESTH	Present salary Rs	Date of Last appraisal	09-07-21
Previous EXP: (Yrs)	9 YEARS	1.25, 000/-		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input checked="" type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Research work & Publications / Funded projects

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date: 06.7.21

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

EXCELLENT

Name:

Date:

Destination:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: B /60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayancor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308  
Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	Dr. R. Prabhakar		Date of Joining
ID NO.		Department: Anaesthesiology	Designation
Qualification	MP Anaesthesiology	Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)	6 months	Rs. 95,000/-	09-07-21

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input checked="" type="checkbox"/>
11	Relationship	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

*Research & Publications*

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *R. Prashanth*

Date: *10/7/21*

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

*Asset to Institution*

Name: *Dr. Subramaniya Bharathiyar*

Date: *10/7/21*

Destination: *HOD*

Signature: *[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: *A* /60

Grade: *A*

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





## KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES &amp; RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	Dr. C. Santhanalakshmi		Date of Joining
ID NO.	73	Department:	ObG
Qualification	MD(OG)	Present salary Rs	Designation
Previous EXP: (Yrs)	24 yrs.	1, 40,000	Date of Last appraisal
			09-07-21

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input checked="" type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding <input checked="" type="checkbox"/>	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

- onl -

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

*Amal Kodi*  
13/12/21

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Senior Consultant, good in her activities, over all helpful in all dept.

Name: S. N. S. Amal Kodi

Date:

13/12/21

Destination:

Signature:

Post + HOD of Cyn

*[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. Kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: /60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
**AUTHORISED SIGNATORY**  
PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





## KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES &amp; RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	Dr. V. Aruna Devi		Date of Joining
ID NO.	76	Department: obg.	Designation
Qualification	MD (OG)	Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)	11 years.	1,20,000	09-07-21

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input checked="" type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

In charge of NARC and the Dept activities are performed in cooperation.

Name:

Date:

Destination: HOD Oxygen

Signature: *hhr*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: ☒ /60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*Pushan Rao*  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	DR. THIRUNAVUKARASU			Date of Joining	03.12.2014
ID NO.	KIMST 127	Department:	COM.MED	Designation	Professor
Qualification	M.D. (com.med)	Present salary Rs			
Previous EXP: (Yrs)	15 yrs.	1,38,000/2	Date of Last appraisal	09-07-21	

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

*To improve in research activities -*

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date: 13/07/21

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

*Teaching and learning activities are good, well behaved and maintain discipline*

Name:

Destination:

Date:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 55/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**  
**PRINCIPAL**

Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





Dr. Archana

KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	DR. P.A. ARCHANA LAKSHMI		Date of Joining	10.05.2011	
ID NO.	KIM3T128	Department:	Com.med	Designation	Professor
Qualification	M.B.B.S. M.D.	Present salary Rs	Date of Last appraisal		
Previous EXP: (Yrs)	11 Years	1,30,000	09-07-21		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

To show involvement in department activities.  
Take initiatives and work as a team - NEU trainings

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date: 13.07.21

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

good and efficient candidate who should be encouraged & motivated to work as a team.

Name:

Destination:

Date:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: ---/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Geetha M.

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	Dr. GEETHA M.		Date of Joining
ID NO.	KIMST 129	Department: Community Medicine	Designation
Qualification	M.D. Com-med	Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)	9 yrs.	1,10,000/-	09-07-21

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		✓			

National- 3.

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Potential candidate to be trained for Research activities + medical education. To undergo NEU trainings.

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

13/07/21

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Very good and well behaved faculty.  
Initiation + involvement is excellent.

Name:

Date:

Destination:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade: A

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





DR. PRASAN NORMAN

KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	DR. PRASAN NORMAN			Date of Joining	01/07/2015
ID NO.	KIMST 132	Department:	Community Medicine	Designation	Associate Professor
Qualification	M.D. Com. med	Present salary Rs	Date of Last appraisal		
Previous EXP: (Yrs)	6 yrs.	90,000 / 2	09-07-21		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

To do more research activities. To handle students  
To show more involvement in dept. activities - To do  
MEU trainings.

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *Praveen*

Date: 13/07/21

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Good, ~~discomfiter~~ - given work is done  
Efficient and when motivated / encouraged to do  
it will be done

Name:

Destination:

Date:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 58 /60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*Seetharamo*  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Ramya M.R.

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	DR. RAMYA M.R.		Date of Joining
ID NO.	KIMST 161	Department: Com. med.	Designation
Qualification	M.B.B.S. MD.(CM)	Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)	2 yrs. 11 months	80,000/2	09-07-21

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

\* National - 1

International - 2

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

To take initiatives - To introduce innovative T-L methods - To be more interactive - To do medical education training.

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date: 13.07.21

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

good & reliable.  
If given a work, it is done well. Appreciable.

Name:

Destination:

Date:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 55/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**

**PRINCIPAL**

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Madanagopal

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	DR. R. MADANA GOPAL		Date of Joining	07-12-2017
ID NO.		Department: ENT	Designation	PROFESSOR
Qualification	M.S.D.L.O.	Present salary Rs	Date of Last appraisal	09-07-21
Previous EXP: (Yrs)		1,30,000		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good <input checked="" type="checkbox"/>	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				







# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. May M

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	DR. M. AJAY.		Date of Joining	01.07.2016
ID NO.		Department: ENT	Designation	ASSISTANT PROF
Qualification	M.S. ENT	Present salary Rs	Date of Last appraisal	09-07.21
Previous EXP: (Yrs)		Rs. 90,000 /-		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input checked="" type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding <input checked="" type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
A	With HOD/Immediate Supervisor					







# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Selvaraj

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	DR. R. SELVARAJ			Date of Joining	21-5-2018
ID NO.		Department:	Ortho	Designation	Prof 2 HOD
Qualification	MS	Present salary Rs		Date of Last appraisal	09-07-21
Previous EXP: (Yrs)					

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input checked="" type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor					

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *A. Saway*

Date: 09/07/21.

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Name:

Destination:

Date:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: -----/60

Grade: *A*

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*S. S. S. S. S.*  
AUTHORISED SIGNATORY

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayancor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





## KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES &amp; RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	DR. K. NAGAPPAN		Date of Joining	02-06-2010
ID NO.		Department: ortho	Designation	Prof
Qualification	MS	Present salary Rs	Date of Last appraisal	09-07-11
Previous EXP: (Yrs)				

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding <input checked="" type="checkbox"/>	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

09/07/21

#### CAREER ADVANCEMENT

Can be considered for increment ☒ YES

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

VERY KNOWLEDGABLE . CORDIAL . VERY EFFICIENT

Name: DR. R. SELVARAJ

Date: 09/07/21

Destination: PROF 21407

Signature: R. Selvaraj

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade: A

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**

**PRINCIPAL**

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,

Palayanoor Post, Maduranthi Taluk,

Chengalpattu - 603 306.





## KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES &amp; RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	DR. R. ANNAMALAI		Date of Joining
ID NO.		Department: Ortho	Designation
Qualification	MS-Ortho	Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)			09-07-21

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment YES

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

HIGHLY EFFICIENT . MOST CORDIAL.

Name: DR. R. SELVARAJ

Date: 09/07/21

Destination: DR OF 21500

Signature: R. Selvaraj

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade: A

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

Jaishree  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





## KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES &amp; RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	DR. CH. JAGAN BABU		Date of Joining
ID NO.		Department: Ortho	Designation
Qualification	MS	Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)			09-07-21

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input checked="" type="checkbox"/>	(nil) <input checked="" type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *C. Jagannathan*

Date: *09/07/2021*

#### CAREER ADVANCEMENT

Can be considered for increment *YES*

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

*VERY RELIABLE. VERY CONSISTENT AND EFFICIENT.*

Name: *DR. R. SALVARAJ*

Date: *09/07/21*

Destination: *PROF & IHD*

Signature: *H. Sanyal*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: *55* /60

Grade: *B*

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*Srinivasan*  
**AUTHORISED SIGNATORY**

**PRINCIPAL**

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 303.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	DR. R. KULO THUNGAN		Date of Joining	2.9.15
ID NO.		Department: MEDICINE	Designation	PROF
Qualification	M.D (GM)	Present salary Rs	Date of Last appraisal	09-07-20
Previous EXP: (Yrs)	28 yrs.	Rs 149000.00		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input checked="" type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Research

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

9/7/21.

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Name:

Date:

Destination:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----C

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**

PRINCIPAL.  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	DR. N. MANOHAR		Date of Joining	11/4/5/2018
ID NO.		Department: CARDIOLOGY	Designation	Assoc. Prof
Qualification	M.D. DM	Present salary Rs	Date of Last appraisal	09-07-20
Previous EXP: (Yrs)	30 Yrs.	Rs 125000 / =		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

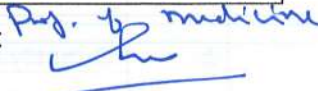
#### APPRAISER'S FINAL COMMENTS

To Publish Research Papers.

Name: Dr. R. Karlothungan

Date: 9/12/21.

Destination: Dept. of medicine

Signature: 

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 50/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

  
AUTHORISED SIGNATORY

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpatu - 603 303.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Amar

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	GOLI. AMAR NAGESH KUMAR			Date of Joining	07.09.2018
ID NO.	KIMST166	Department:	Biochemistry	Designation	Asst. Professor
Qualification	PhD	Present salary Rs	47,500/-		
Previous EXP: (Yrs)	3 years		Date of Last appraisal	09-07-20	

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Name:

Dr. V. Santhosh

Date:

12/07/2021

Destination:

Prof + WOD

Signature:

Santhosh

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E) ] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**

**PRINCIPAL**

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayancor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Prathap

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	Dr. B. PRATHAP			Date of Joining	8/6/2012
ID NO.		Department:	PHARMACOLOGY	Designation	PROFESSOR
Qualification	MBBS, MD	Present salary Rs		Date of Last appraisal	09-07-20
Previous EXP: (Yrs)			Rs - 1,00,000		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good <input checked="" type="checkbox"/>	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

8/7/21

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Consistent and good in work and dependable. Good clinical knowledge. Ready to take on responsibilities

Name: D. LUSHA SADASIVAN

Date: 8/7/21

Destination: HOD OF PHARMACOLOGY

Signature: *M. S. Sivasubramanian*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----**B**-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*S. Sivasubramanian*  
**AUTHORISED SIGNATORY**

**PRINCIPAL**  
Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





## KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES &amp; RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	Dr. Selva sudha.		Date of Joining
ID NO.		Department: DVL	Designation
Qualification	MD	Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)		Rg-1, 20,000/-	09-07-20

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date: 9/7/21

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☒

#### APPRAISER'S FINAL COMMENTS

Name: Dr. Dhavalakshmi

Date: 9/7/2021

Destination: Prof. Dr. S. S. S. S.

Signature: Dr. Dhavalakshmi

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. Kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 55/60

Grade: C

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**  
PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Arumuganathan

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	Dr. ARUMUGANATHAN.			Date of Joining	07.02.2014.
ID NO.	KIMST041	Department:	PSYCHIATRY	Designation	ASSOCIATE PROF
Qualification	M.D.(P&M)	Present salary Rs	105000	Date of Last appraisal	09-07-20
Previous EXP: (Yrs)	10 yrs.				

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor					

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

- Posted for team duties & functions as chair Coordinator taking away quality time from the department activities.

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *S. Aone*

Date: 12/07/2021.

#### CAREER ADVANCEMENT

Can be considered for increment *yes.*

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

*Very Reliable, dependable, passionate about work.*

Name: *Dr. J. Siva Ilango*

Date: *12/07/21*

Destination: *Prof & I.D.*

Signature: *J. he* *Dr. J. Siva Ilango*  
Reg. No : 66083

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: *55*/60

Grade: *A*

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*Sushwano*  
**AUTHORISED SIGNATORY**

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Madurantthagam Taluk,  
Chengalpattu - 603 308.





KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	DR SOWJAN.M			Date of Joining	28/5/2018
ID NO.	KIMST149	Department:	Med	Designation	Associate Prof.
Qualification	M.D (Med)	Present salary Rs	2400000		
Previous EXP: (Yrs)	7 1/2 Yrs	1,00,000.00		Date of Last appraisal	2400000

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input checked="" type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

He needs intensive care fellowship.

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- M. Sam

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

He is sincere, obedient and Patient friendly.

Name: DR P. SEKAR

Date: 12/1/2021

Destination: Prof & HOD

Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: -----/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





## KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES &amp; RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	Dr. Shaikh farid bin Abdul Jabbar		Date of Joining
ID NO.	KINST 150	Department: Radiodiagnosis	Designation
Qualification	M.D. Radiodiagnosis	Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)	3 yrs	1,30,000	09-07-20

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		Very good			

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

To have 'more stricter approach with juniors in regading to the work.

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

13/7/2024

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

To have stricter approach to juniors

Name: Dr. A. Venkateshwaran

Date: 13-7-2024

Destination: HoD

Signature: 

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Sundara raja perumal

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	Dr. R. Sundara raja perumal		Date of Joining
ID NO.	KIMSTIS4	Department: Radiodiagnosits	Designation
Qualification	MD. Radiodiagnosits	Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)	3 years KIMS TIS4	R. 90000 / month	09-07-20

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor				Average	

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

To take more responsibility  
To follow protocol.

Not accepting the Judgement regarding 1) quantity of work

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

ii) Care of entrusted material  
iii) Compliance of institutional policy  
iv) Publication & Presentation.

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☒ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Echoot, does not take responsibility

Name: Dr. A. Venkateshwaran

Date: 13.7.2021

Destination: HOD

Signature: *[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 60/60

Grade: C

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	DR. S. DHANAPPAUL			Date of Joining	2-7-2020
ID NO.		Department:		Designation	PROFESSOR 4th EA
Qualification		Present salary Rs		Date of Last appraisal	09-07-20
Previous EXP: (Yrs)		Rg-1,30,000			

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input checked="" type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
A	With HOD/Immediate Supervisor					

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Can be considered for increment

Name: Dr. S. DHANAPAL

Destination: Professor and Head  
Signature: S. Dhanapal

Date:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----A

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

Microbiology (5)

**AUTHORISED SIGNATORY**

PRINCIPAL

Karpaga Vinayaga Institute of Medical Sciences  
Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	DR. ABIRAMI LAKSHMI			Date of Joining	24-11-2014
ID NO.		Department:	Microbiology	Designation	Associate Professor
Qualification	M.D. MICRO	Present salary Rs		Date of Last appraisal	09-07-20
Previous EXP: (Yrs)		Rs - 90,000			

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

NIL

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

*Shanmugam*  
9-7-21

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

*outstanding performance Recommended for increment*

Name: *DR. S. DHANAPAL*

Date:

Destination:

Signature:

*Shanmugam*  
PROFESSOR CHAIRMAN

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade: *A*

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





## KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES &amp; RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	Dr. SAUMYA GAUR			Date of Joining	20-01-2021
ID NO.		Department:	Pathology	Designation	Asst. Professor
Qualification	MD Patho	Present salary Rs		Date of Last appraisal	09-07-21
Previous EXP: (Yrs)		85,000			

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *V. Viswanathan*

Date: *13 07 2021*

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name:

Destination:

Date:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: *55* /60

Grade: *B*

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*Pathology - ⑧*

**AUTHORISED SIGNATORY**

**PRINCIPAL**  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Hooke

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	Dr. ARUN HAKE		Date of Joining
ID NO.		Department:	Designation
Qualification		Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)		1,35,000	09-07-21

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		







## KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES &amp; RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	M.BHASKAR		Date of Joining	19-11-2012
ID NO.	KIMS T-006	Department:	General Surgery	Designation
Qualification	MS General Surgery	Present salary Rs		09-07-20
Previous EXP: (Yrs)	18 years			

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input checked="" type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *M. Bhaskar*  
M. BHASKAR

Date: 13/7/2021

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

*For teacher, Reliability a grade*

Name: *D. M. RAMULU*

Date: 14/07/2021

Destination: *See*

Signature: *See*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor, kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: *55* /60

Grade: *B*

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*See*  
**AUTHORISED SIGNATORY**

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. Sujith Kumar

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	DR. S. SUJITH KUMAR		Date of Joining	01-10-2013
ID NO.		Department: Gen. Surgery	Designation	PROFESSOR
Qualification	MBBS. M.S.	Present salary Rs	Date of Last appraisal	09-07-20
Previous EXP: (Yrs)	15yrs.			

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *S. Sujin Kumar*

Date: *14/07/24*

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

*Very efficient, Reliable Cooperator.*

Name: *Dr. M. Ramula*

Date: *14/07/2024*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

Destination: *Dr. Mrs. M. RAMULA*

Signature: *Professor & HOD*  
Department of General Surgery  
Karpaga Vinayaga Inst. of Medical Sciences  
GST Road, Chinna Kolambakkam  
Maduranthagam Taluk - 603 308

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade: *A*

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*for signature*  
**AUTHORISED SIGNATORY**

**PRINCIPAL**

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM – 603 308

Standard Appraisal Format of the Institution

Dr. D. Balaji

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE					
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE					
PERFORMANCE APPRAISAL					
Name	D. BALAJI			Date of Joining	MAY 2007
ID NO.	KIMST007	Department:		Designation	PROFESSOR
Qualification	M.S., FIAGES	Present salary Rs		Date of Last appraisal	09-07-20
Previous EXP: (Yrs)	16 YRS				

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date: 13/7/2021

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Very Efficient, Reliable.

Name: Dr. M. Ramula

Date: 14/07/2021

Destination:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 48/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**  
**PRINCIPAL**

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308