



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Karpaga Vinayaga Institute of Medical Sciences & Research Centre
• Name of the Head of the institution	Dr Sufala Sunil Vishwasrao
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04471565100
• Alternate phone No.	04427565170
• Mobile No. (Principal)	9551403203
• Registered e-mail ID (Principal)	kimsprinci@gmail.com
• Alternate Email ID	anuregu@gmail.com
• Address	GST Road, Chinnakolambakkam
• City/Town	Maduranthgam Taluk, Chengapattu District
• State/UT	Tamilnadu
• Pin Code	603308
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education

• Location	Rural												
• Financial Status	Private												
• Name of the Affiliating University	The Tamilnadu Dr MGR Medical University												
• Name of the IQAC Co-ordinator/Director	Sunil M Vishwasrao												
• Phone No.	04427598484												
• Alternate phone No.(IQAC)													
• Mobile No:	08973463297												
• IQAC e-mail ID	karpagaiqac@gmail.com												
• Alternate e-mail address (IQAC)													
3.Website address (Web link of the AQAR (Previous Academic Year)	https://kims.edu.in/												
4.Was the Academic Calendar prepared for that year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:													
5.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B++</td> <td>2.84</td> <td>2021</td> <td>01/03/2021</td> <td>28/02/2026</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B++	2.84	2021	01/03/2021	28/02/2026	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	B++	2.84	2021	01/03/2021	28/02/2026								
6.Date of Establishment of IQAC	17/12/2019												

7. Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9. No. of IQAC meetings held during the year

3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

Yes

- (Please upload, minutes of meetings and action taken report)

No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Training of faculties for virtual classes, Establishment of alumni platform, strengthening of research, Organization of seminar for quality enhancement. Preparation of data for NIRF & NAAC Cycle II, Technical support by members in conduct of online exam,

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
Strengthening of research activity	Organized seminars workshop on clinical trials, IPR
Orientation about NAAC for cycle II among the faculties	organized awareness & sensitization session

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Council meeting	25/11/2021

14. Does the Institution have Management Information System?	Yes
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- If yes, give a brief description and a list of modules currently operational

To smoothen working pattern, academic & administrative activities are decentralized. There is well structured organogram where Head of the Institution is the highest authority while various other committees work under the Head of the Institute. Every committee is headed by Senior faculty and will brief about academic & administrative activities to the Head of the Institute. Currently operational module can be viewed through the given link.

<https://www.kims.edu.in/wp-content/uploads/2019/11/6.2.1-LINK-FOR-ORGANISATIONAL-STRUCTURE.pdf>

Extended Profile

2.Student	
2.1 Total number of students during the year:	703

File Description		Documents
Institutional Data in Prescribed Format		View File
2.2		154
Number of outgoing / final year students during the year:		
File Description		Documents
Institutional Data in Prescribed Format		View File
2.3		184
Number of first year students admitted during the year		
File Description		Documents
Institutional Data in Prescribed Format		View File
4.Institution		
4.1		5064.74
Total expenditure, excluding salary, during the year (INR in Lakhs):		
File Description		Documents
Institutional Data in Prescribed Format		View File
5.Teacher		
5.1		178
Number of full-time teachers during the year:		
File Description		Documents
Institutional Data in Prescribed Format		View File
5.2		168
Number of sanctioned posts for the year:		
File Description		Documents
Institutional Data in Prescribed Format		View File

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum planning, delivery and evaluation through a well defined process as prescribed by the respective regulatory councils and the affiliating University.

The institution follows the curriculum laid down by NMC and The Tamil Nadu Dr MGR Medical University.

Curriculum Planning: The given curriculum is discussed in the Curriculum Committee and Curriculum subcommittee meetings regarding planning and modalities of delivery in detail. The time table is prepared and all the departments prepare monthly schedules a week before the forthcoming month and submit it to the Principal's office. For the Practical and the clinical posting schedules, batch-wise time tables are prepared and subsequently communicated to the respective departments through circulars.

Curriculum delivery:

The curriculum transactions are made effective through traditional teaching learning methods and audio-visual aids. In addition, bed side teaching, simulation-based learning, community-based teaching, integrated teaching methods are used at regular intervals. Learning atmosphere is also enriched with seminars, role plays and group discussions. As per New CBME curriculum, Bioethics modules are delivered during bioethics class. To improve the students' rational thinking and creativity, tutorials or seminar presentations are included in their regular timetable. All the postgraduate departments prepare monthly schedules for seminar/tutorial, Journal club, case presentation and case discussion.

Evaluation:

The students are exposed to formative assessments every Saturday and summative assessments at the end of the term. The syllabus for Internal Assessment (IA) is informed in advance to the students. The IA marks are communicated to the students. Students are shown their answer sheets during the practical hours and constructive feedback is given for further improvement.

The Principal, Curriculum Committee and the HODs of the various departments ensure that the curriculum drafted by the statutory body is followed to the core.

File Description	Documents
Minutes of the meeting of the college curriculum committee	https://kims.edu.in/wp-content/uploads/2022/01/1.1.1-Curriculum-com-MOM-2020-21.pdf
Any other relevant information.	https://www.kims.edu.in/wp-content/uploads/2020/09/PG-orintation-Program-2020.pdf

1.1.2 - Number of fulltime teachers participating in BoS /Academic Council of Universities during the year. (Restrict data to BoS /Academic Council only)

2

File Description	Documents
Details of participation of teachers in various bodies(Data Template)	View File
Scanned copies of the letters supporting the participation of teachers	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of inter-disciplinary / inter-departmental courses /training across all the Programmes offered by the College during the year

1.2.1.1 - Number of courses offered across all programmes during the year

43

File Description	Documents
List of Interdisciplinary /interdepartmental courses /training across all the programmes offered by the College during the year	View File
Minutes of relevant Academic Council/BoS meetings	View File
Institutional data in prescribed format (Data Template)	View File
Any other relevant information	No File Uploaded

1.2.2 - Number of students enrolled in subject-related Certificate/ Diploma / Add-on courses as against the total number of students during the year

396

File Description	Documents
Details of the students enrolled in subject-related	View File
Certificate/Diploma/Add-on courses	View File
Any other relevant information	View File

1.3 - Curriculum Enrichment

1.3.1 - The Institution integrates cross-cutting issues relevant to gender, environment and sustainability, human values, health determinants, Right to Health and emerging demographic issues and Professional Ethics into the Curriculum as prescribed by the University / respective regulative councils

Gender Equity:

The Institution has celebrated International Women's Day on the 8th of March 2021, to touch upon important gender issues like gender discrimination, gender harassments. The celebration included lectures by eminent professors, role-play and debate.

Environment Consciousness:

Environmental sustainability is of crucial importance in today's world. The students are being sensitized towards this by conducting various programmes like Go green cycle rally, tree plantation and other awareness programmes. The first-year students are briefed about environment sustainability during foundation course and at the end of the course they participate in plant saplings inside the campus. The Management is also more curious about tree plantation and encourages "Save Environment" activities. The Institution had celebrated International Plastic bag free day & World Earth day on 3.7.2020 and 22.4.2021 respectively.

Ethics and Bioethics, human values:

Professional ethics is not only taught during orientation programmes but also in regular clinical postings and practical sessions. The Institute is conducting value-added programme on ethics and legal awareness. The Institute has started a value-added course on

"Research Paper Writings' and Proposal Submission" and conducted a workshop on Research Methodology which emphasizes on bioethics, role of the investigator and sponsorship in Research. The Institute has an active international unit of Bioethics- UNESCO Chair which celebrates World bioethics day every year in October.

Right to health and emerging demographic issues:

In Community Medicine block postings, students are taught about right to health, demographic issues like infant mortality, foeticide, the ageing of population, infertility etc. Interns (CRRI) in their community postings visit the villages and share their knowledge on preventive health and stress about importance of Right to Health.

The orientation program was organized for newly joined Post graduates on 31.8.2020. The program was mainly stressed upon doctor-patient relationship, respect for the teachers, duties and responsibilities, importance of ethics in clinical research.

File Description	Documents
List of courses with their descriptions	https://kims.edu.in/wp-content/uploads/2022/01/1.3.1-LIST-OF-COURSES-ON-GENDER-EQUITY.pdf
Any other relevant information	https://www.kims.edu.in/wp-content/uploads/2020/09/PG-orientation-Program-2020.pdf

1.3.2 - Number of value-added courses offered during the year that impart transferable and life skills

7

File Description	Documents
Number of value-added courses offered during the year that impart transferable and life sk	View File
List of-value added courses (Data template)	View File
Any other relevant information	View File

1.3.3 - Number of students enrolled in the value-added courses during the year

470

File Description	Documents
List of students enrolled in value-added courses (Data template)	View File
Any other relevant information	View File

1.3.4 - Number of students undertaking field visits/Clinical / industry internships/research projects/industry visits/community postings (data for the academic year)

703

File Description	Documents
List of programmes and number of students undertaking field visits/internships/research projects/industry visits/community postings (Data template)	View File
Total number of students in the Institution	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on curricula/syllabi from various stakeholders Students Teachers Employers Alumni Professionals

A. All 4 of the above

File Description	Documents
Stakeholder feedback reports as stated in the minutes of meetings of the College Council /IQAC/ Curriculum Committee	View File
URL for feedback report	https://kims.edu.in/wp-content/uploads/2022/01/1.4.1-FEEDBACK-REPORT-ON-CURRICULUM.pdf
Data template	View File
Any other relevant information	No File Uploaded

1.4.2 - Feedback on curricula and syllabi obtained from stakeholders is processed in

A. All of the Above

terms of: Options (Opt any one that is applicable): Feedback collected, analyzed and action taken on feedback besides such documents made available on the institutional website Feedback collected, analyzed and action has been taken Feedback collected unanalyzed Feedback collected E. Feedback not collected

File Description	Documents
URL for stakeholder feedback report	https://kims.edu.in/wp-content/uploads/2022/01/1.4.2-STAKEHOLDER-FEEDBACK-REPORT.pdf
Action taken report of the Institution on the feedback report as stated in the minutes of meetings of the College Council/IQAC	View File
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Due consideration is given to equity and inclusiveness by providing reservation of seats to all categories during the admission process.

2.1.1.1 - Number of seats filled against seats reserved for various categories as per applicable reservation policy during the year

184

File Description	Documents
Copy of letter issued by State Govt. or and Central Government (which-ever applicable) Indicating there served categories to be considered as per the GO rule (translated in English)	View File
Final admission list published by the HEI	View File
Admission extract submitted to the state OBC, SC and ST cell every year.	View File
Annual Report/ BOM report/ Admission report duly certified by the Head of the Institution	View File
Information as per data template	View File
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled in for the various programmes as against the approved intake

File Description	Documents
Relevant details certified by the Head of the Institution clearly mentioning the programs that are not covered under CET and the number of applications received for the same	View File
Any other relevant information	No File Uploaded
Data template	View File

2.1.3 - Number of Students enrolled demonstrates a national spread and includes students from other states

2.1.3.1 - Number of students from other states; during the year

30

File Description	Documents
Total number of students enrolled in th	View File
E-copies of admission letters of the students enrolled from other states	View File
Institutional data in prescribed format (Data template)	View File
Any other relevant information	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The Institution assesses the learning levels of the students, after admission and organizes special Programmes for advanced learners and slow performers The Institution: Follows measurable criteria to identify slow performers Follows measurable criteria to identify advanced learners Organizes special programmes for slow performers Follows protocol to measure student achievement

A. All of the Above

File Description	Documents
Criteria to identify slow performers and advanced learners and assessment methodology	View File
Details of special programmes for slow performers and advanced Learners	View File
Student participation details and outcome records	View File
Any other relevant information	View File

2.2.2 - Student - Fulltime teacher ratio (data for the academic year)

Number of Students	Number of Full Time Teachers
184	178

File Description	Documents
List of students enrolled in the preceding academic year	View File
List of full time teachers in the preceding academic year in the college	View File
Institutional data in prescribed format (data templates)	View File
Any other relevant information	No File Uploaded

2.2.3 - Institution facilitates building and sustenance of innate talent /aptitude of individual students (extramural activities/beyond the classroom activities such as student clubs, cultural societies, etc)

KIMS & RC facilitates building and sustenance of innate talent of the students through various activities that are organized by different clubs such as Cultural Club, Sports Club, Youth Redcross Club, Students bioethics wing. The members of the club include the students who are willing to work & have exhibited their extraordinary talent during the Fresher's Day. The faculty member is allocated for each club for its smooth functioning.

To bring out a positive attitude and the best out of each student, teachers constantly motivate them to organize events and exhibit their talents. One such activity is the 'Fresher Talent Show', for the newcomers to showcase their talents. This helps to build up a good rapport among them.

Cultural club organizes Pongal festival every year in the month of January but due to COVID-19 restriction students met virtually to celebrate Pongal in the year 2021. We also celebrate Ayudha Pooja and Vijayadashami wherein the students display various patterns of rangoli on the floor, exhibiting their artistic talent. Youth Red Cross Club organizes teachers day every year. Students had actively participated in Independence day and Republic day celebrations and voluntarily delivered talks with great enthusiasm. Good orators are identified during such events and are allowed to enhance their talent to compere during events like CME, inaugural programs etc.

Students Bioethics Wing, UNESCO Chair (HAIFA) was established in July 2019 and every year celebrate World Bioethics Day. In addition, Students Bioethics wing organized online debate on relevance of bioethics in COVID-19.

The Institution provides a lavish platform to showcase their

leadership qualities, develop teamwork, inter-personal relationship, through inter-college cultural-sports fest "AFFINITY". Third MBBS students have hosted AFFINITY -2021 through online platform wherein 30 medical colleges from Tamilnadu and Pondicherry, participated.

The Institution also provides students to exhibit their extra-curricular talent by permitting to participate in the cultural and sports competitions conducted by other medical colleges.

File Description	Documents
Appropriate documentary evidence	https://kims.edu.in/wp-content/uploads/2022/01/World-Bioethics-Day-Celebration-2020-21.pdf
Any other relevant information	https://www.kims.edu.in/wp-content/uploads/2021/01/Republic-day-celebration-2021.pdf

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods are used for enhancing learning experiences by: Experiential learning Integrated/inter disciplinary learning Participatory learning Problem solving methodologies Self-directed learning Patient-Centric and Evidence-Based Learning Learning in the Humanities Project-based learning Role play

The Institute has adopted various student-centric methods for enhancing learning experiences.

Experiential Learning: The Institution follows experiential learning where Students are exposed to facilities like laboratory, museum, outpatient and inpatient departments, emergency room, intensive care unit, operation theatre and central research laboratory. Students of final year visit to Central Leprosy Research Training Institute & TB Sanatorium as a part of experiential learning.

Integrated/ Interdisciplinary Learning: Inter-departmental meetings are organised by the clinical, pre and para clinical department to provide opportunities for integrated learning. All integrated sessions will be having feedback and assessment. Clinical society meetings are conducted every month, where the Postgraduate students' present rare cases of the month. Cases are open for discussion and interaction with the other departments.

Evidence-Based Learning: Evidence-based medicine is an integral part of the curriculum for a medical professional to obtain adequate

knowledge in his respective field. Journal clubs that contain articles on a systematic review, meta-analysis and randomised control trials, are discussed in Pre-clinical, Para-clinical and Clinical Departments.

Participatory Learning: Seminars and symposiums are organised by all departments, where students are asked to present their topics on allotted days under the supervision of the faculty in-charge. At the end of the seminar, every student is asked questions to assess his level of knowledge. Poster and model competitions are conducted by all the departments frequently to make the students participate.

Problem-solving Methodologies: the Institution conducts a general clinic (every Saturday) as well as a death audit every month. Death audits are conducted regularly by the Institution every 2nd Tuesday of the month. Faculties from all the departments, interns and postgraduates participate in these sessions. It provides an opportunity for solving critical health problems in an interdisciplinary atmosphere.

Self-Directed Learning: Students are regularly allotted self-directed learning topics and asked to complete the assignment within stipulated time.

Simulation based learning: the main objective of the simulation-based learning is student centric teaching. Students are briefed initially about the topic followed by demonstration by facilitator followed by hands on training session. Students learn by doing and try to achieve perfection from doing.

File Description	Documents
Learning environment facilities with geo tagged photographs	View File
Any other relevant information	View File

2.3.2 - Institution facilitates the use of Clinical Skills Laboratory / Simulation Based Learning
The Institution: Has Basic Clinical Skills / Simulation Training Models and Trainers for skills in the relevant disciplines. Has advanced simulators for simulation-based training Has structured programs for training and assessment of students in Clinical Skills Lab / Simulation based learning. Conducts training programs for the faculty in the use of clinical

A. All of the Above

skills lab and simulation methods of teaching-learning

File Description	Documents
List of clinical skills models	View File
Geo tagged photographs of clinical skills lab and simulation centre	View File
List of training programmes conducted in the facilities during the year	View File
Any other relevant information	View File

2.3.3 - Teachers use ICT-enabled tools for effective teaching and learning process including online e-resources

The Institution has adequate resources in all the lecture halls and departments for use of ICT enabled tools for teaching -learning. The following tools are effectively being used by the faculty members.

1. Desktops and laptops connected with LCD projector for PowerPoint presentations and video demonstration
2. Digital smart boards for interactive classes
3. Audio-visual system
4. Virtual platform like G meet, Microsoft Teams and Zoom for online teaching
5. The statistical software SPSS is available for the analysis of complex set of data for research projects and dissertation
6. Learning management System for students
7. DVD Hard Disc

Projectors are available in all demonstration rooms to support active learning during seminars, journal clubs, and case discussions.

Surgical Departments provide the facilities to make the students participate in live demonstrations of surgical procedures in the hall adjacent to the operation theatre. Computer simulated model for

animal experiments is used by faculty of Pharmacology department to demonstrate the drug response in various systems of the body for the undergraduate students. Penta head microscope with a projector is used by the Department of Pathology for conducting classes for the postgraduates. Microscopic slides of the Departments of Microbiology and Pathology are converted to PDF format and sent to the students for their reference and effective learning. Social Media platform like WhatsApp is used by teachers to share the e-books, e-notes, e-Videos etc.

Most of the departments had made available their lecture video's on Microsoft Teams department user ID for students.

File Description	Documents
Details of ICT-enabled tools used for teaching and learning	https://kims.edu.in/wp-content/uploads/2022/01/2.3.3-Details-of-The-ICT-Enabled-Tool.pdf
List of teachers using ICT-enabled tools (including LMS)	https://kims.edu.in/wp-content/uploads/2022/01/2.3.3-List-of-The-Faculty-Using-ICT.pdf
Webpage describing the "LMS/ Academic Management System"	https://kims.edu.in/e-contents-anatomy/
Any other relevant information	https://kims.edu.in/e-contents-pathology/

2.3.4 - Student :Mentor Ratio (preceding academic year)

Number of Mentors	Number of Students
160	703

File Description	Documents
Details of fulltime teachers/other recognized mentors and students	View File
Any other relevant information	View File

2.3.5 - The teaching learning process of the institution nurtures creativity, analytical skills and innovation among students

The Institute adopts the teaching-learning process as per The Tamil Nadu DR. MGR Medical University Guidelines.

The Institution supports innovative teaching-learning methods which

ensure active participation, interaction and involvement of the students. Thematic seminars, quiz competition, model presentation, poster presentation and interactive intra-group discussions are conducted by the various departments to develop creativity.

During model competitions and poster presentations, the students can use their innovative and creative minds to make the presentation effective.

The Department of Anatomy posts question of the week, 'Find out What' over the scrolling LCD screen in the college corridor and hospital campus. The answer to the question is displayed the next day on the screen.

The Department of Psychiatry has created charts prepared as per the history narrated by the patients/relatives. These charts are used during small group discussions and the students are asked to provide a differential diagnosis by reading the history given in the chart.

Task-oriented Approach- The students are given a task and they are suggested to perform and complete the task. Any steps missed during the task are guided by the professors in the department. Clinical skills are incorporated by simulation methods. Mannequins are used to demonstrate a critical procedure by various departments. Trigger videos are also used to explain the task.

Clinical skills are evaluated by conducting post-assessment tests.

To nurture creativity and innovation, the surgery department organized surgical skill workshop. CRL also organized research orientation program for newly joined postgraduates.

File Description	Documents
Appropriate documentary evidence	https://kims.edu.in/wp-content/uploads/2022/01/2.3.5-Appro-Doc-Evidence.pdf
Any other relevant information	https://www.kims.edu.in/wp-content/uploads/2021/01/Research-Awareness-program-II-year-PG.pdf

2.4 - Teacher Profile and Quality

2.4.1 - Number of fulltime teachers against sanctioned posts during the year

178

File Description	Documents
List of fulltime teachers and sanctioned posts for year certified by the Head of the Institution (Data template)	View File
Sanction letters indicating number of posts (including Management sanctioned posts) by competent authority (in English/ translated in English)	View File
Any other relevant information	View File

2.4.2 - Number of fulltime teachers with Ph.D./D.Sc./D.Lit./ DM/M Ch/DNB in super specialities /other PG degrees (like MD/ MS/ MDS etc.,) in Health Sciences for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils during the year

2.4.2.1 - Number of fulltime teachers with Ph.D/ D.Sc./ D.Lit./DM/ M Ch/ DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils. During the year data to be entered

02

File Description	Documents
List of fulltime teachers with Ph.D/D.Sc./D.Lit./DM/M Ch/DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils /Affiliating Universities and the number of fulltime teachers for the year	View File
Copies of Guide-ship letters or authorization of research guide provided by the university	View File
Any other relevant information	View File

2.4.3 - Total Teaching experience of fulltime teachers in number of years (data for the academic year)

1509

File Description	Documents
List of teachers including their designation, qualifications, department and number of years of teaching experience (Data Template)	View File
Any other relevant information	View File

2.4.4 - Number of teachers trained for development and delivery of e-content / e-courses during the year

56

File Description	Documents
Reports of the e-training programmes	View File
e-contents / e-courses developed	View File
Year –wise list of full time teachers trained during the year	View File
Certificate of completion of training for development of and delivery of econtents / e-courses / Video lectures / demonstrations	View File
Web-link to the contents delivered by the faculty hosted in the HEI's website	View File
Any other relevant information	No File Uploaded

2.4.5 - Number of fulltime teachers who received awards and recognitions for excellence in teaching, student mentoring, scholarships, professional achievements and academic leadership at State, National, International levels from Government / Government-recognized agencies / registered professional associations / academies during the year

3

File Description	Documents
Institutional data in the prescribed format/ Data template	View File
e-copies of award letters (scanned or softcopy)	View File
Any other relevant information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - The Institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation and ensures that it is robust and transparent

The academic calendar outlines the schedules for theory classes, practical classes, theory exam, practical exam and model exam for the students, as well as the scheduled dates for extra-curricular activity and parent-teachers meeting.

Undergraduate students write the internal assessment exam on every Saturday in all subjects by rotation. Internal assessment dates are displayed in the respective department notice boards one week before the exam date along with the topics for the exam. Academic Performance of the students is evaluated, feedback is given and marks of internal assessment is communicated to the students.

Postgraduate students have scheduled internal assessment on the last Monday of every March, June, September and December. All the departments send the question paper in a sealed envelope to the Principal's office a day before the exam or on the day of the exam.

Following the theory exam, practical examinations are also conducted by each department and their attendance along with the IA marks is sent to the Principal's office within a week time.

Parent-teacher meeting are conducted as per the planned schedule in an academic calendar where students' academic performance is discussed with the parents.

File Description	Documents
Academic calendar	https://kims.edu.in/academic-calendar-5/
Dates of conduct of internal assessment examinations	https://kims.edu.in/wp-content/uploads/2021/12/2ND-MBBS-2020-BATCH.pdf
Any other relevant information	Nil

2.5.2 - Mechanism to deal with examination-related grievances is transparent, time-bound and efficient. Provide a description on Grievance redressal mechanism with reference to continuous internal evaluation, matters relating to University examination for submission of appeals, providing access to answer scripts, provision of re-totalling and provision for reassessment within 100 - 200 words

The institute follows a Three Tier Grievance System for formative assessment.

Formative Assessment:

Tier I: The faculty have the first authority over grievances against Continuous Internal Assessment. If there are any grievances in the internal assessment, like an error in totalling, missed evaluation of any question then it is corrected with the consent of the evaluator. The student can approach the concerned teacher for an exam-related grievance. The teacher provides the question paper and explains the student about the lacunae in his/her answer. In addition, he shows the model answer for the question.

Tier II: If the student is not happy with an explanation provided by the teacher, he can ask for a review by the Head of the Department who is an authorized person to resolve it at the department level.

Tier III: If the student is still unhappy, he can report his concern to the Head of the Institution (Principal) in writing. The college has a grievance redressal committee comprising of the heads of the various departments. The committee will give a hearing to the appellant before deciding the matter appropriately.

Summative Assessment: as per parent university norms, retotalling of marks is allowed as per student's request.

File Description	Documents
Details of University examinations / Continuous Internal Evaluations (CIE) conducted during the last year	View File
Number of grievances regarding University examinations/ Internal Evaluation	View File
Any other relevant information	View File

2.5.3 - Reforms in the process and procedure in the conduct of evaluation/examination; including the automation of the examination system. Describe the reforms implemented in internal evaluation/ examinations with reference to the following within 100 - 200 words Examination procedures Processes integrating IT Continuous internal assessment system Competency-based assessment Workplace-based assessment Self assessment OSCE/OSPE

As Institution comes under the purview of affiliated university, it adopts the examination system laid down by university for the conduct of summative examination. The University has implemented an examination management system with 90% automation of the exam process that includes student registration, issue of hall tickets, downloading of question papers, uploading of internal assessment and practical exam marks.

Other reforms introduced by the university are greater transparency by installation of high-definition CCTV camera, mobile jammer and metal detector. The evaluation of answer sheets is done by online. All 3 hours activity in the examination hall is to be recorded and to be sent to the university in CD format. Additionally live streaming of examination is done by the university.

Formative Internal assessment test is conducted by each department under strict guidelines. Theory Internal assessment is followed by practical exam. As per the new syllabus certain competencies are assessed in practical exam through OSPE & OSCE. Clinical posting exam is conducted at the end of the clinical postings.

File Description	Documents
Information on examination reforms	https://kims.edu.in/wp-content/uploads/2022/01/2.5.3-Exam-Reform.pdf
Any other relevant information	Nil

<p>2.5.4 - The Institution provides opportunities to students for midcourse improvement of performance through specific interventions. Opportunities provided to students for midcourse improvement of performance through: Timely administration of CIE On time assessment and feedback Makeup assignments /tests Remedial teaching/ support</p>	<p>A. All of the Above</p>
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File Description	Documents
List of opportunities provided for the students for midcourse improvement of performance in the examinations	View File
Information as per Data template	View File
Policy document of midcourse improvement of performance of students	View File
Re-test and Answer sheets	View File
Any other relevant information	No File Uploaded

<p>2.6 - Student Performance and Learning Outcomes</p> <p>2.6.1 - The Institution has stated the learning outcomes (generic and programme-specific) and graduate attributes as per the provisions of the Regulatory bodies and the University; which are communicated to the students and teachers through the website and other documents</p> <p>Considering National Medical Commission & parent University Curriculum, following Program specific outcomes are stated by the Institute. The Indian Medical Graduate shall be able to</p> <ol style="list-style-type: none"> 1. Provide preventive, promotive, curative, palliative and holistic care with compassion. 2. Act as a Leader and member of the health care team.

3. Analyse, synthesize and communicate health data appropriately.
4. Communicate effectively with patients, attendants and colleagues.
5. Commit himself or herself to be a lifelong learner for the continuous improvement of skills and knowledge.
6. Follow ethical guidelines in patient care & medical research
7. Learn newer technologies and possess attitude of self-learning
8. Take rational decision in critical scenario and emergency
9. Accountable to the patient and acquire basic knowledge in implementation of health care related programs
10. Work as a team member in Pandemic or epidemic situations.

The students are detailed about the program-specific outcomes and course outcomes during the foundation course, orientation programme conducted for them before the commencement of their course. The course outcomes are also discussed at the departmental staff meeting at the beginning of every academic year.

Programme outcomes specifying national goal, program-specific outcomes (institutional goal) and course outcomes are displayed on the Institution website.

File Description	Documents
Relevant documents pertaining to learning outcomes and graduate attributes	https://kims.edu.in/wp-content/uploads/2022/01/2.6.1-Relevant-Doc-LO-and-Graduate-Attributes.pdf
Methods of the assessment of learning outcomes and graduate attributes	https://kims.edu.in/wp-content/uploads/2022/01/2.6.1-Method-of-Assessment.pdf
Upload Course Outcomes for all courses (exemplars from Glossary)	https://kims.edu.in/wp-content/uploads/2022/03/2.6.1-Link-Course-Outcome-for-All-the-Courses.pdf
Any other relevant information	Nil

2.6.2 - Incremental performance in Pass percentage of final year students in the year

File Description	Documents
List of Programmes and the number of students passed and appeared in the final year examination for the year	View File
Link for the annual report of examination results as placed before BoM/ Syndicate/ Governing Council for the year.	View File
Reports from Controller of Exam (COE) office/ Registrar evaluation mentioning the relevant details and the result analysis performed by the institution duly attested by the Head of the Institution	View File
Trend analysis for the last year in graphical form	View File
Data template	View File
Any other relevant information	No File Uploaded

2.6.3 - The teaching learning and assessment processes of the Institution are aligned with the stated learning outcomes. Provide details on how teaching learning and assessment processes are mapped to achieve the generic and program-specific learning outcomes (for each program) within 100 – 200 words

The Institute has provided well-structured strategies for teaching-learning and assessment to achieve intended outcomes for the UG and PG program.

Undergraduates: attainment of specific learning outcome are achieved by formative & summative exams. Practical exams are conducted as per the schedule. Practical records are prepared as per the given syllabus in such way, that knowledge as well as skills can be assessed. Students who do not perform up to the expectations are given chance to improve themselves. CRRIs are assessed by every department at the end of the posting.

Postgraduates: are regularly assessed through various teaching learning activities like seminar, journal club, case presentations etc. College conducts internal assessments for PG's every 3 monthly so that students can assess themselves and acquire knowledge.

Postgraduate students update their activities in the PG log book where they write about daily academic activities. As per the stipulated norms, post graduates have to complete their dissertation before writing their university exams.

File Description	Documents
Programme-specific learning outcomes	https://kims.edu.in/wp-content/uploads/2022/03/2.6.1-Link-Course-Outcome-for-All-the-Courses.pdf
Any other relevant information	https://kims.edu.in/academic-calendar-5/

2.6.4 - Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis. Describe structured mechanism for parent-teachers meetings, follow-up action taken and outcome analysis within 100 - 200 words

The Parent-Teachers Meetings are conducted regularly from the first year MBBS to the final year MBBS and the Allied Health Science students.

The scheduled dates for parent-teacher meetings are decided at the starting of each academic year and are displayed on the college website in the academic calendar and the notice board. Due to COVID-19 pandemic, parent teacher meetings (PTM) were conducted online.

Personal communication is also sent to the parents one week before the scheduled date. Parents were called one by one on virtual platform- Microsoft Teams. The heads of the department and the batch coordinator discuss student's performance in the academic activity and attendance.

The HOD of the respective department stresses the importance of attendance in theory and in practical and informs the parent about the consequences of lack of attendance (Less than 80%) and poor performance (Average Internal assessment less than 35%) before writing the University exam.

The feedback from the parents is collected and is discussed in the Curriculum Committee/ IQAC meetings. The feedback is analysed, and suggestions are given to the respective board/ committee. The action initiated as per the report is informed through the circular.

File Description	Documents
Proceedings of parent –teachers meetings held during the year	https://kims.edu.in/wp-content/uploads/2022/03/2.6.4-Link-Proceedings-of-PTM-AQAR-2020.pdf
Follow up reports on the action taken and outcome analysis.	https://kims.edu.in/wp-content/uploads/2022/03/2.6.4-Link-for-Follow-up-Report.pdf
Any other relevant information	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Online student satisfaction survey regarding teaching learning process

https://docs.google.com/forms/d/e/1FAIpQLSdKv1LoeKkpVq1A72B1mSBNctv-SJ0VD_QFGEby1RN2EoccOw/viewform?vc=0&c=0&w=1&flr=0

File Description	Documents
Any other relevant information	View File

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Number of teachers recognized as PG/ Ph.D research guides by the respective University during the year

66

File Description	Documents
List of full time teachers recognized as PG/ Ph.D guides during the year.	View File
List of full time teacher during the year.	View File
Copies of Guide-ship letters or authorization of research guide provide by the university	View File
Information as per Data template	View File
Any other relevant information	View File

3.1.2 - Number of teachers awarded national /international fellowships / financial support for

advanced studies/collaborative research and participation in conferences during the year

04

File Description	Documents
Fellowship award letter / grant letter from the funding agency	No File Uploaded
List of teachers and their national/international fellowship details (Data templates)	View File
E-copies of the award letters of the teachers	View File
Any other relevant information	View File

3.1.3 - Number of research projects/clinical trials funded by government, industries and non-governmental agencies during the year

Number of Research Projects	Amount / Funds Received
1	0.2

File Description	Documents
List of research projects and funding details during the year (Data template)	View File
List of research projects and funding details during the year (Data template)	View File
Link for funding agencies websites	Nil
Any other relevant information	View File

3.2 - Innovation Ecosystem

3.2.1 - The Institution has created an ecosystem for innovations including Incubation Centre and other initiatives for creation and transfer of knowledge. Describe the available Incubation Centre and evidence of its functioning (activities) within 100 - 200 words

KIMS & RC has a well established Central Research Laboratory (CRL) for Research and transfer of knowledge which is fully air conditioned and is located on the ground floor in the college building which is accessible to all the departments. The facilities of the CRL and its roles and functions are described during the orientation program to the MBBS students by the in-charge of the CRL

and motivate them towards research activities. The objectives of the centre are:

1.To create awareness on the role of innovation and discovery by young minds.

2.To establish and promote emerging knowledge, technology, and innovation-based startups.

3.To create a culture of innovation-driven entrepreneurship in the institute.

4.To create a platform for the undergraduates and postgraduate students, for research and innovations.

5.To establish a network between academia, industries and financial institutions thus building vibrant start-up institutions.

File Description	Documents
Details of the facilities and innovations made	https://kims.edu.in/wp-content/uploads/2022/03/3.2.1-Link-Details-of-The-Facility-Available.pdf
Any other relevant information	https://www.kims.edu.in/wp-content/uploads/2021/01/Research-Awareness-program-II-year-PG.pdf

3.2.2 - Number of workshops/seminars conducted on Intellectual Property Rights (IPR) Research methodology, Good Clinical, Laboratory, Pharmacy and Collection practices, writing for Research Grants and Industry-Academia Collaborations during the year

7

File Description	Documents
List of workshops/seminars during the year(Data template)	View File
Reports of the events	View File
Any other relevant information	View File

3.3 - Research Publications and Awards

3.3.1 - The Institution ensures implementation of its stated Code of Ethics for research. The

A. All of the Above

Institution has a stated Code of Ethics for research, the implementation of which is ensured by the following: There is an Institutional ethics committee which oversees the implementation of all research projects All the projects including student project work are subjected to the Institutional ethics committee clearance The Institution has plagiarism check software based on the Institutional policy Norms and guidelines for research ethics and publication guidelines are followed

File Description	Documents
Institutional Code of Ethics document	View File
Institutional data in prescribed format	View File
Any other relevant information	View File
Minutes of meetings of the committees with reference to the code of ethics	View File

3.3.2 - Number of Ph.D/ DM/ M Ch/ PG Degree in the respective disciplines received per recognized PG teachers* of the Institution during the year

3.3.2.1 - Number of Ph.D.s /DM/M Ch/PG degrees in the respective disciplines received per recognized PG teachers* of the Institution during the year

21

File Description	Documents
List of Ph.D.s /DM/MCh/PG degrees in the respective disciplines received during the year	View File
List of teachers recognized as guides during the year	View File
Information as per Data template	View File
Letter of PG guide recognition from competent authority	View File
Any other relevant information	View File

3.3.3 - Number of papers published per teacher in the Journals notified on UGC -CARE list in the UGC website/Scopus/ Web of Science/ PubMed during the year

3.3.3.1 - Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during the year

22

File Description	Documents
Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during t	View File
Web-link provided by institution in the template which redirects to the journal webpage published in UGC notified list	View File
Information as per Data template	View File
Any other relevant information	No File Uploaded

3.3.4 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings indexed in UGCCARE list on the UGC website/ Scopus/ Web of Science/ PubMed/ during the year

0

File Description	Documents
List of books and chapters in edited volumes/books published with ISBN and ISSN number and papers in national/ international conference proceedings during the year	View File
Information as per Data template	View File
Any other relevant information	No File Uploaded

3.4 - Extension Activities

3.4.1 - Number of extension and outreach activities carried out in collaboration with National and International agencies, Industry, the community, Government and NonGovernment organized bodies through NSS/NCC during the year

84

File Description	Documents
List of extension and outreach activities during the year (Data Template)	View File
List of students in NSS/NCC involved in the extension and outreach activities during the year	View File
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated	View File
Any other relevant information	No File Uploaded

3.4.2 - Number of students participating in extension and outreach activities during the year

703

File Description	Documents
Reports of the events organized	View File
List of extension and outreach activities conducted with industry, community etc for the last year (Data template)	View File
List of students who participated in extension activities during the year	View File
Geotagged photographs of extension activities	View File

3.4.3 - Number of awards and recognitions received for extension and outreach activities from Government / other recognised bodies during the year. Describe the nature and basis of awards /recognitions received for extension and outreach activities of the Institutions from Government /other recognised bodies during the year within 100 - 200 words

A list of awards and recognitions received by the institution for the extension and outreach activities in last year (2020-21):

- 1. 4th Annual Medical Excellence Award-2020 on 17.10.2020**
- 2. Quality Certification award by District Collector-Chengalpattu**

under Chief Minister's Comprehensive Health Insurance Scheme

3. Exemplary performance under Chief Minister Comprehensive Health Insurance Scheme

4. Performing well in managing COVID-19 patients in rural area in private medical college sector

File Description	Documents
List of awards for extension activities in the year	https://kims.edu.in/wp-content/uploads/2022/03/3.4.3-Link-List-of-Awards.pdf
e-copies of the award letters	https://kims.edu.in/wp-content/uploads/2022/03/3.4.3-Link-E-Copies-of-Awards.pdf
Any other relevant information	Nil

3.4.4 - Institutional social responsibility activities in the neighbourhood community in terms of education, environmental issues like Swachh Bharath, health and hygiene awareness and socio-economic development issues carried out by the students and staff during the year. Describe the impact of extension activities in sensitizing students to social issues and holistic development within 100 - 200 words

KIMS & RC has developed extension activities intending to promote healthy practices and provide health care services to the rural population. These activities not only fulfil the Institution's social responsibility but also sensitize the students on social and health-related problems prevailing at the community level. The Medical Superintendent schedules the extension activities like organising health camps and supervising student training in the primary and rural health centres in coordination with Head of the Institution.

The areas of extension activities are widely distributed in different parts of Maduranthgam and nearby taluks. Medicines and nutritional supplements are distributed free of cost and expert consultation in the teaching hospital is arranged for needy patients. The health awareness camps are usually run for one day and attract visitors who seek consultation for medical problems or advice on diet, maternal health and immunization.

The Institute not only supports society by organising programs but also provides economical support. The Institution has contributed sum of Ten lakhs to Chief Minister Public Relief Fund in the year

2021. Also, sum of Nine lakhs forty five thousand, donated for the social cause under District Rural Development program.

File Description	Documents
Details of Institutional social responsibility activities in the neighbourhood community during the year	https://kims.edu.in/wp-content/uploads/2022/03/3.4.4-Link-Details-of-The-INST.SOC-Responsibility.pdf
Any other relevant information	Nil

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange/ Industry-internship etc. per year for the year

4

File Description	Documents
List of collaborative activities for research, faculty/student exchange etc. (Data template)	View File
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated and amount generated	View File
Certified copies of collaboration documents and exchange visits	View File
Any other relevant information	No File Uploaded

3.5.2 - Total number of Functional MoUs with Institutions/ Industries in India and abroad for academic, clinical training / internship, on-the job training, project work, student / faculty exchange, collaborative research programmes etc. during the year

11

File Description	Documents
List of functional MoUs for the year (Data Template)	View File
List of partnering Institutions/ Industries /research labs with contact details	View File
E-copies of the MoU's with institution/ industry/corporate house, Indicating the start date and completion date	View File
Any other relevant information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Describe the adequacy of facilities for teaching-learning viz., classrooms, ICT-enabled classrooms, seminar halls, facilities for clinical learning, learning in the community, Teleconferences, AYUSH-related learning cum therapy centre, well-equipped laboratories, skills labs etc. as stipulated by the appropriate Regulatory bodies within 100 - 200words

Classrooms cum lecture halls, Demonstration rooms, Laboratories: There exists 5 gallery type classrooms (one in hospital complex & four in lecture hall complex) with seating capacity of 150. All classrooms are equipped with ICT enabled facilities such as desktop, audio facility, LCD and WIFI enabled. Every department has one demonstration room with seating capacity of 60 with projectors and is WIFI enabled. Demonstration halls for 10 departments are equipped with a smart board with ICT facilities. In addition, departments are equipped with laboratories with seating capacity of 75.

CME hall: The gallery type CME hall with a seating capacity of 380 is located in the lecture theatre complex for conducting various scientific programmes by the Institution. It has audio-visual facilities with WIFI.

Skill lab: A state-of-the-art skills lab is located on the third floor of the college building with a facility for teaching basic skills such as CPR, suturing, IV cannulation, IM injection, urinary catheterization and also certain advanced skills like ACLS, Endo-tracheal intubation etc. In addition, virtual reality skill facilities are available with extensive modules on patient care.

Computer lab: Department of Pharmacology has computer assisted

learning lab which can accommodate 30 students at a time for performing animal experimentation.

Animal house: is approved by the CPCSEA.

Learning in the community: Urban Health and Training Centre in Anna Nagar, Chengalpattu is 15 km away and a Rural Health and Training Centre in Pullipakkam, Chengalpattu is 18 km from the college. Students are posted regularly at both the centres to expose community-based learning practices.

File Description	Documents
List of available teaching-learning facilities such as Class rooms, Laboratories, ICT enabled facilities including Teleconference facilities etc., mentioned above	https://kims.edu.in/wp-content/uploads/2022/03/4.1.1-Link-List-of-TL-Facilities.pdf
Geo tagged photographs	https://kims.edu.in/wp-content/uploads/2022/03/4.1.1-Link-Geotagged-Photos-of-Facility-AOAR-2020.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/4.1.1-Link-for-Any-Other-Info.pdf

4.1.2 - The Institution has adequate facilities to support physical and recreational requirements of students and staff - sports, games (indoor, outdoor), gymnasium, auditorium, yoga centre, etc.) and for cultural activities. Describe the adequacy of facilities for sports, games and cultural activities including specification about area/size, year of establishment and user rate within 100 - 200 words

The Institute has necessary and more than adequate facilities for recreation and sports activities.

Ground/court

Area/ Size (Sq. Feet)

Year of Establishment

User's rate (Per month)

Football Court

70000

2009

100

Volley ball court

2000

2009

200

Volley ball court with flood lights

2000

2009

100

Badminton Court

1600

2009

250

Cricket ground

100000

2009

450

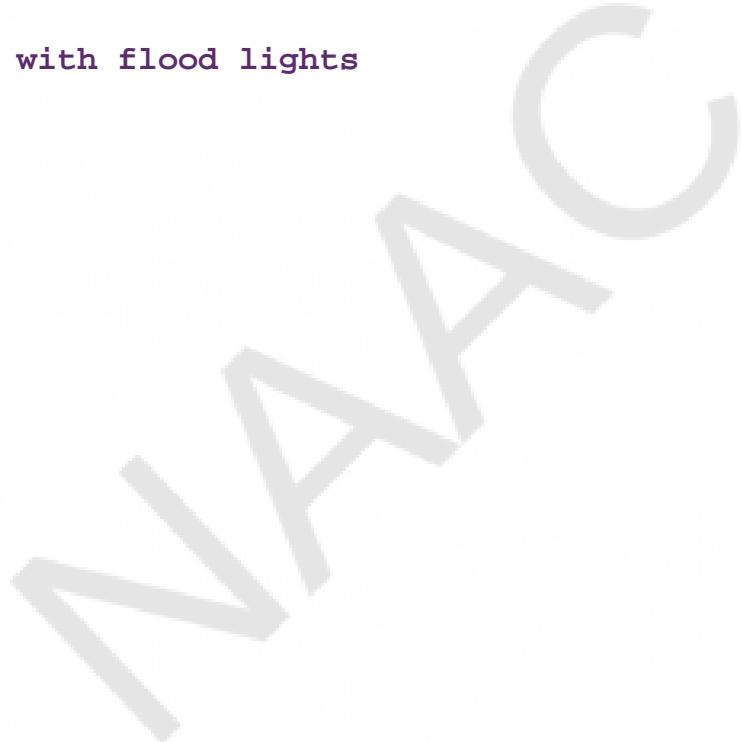
Khokho ground

4628

2009

50

Track & Field



656

2009

50

Hand ball Court

6000

2009

75

Basketball court with flood light

5000

2009

75

Basketball court

4700

2009

75

Table tennis court

200

2009

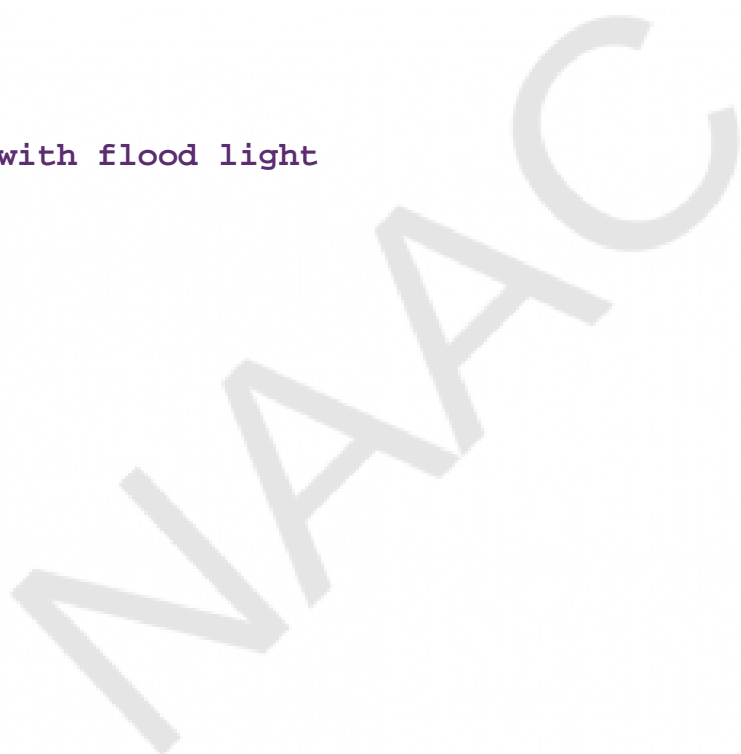
220

Saroja Reghupathy Stadium

25000 (1450 seating capacity)

2012

200



Yoga Centre

600

2012

145

Gymnasium

400

2009

110

Saroja Reghupathy Auditorium with a seating capacity of 1450 is the main attraction for cultural activities of the College, in fact, it is the jewel in the crown. It is a fully air-conditioned auditorium equipped with state-of-the-art digital theatre systems with surround sound, multiple liquid crystal display projectors, green room and a 320 KVA generator for power back-up.

The auditorium is used for cultural program, inauguration, graduation day of the students as well as for the academic sessions for National/International conferences conducted by the Institute.

File Description	Documents
List of available sports and cultural facilities	https://kims.edu.in/wp-content/uploads/2022/03/4.1.2-Link-for-Available-Sports-and-Culturals-Facilities.pdf
Geo tagged photographs	https://kims.edu.in/wp-content/uploads/2022/03/4.1.2-Link-Geotagged-Sport-Facility-AQAR-2020.pdf
Any other relevant information	Nil

4.1.3 - Availability and adequacy of general campus facilities and overall ambience: Describe the availability and adequacy of campus facilities such as hostels, medical facilities, toilets, canteen, post

office, bank, roads and signage, greenery, alternate sources of energy, STP, water purification plant, etc. (within 100 - 200 words)

General campus facilities for recreation and to cater daily needs of the students are as follows.

Residential Facility: There are separate hostels for boys (2) and girls (2) (for undergraduates and postgraduates) with an adequate number to accommodate the students admitted. CCTV's are installed in the hostel to monitor activity of the students and outsiders. Students are provided with 24/7 RO drinking water and hot water for bathing. The safety measures are taken through highly efficient, trained security personnel; regular vigilance is kept by the wardens throughout the day. The girls' hostel has been provided additional security with a double-walled and double-gated compound. All the hostels are equipped with a lift and a 24 hours power back-up.

Staff Quarter: Residential facility is provided for teaching and non-teaching staff separately.

Medical Facility: Free medical facility for all students is available 24/7 at the attached teaching hospital with separate wards for doctors and students.

Toilets: Clean & well-maintained washrooms are provided in the college and hospital blocks and other strategic places within the campus which is also disabled-friendly.

Canteen: College canteen provides tasty and hygienic food to meet the requirements of the students, faculty & patients at subsidized rates.

Post office, Axis bank and Indian bank ATM centre: is available at the entrance of the college.

File Description	Documents
Photographs/ Geo tagging of Campus facilities	https://kims.edu.in/wp-content/uploads/2022/03/4.1.3-Link-Geotagged-Photos-of-Facilities-AQAR-2020.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/4.1.3-Link-Any-Other-Rel-Info-AQAR-2020.pdf

4.1.4 - Number of expenditure incurred, excluding salary, for infrastructure development and augmentation during the year

430

File Description	Documents
Audited utilization statements (highlight relevant items)	View File
Details of budget allocation, excluding salary during the year (Data template)	View File
Any other relevant information	No File Uploaded

4.2 - Clinical, Equipment and Laboratory Learning Resources

4.2.1 - Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities as stipulated by the respective Regulatory Bodies. Describe the adequacy of the Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities as stipulated by the respective Regulatory Bodies within 100 - 200 words

There exists well equipped 550 bedded hospital as per the norms. There are well-established clinical departments namely Medicine, Surgery, Pediatrics, Obstetrics & Gynecology, Orthopedics, ENT, Ophthalmology, Psychiatry, Pulmonary Medicine, Anaesthesia, Radiology, Emergency Medicine, Dermatology-venerology & Leprosy. Each clinical departments has demo room, procedure room & museum.

The treatment for common ailments, certain surgical procedures and basic investigations are free, while other procedures and specialized investigations are done at subsidized rates. On an average, daily admissions vary from 70-80. Speciality clinics are conducted in the evening time every day except Sunday.

The hospital is supported by 40 bedded ICU, which includes 10 beds each for medical intensive care units, respiratory intensive care unit, surgical intensive care unit and paediatric intensive care unit. A dedicated neonatal intensive care unit is also functioning.

Clinical support services including Radiology & Imaging, Clinical Laboratory, Cath lab, CSSD, Dialysis unit, Kitchen and laundry services & an effective Biomedical Waste Management System are provided as required for patient care.

There are well-equipped and functioning 11 operation theatres (on the first floor) with Cath lab. Fertility centre located on the

third floor of the hospital building. Average of 24-25 major and 30-34 minor operations are performed in a day.

File Description	Documents
The facilities as per the stipulations of the respective Regulatory Bodies with Geo tagging	https://kims.edu.in/wp-content/uploads/2022/03/4.2.1-Link-Geotagged-Facilities-of-Hospital.pdf
The list of facilities available for patient care, teaching-learning and research	https://kims.edu.in/wp-content/uploads/2022/03/4.2.1-Link-Facility-as-Per-STIP-of-Reg-Bodies-AQAR-2020.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/4.2.1-Link-Any-Other-Info.pdf

4.2.2 - Number of patients per year treated as outpatients and inpatients in the teaching hospital for the year

4.2.2.1 - Number of patients treated as outpatients in the teaching hospital during the year

229350

File Description	Documents
Details of the teaching hospitals (attached hospital or shared hospitals after due approval by the Regulatory Council/ University) where the students receive their clinical training.	View File
Outpatient and inpatient statistics for the year	View File
Link to hospital records/ Hospital Management Information System	https://kims.edu.in/wp-content/uploads/2022/03/4.2.2-Link-Outpatient-Inpatient-Statistics-AQAR-2020.pdf
Any other relevant information	View File

4.2.3 - Number of students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

4.2.3.1 - Number of UG students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

547

File Description	Documents
Detailed report of activities and list of students benefitted due to exposure to learning resource	View File
Details of the Laboratories, Animal House & Herbal Garden	View File
Number of UG, PG students exposed to Laboratories, Animal House & Herbal Garden (in house OR hired) per year based on time-table and attendance	View File
Any other relevant information	View File

4.2.4 - Availability of infrastructure for community based learning. Institution has: Attached Satellite Primary Health Center/s Attached Rural Health Center/s other than College teaching hospital available for training of students Residential facility for students / trainees at the above peripheral health centers /hospitals Mobile clinical service facilities to reach remote rural locations

A. All of the Above

File Description	Documents
Description of community-based Teaching Learning activities (Data Template)	View File
Details of Rural and Urban Health Centers involved in Teaching Learning activities and student participation in such activities	View File
Government Order on allotment/assignment of PHC to the institution	View File
Any other relevant information	View File

4.3 - Library as a Learning Resource

4.3.1 - Library is automated using Integrated Library Management System (ILMS). Describe the Management System of the Library within 100 - 200 words

The library is completely automated with barcodes for computerized circulation. The software used is-"AutoLib" software systems, one of the leading academic campus automation solution providers in Tamil Nadu.

Date of Instalment: March 2014.

It has following modules:

Standard modules:

1. Cataloguing: this module shows complete details about the available books, journals, dissertation copies, etc. it also provides stock details of the books.
2. Search: OPAC- data searching- simple and advanced search.
3. Circulation: Issuing and returning of book is done completely through the computer. Reminders for renewal is sent automatically to the students through email.
4. Report management: deals with department wise books detail, inter departmental transfer and issued books.
5. System administration: admin can use ID and password.

Advanced modules:

1. Book invoice processing:
2. Journal, issue management: deals with list of journals, issues and subscription details
3. Article Indexing
4. Online stock verification
5. Newspaper clippings: Medical related news can be clipped and saved.

File Description	Documents
Geo tagged photographs of library facilities	https://kims.edu.in/wp-content/uploads/2022/03/4.3.1-Link-Library-Facility.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/4.3.1-Link-Any-Other-Info-AOAR-2020.pdf

4.3.2 - Total number of textbooks, reference volumes, journals, collection of rare books, manuscripts, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment

The library has a wide collection of books, journals and reference materials. The primary purpose of library is to provide resources and services in various medical fields and to meet the needs of both the staff and the students for education, information and personal development.

In order to meet the objective of providing the right information at the right time, in the right form to the user, our library gives free access to many books, journals, e- journals etc. The library has a total number of 10,211 textbooks with current volumes of 110 journals of which 70 are national and 40 are international journals (apart from back volumes). The library has a section for highly valued and antique texts in medicine and other health sciences and manuscripts.

The library has provision for open access content from the National Library of Medicine, PubMed and PubMed centre. Also, it has a collection of dissertations of the students, who have completed their course from our Institute. We have reference books, journals and CD ROMS. Books from renowned publishers, like Elsevier, Jaypee, CBS, Paras and books recommended by the WHO are some of our precious gems.

File Description	Documents
Data on acquisition of books / journals /Manuscripts /ancient books etc., in the library	https://kims.edu.in/wp-content/uploads/2022/03/4.3.2-Link-Data-on-Aquisition-of-Books.pdf
Geotagged photographs of library ambience	https://kims.edu.in/wp-content/uploads/2022/03/4.3.2-Link-Geotagged-Photos-of-Lib-Ambience-AOAR-2020.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/4.3.2-Link-Any-Other-Rel-Info-AOAR-2020.pdf

4.3.3 - Does the Institution have an e-Library with membership / registration for the following: 1 e – journals / e-books consortia E-Shodh Sindhu Shodh ganga SWAYAM Discipline-specific Databases	C. Any 2 of the Above
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File Description	Documents
Details of subscriptions like e-journals, e-Shodh Sindhu, Shodh ganga Membership etc. (Data template)	View File
E-copy of subscription letter/member ship letter or related document with the mention of year to be submitted	View File
Any other relevant information	No File Uploaded

4.3.4 - Annual expenditure for the purchase of books and journals including e- journals during the year (INR in Lakhs)

31.19

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File Description	Documents
Audited Statement highlighting the expenditure for purchase of books and journal / library resources	View File
Details of annual expenditure for the purchase of books and journals including e-journals during the year (Data template)	View File
Any other relevant information	No File Uploaded

4.3.5 - In-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students (data for the academic year) Describe in-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students data for the preceding academic year within 100 - 200 words

In person usage of library for students and staff: Students and staff have separate space to sit and read in library and access various books, journals, dissertations. At the entrance register book is available where students and faculty will note their names with time-in before entering into library.

Remote access library: the students and staff have been provided user ID and password for delnet so that they can access the journals of their interest. Also, library has uploaded latest question papers on the website for students.

Learner session and library usage program:

1. Training sessions for library members about communication skills: 15.7.20
2. Training session on how to access library contents for students: 25.1.21
3. Training session on advance search for library contents: 28.6.21
4. Library Day celebration: 12.8.21

File Description	Documents
Details of library usage by teachers and students	https://kims.edu.in/wp-content/uploads/2022/03/4.3.5-Link-Details-of-Lib-Usage-by-Students-and-Staff.pdf
Details of library usage by teachers and students	https://kims.edu.in/wp-content/uploads/2022/03/4.3.5-Link-Details-of-Lib-Usage-by-Students-and-Staff.pdf
Any other relevant information	https://www.kims.edu.in/wp-content/uploads/2020/08/library-day-celebration-12.8.2020.pdf

4.3.6 - E-content resources used by teachers: MOOCs platforms SWAYAM Institutional LMS e-PG-Pathshala Any other

D. Any 1 or 2 of the Above

File Description	Documents
Links to documents of e-contents used	View File
Data template	View File
Any other relevant information	No File Uploaded

4.4 - IT Infrastructure

4.4.1 - Number of classrooms, seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (data for the academic year)

26

File Description	Documents
Number of classrooms and seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (Data Template)	View File
Geo-tagged photos of the facilities	View File
Any other relevant information	View File

4.4.2 - Institution frequently updates its IT facilities and computer availability for students including Wi-Fi . Describe computer availability for students and IT facilities including Wi-Fi with the date(s)

and nature of updation within 100 - 200 words

KIMS & RC has upgraded IT infrastructure for both academic and research support. The campus has been upgraded with WIFI having 1GBPS speed.

The Institute has 20 desktops in the Central Library, which are connected to high-speed internet. The biometric systems are placed at hospital and college campus to monitor attendance of teaching and non-teaching staff. The Bio-metric attendance for all the PG students has been implemented in June 2013 and for the undergraduate students in December 2018.

The Institute has implemented a hospital information system to manage patient's data for future references. The Medical Record Department is fully computerised starting from the in-patient and out-patient entries until the discharge summary.

The Central Laboratory is equipped with LIMS (Laboratory Information Management System) along with bar-coding of samples in the collection area. LIMS is connected to the hospital information management system which enables faculties, clinicians, staffs to view patient reports in the respective wards.

There exists the facility of announcement for emergency codes like code blue (CPR), code red (fire), code pink (child abduction). Hospital pharmacy is fully automated. This helps to speed up the pharmacy work and reduce the waiting period of the patients.

File Description	Documents
Documents related to updation of IT and Wi-Fi facilities	https://kims.edu.in/wp-content/uploads/2022/03/4.4.2-Link-Update-of-WIFI-AQAR-2020.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/4.4.2-Link-Any-Other-Info-AQAR-2020.pdf

4.4.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:

A. ?1GBPS

File Description	Documents
Details of available bandwidth of internet connection in the Institution(Data Template)	View File
Bills for any one month of the last completed academic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant information	No File Uploaded

4.5 - Maintenance of Campus Infrastructure

4.5.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

648.09

File Description	Documents
Audited statements of accounts on maintenance of physical facilities and academic support facilities duly certified by Chartered Accountant / Finance Officer	View File
Details about approved budget and expenditure on physical and academic support facilities (Data templates)	View File
Any other relevant information	No File Uploaded

4.5.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms etc. Describe policy details of systems and procedures for maintaining and utilizing physical and academic support facilities within a maximum of 100 -200 words.

KIMS & RC has a well-established internal system for the maintenance and utilization of physical facilities.

Physical infrastructure:

Maintenance of physical infrastructure is done by civil department in-charge. Classrooms are maintained by the office attendant with proper record.

Laboratory and equipments:

The Central Research laboratory instruments are maintained daily by the technicians and any related issues are reported to the technical supervisor. The technical supervisor conveys the matter to the quality manager of the lab and the biomedical engineer. Hospital equipments are maintained by biomedical in-charge Mr. Venkatesan.

IT facilities: Computers, WIFI connections, smart boards, projectors are maintained by IT department.

Library: The Library-in-charge is responsible for the maintenance of physical facilities at the library. Old books and replacement policy are decided by the library committee which conducts bi-annual meetings.

Sports Facilities: The sports equipment is maintained by the Sports Teacher. Any sports equipment damaged is repaired while irreparable equipment is replaced.

File Description	Documents
Minutes of the meetings of the Maintenance Committee	https://kims.edu.in/wp-content/uploads/2022/03/4.5.2-Link-Minutes-of-Maintenance-Com..pdf
Log book or other records regarding maintenance works	https://kims.edu.in/wp-content/uploads/2022/03/4.5.2-Link-Log-Book-Maintenance-Record.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/4.5.2-LINK-Any-Other-Relavent-Document-AOAR-2020.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships/ freeships / fee-waivers by Government / Non-Governmental agencies / Institution during the year

89

File Description	Documents
Attested copies of the sanction letters from the sanctioning authorities	View File
List of students who received scholarships/ free ships/fee-waivers	View File
Any other relevant information	No File Uploaded
Data template	View File

5.1.2 - Capability enhancement and development schemes employed by the Institution for students: Soft skill development Language and communication skill development Yoga and wellness Analytical skill development Human value development Personality and professional development Employability skill development

A. All of the Aboe

File Description	Documents
Link to Institutional website	https://kims.edu.in/wp-content/uploads/2022/03/5.1.2-Link-Employeability-Soft-Skill-Development.pdf
Details of capability enhancement and development schemes(Data Template)	View File
Any other relevant information	View File

5.1.3 - Number of students provided training and guidance for competitive examinations and career counseling offered by the Institution during the year

298

File Description	Documents
List of students benefited by guidance for competitive examinations and career counselling during the year (Data template)	View File
Institutional website. Web-link to particular program/scheme mentioned in the metric	https://kims.edu.in/career-counselling/
Copy of circular/ brochure/report of the event/ activity report Annual report of Pre-Examination Coaching centres	View File
list of students attending each of these schemes signed by competent authority	View File
Any other relevant information	View File

5.1.4 - The Institution has an active international student cell to facilitate study in India program etc., Describe the international student cell activities within 100 - 200 words

KIMS & RC has an active International Student Services Cell (ISSC) under the control of the Principal. The ISSC was established to cater and to assist the international students admitted in the Institute at the undergraduate or postgraduate level.

The Institute provides a handbook which includes the admission process for the international students, checklist, details of the visa etc. Currently, there is no international student but 2 Non-Resident Indian (NRI) are pursuing their postgraduate degree.

Role of ISSC

- Documentation of International students.
- Arrangements for reception, transport and induction schedule.
- To develop a positive relationship with other classmates and seniors to make them feel they are in a comfortable and safe atmosphere.
- To assist the students to keep in touch with their parents and relatives.
- To assist them with the help of hostel students and local native students to get familiar with the Indian culture, lifestyle, food style, sports, social events and culture of the local demographic details of the nearby villages.

- To help them in getting access to nearby banks to open accounts, to reach the nearest airport or railway stations, road routes etc.
- Periodical meetings to be conducted with the international students to address their needs, as and when required.

File Description	Documents
For international student cell	https://kims.edu.in/wp-content/uploads/2022/03/5.1.4-Link-for-Institute-Student-Cell.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/5.1.4-Link-Any-Other-Info.pdf

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging Adoption of guidelines of Regulatory Bodies Presence of the committee and mechanism of receiving student grievances (online/ offline) Periodic meetings of the committee with minutes Record of action taken

A. All of the Above

File Description	Documents
Minutes of the meetings of student Grievance Redressal Committee and Anti-Ragging Committee/Cell	View File
Circular/web-link/ committee report justifying the objective of the metric	https://kims.edu.in/wp-content/uploads/2022/03/5.1.5-Weblink.pdf
Details of student grievances and action taken (Data template)	View File
Any other relevant information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)

5.2.1.1 - Number of students qualifying in state/ national/ international level examinations (eg: GATE/ GMAT/ GPAT/ CAT/ NEET/ GRE/ TOEFL/ PLAB/ USMLE/ AYUSH/ Civil Services/ Defence/ UPSC/ State government examinations/ AIIMSPGET, JIPMER Entrance Test, PGIMER Entrance Test etc.,) during the year.

07

File Description	Documents
List of students qualifying in state/ national/ international level examinations during the year (Data template)	View File
Pass Certificates of the examination	View File
Copies of the qualifying letters of the candidate	View File
Any other relevant information	View File

5.2.2 - Number of outgoing students who got placed / self-employed during the year

33

File Description	Documents
Annual reports of Placement Cell	View File
Self-attested list of students placed /self-employed	View File
Details of student placement / self-employment during the year (Data template)	View File
Any other relevant information	View File

5.2.3 - Number of the graduated students of the preceding year, who have progressed to higher education

9

File Description	Documents
Supporting data for students/alumni as per data template	View File
Details of student progression to higher education (Data template)	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
Duly certified e-copies of award letters and certificates	No File Uploaded
Any other relevant information	No File Uploaded

5.3.2 - Presence of a Student Council, its activities related to student welfare and student representation in academic & administrative bodies/ committees of the Institution. Describe the Student Council, its activities related to student welfare and student representation in academic & administrative bodies /committees of the Institution within 100 - 200words

There is an active student council since 2015. The students are selected based on their academic and extracurricular performance. The Council has equal representation from all the batches and equal gender distribution.

The faculty from the academic and the administrative departments are also placed in the council as advisory members and Ex-officio members. The Advisory and Ex-officio members have to monitor the Council activities and guide and advise, as and when needed.

The Student Council is active in all the activities of the Institution and represents in various committees like Curriculum Committee, IQAC, Library Committee, Anti-Ragging Committee, Anti-Sexual Harassment Cell etc.

To promote the student council, students represent themselves in various clubs including, academic club, cultural club, health club, social service club.

Objectives:

- To promote academic and cultural activities of the students.
- To represent student's grievances to the appropriate cell on behalf of the students.
- To guide the students in a proper way to maintain cordial relationship between the juniors and the seniors.
- To connect the Alumni and the students for further help and guidance for higher studies and career.

File Description	Documents
Reports on the student council activities	https://kims.edu.in/wp-content/uploads/2022/03/5.3.2-Link-Student-Council-Activities.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/5.3.2-Link-Any-Other-Rel-Info.pdf

5.3.3 - Number of sports and cultural activities/competitions organised by the Institution during the year

2

File Description	Documents
List of sports and cultural activities / competitions organized during the year (Data Template)	View File
Report of the events with photographs	View File
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association is registered and holds regular meetings to plan its involvement and developmental activities with the support of the college during the year. Describe the contributions of the Alumni Association to the Institution during the year within 100 – 200 words

KIMS & RC has Alumni association where the undergraduates and postgraduate students graduated from our Institute can join and be a part of one of the stakeholders to support the growth of the Institution. Alumni association is registered at sub register office (Reg. no SRG Chengalpattu/42/2019) in the year 2019. The Association was formulated with the administrative staff and the alumni of the Karpaga Vinayaga Institute of Medical Sciences and Research Centre.

The alumni play a major role in guiding the students to further pursue higher studies or to continue their career as doctors in society.

Objectives

- Appreciation and felicitation of alumni who are serving in the rural area
- Promote health awareness program, CME/ conferences on recent advances
- Promote and support disease prevention campaign
- To create a suitable environment to identify and support budding talents in sports
- To motivate and encourage the outgoing students for further higher studies or career
- To contribute to the Institution in terms of finance, books and other supporting materials to the students pursuing their studies at KIMS & RC

Program organized:

- 2020: Guest Talk on Career Guidance
- 2020: Sharing of Professional Experiences by alumni: Dr. Noorul and Dr. Krupashree shared their experiences about NEET PG.

File Description	Documents
Registration of Alumni association	https://kims.edu.in/wp-content/uploads/2022/03/5.4.1-Link-Alumni-Registration-Doc.pdf
Details of Alumni Association activities	https://kims.edu.in/wp-content/uploads/2022/03/5.4.1-Link-Alumni-Association-Activities.pdf
Frequency of meetings of Alumni Association with minutes	https://kims.edu.in/wp-content/uploads/2022/03/5.4.1-Alumni-Minutes-of-Meeting.pdf
Quantum of financial contribution	https://kims.edu.in/wp-content/uploads/2022/03/5.4.1-Quantum-of-Financial-Contribution.pdf
Audited statement of accounts of the Alumni Association	https://kims.edu.in/wp-content/uploads/2022/03/5.4.2-Alumni-Account-Details.pdf

5.4.2 - Provide the areas of contribution by the Alumni Association / chapters during the year Financial /kind Donation of books /Journals/volumes Students placement Student exchanges Institutional endowments

C. Any 2 or 3 of the Above

File Description	Documents
List of Alumni contributions made during the year	View File
Extract of Audited statements of highlighting Alumni Association contribution	View File
Certified statement of the contributions by the head of the Institution	View File
Any other relevant information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The Institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance. Describe the Vision and Mission of the Institution, nature of governance,

perspective plans and stakeholders' participation in the decision-making bodies highlighting the activities leading to Institutional excellence.

Vision: To grow as an internationally recognized Institute, attaining excellence in the expertise of patient care, medical education and research and development to serve humanity.

Mission: Develop medical education and collaborative initiatives to achieve excellence in medical care, supported by a rigorous academic and research environment. We should be able to attract the best minds in a rewarding and inspiring environment by fostering creativity, innovation and adopting the recent advances in medical technologies. The highest standard of the patient should be aimed to serve the sick and the suffering, irrespective of their economic, social or religious status.

Our motto is to care with compassion and cure with competence.

Nature of governance: The main goal of governance is to achieve the stated vision of the Institute. Various Institutional bodies such as Academic council, IQAC, Research cell, Human Ethics Committee, Curriculum Committee, Curriculum Subcommittee, Board of Managements are directly or indirectly in the governance. The Heads of the departments have opportunity to function effectively and are responsible for academic and administrative part of their departments.

Perspective plan: A perspective plan was developed in 2019 with short term goals (for the period 2021-2022) and long-term goals (for 2026). Institution foresees to be ranked in NIRF within 100 in next 3 years. The short-term goal of establishing Bioethics unit and NEET coaching centre has been achieved.

Various stakeholders such as IQAC, Curriculum Committee, Academic Council participate in decision making in academic and administrative aspects of governance.

File Description	Documents
Vision and Mission documents approved by the College bodies	https://kims.edu.in/vision-and-mission-2/
Achievements which led to Institutional excellence	https://kims.edu.in/wp-content/uploads/2022/02/NABL-Certificate.pdf
Any other relevant information	https://www.kims.edu.in/wp-content/uploads/2019/12/Bioethics-unit.pdf

6.1.2 - Effective leadership is reflected in various Institutional practices such as decentralization and participative management. Describe the organogram of the college management structure and its functioning system highlighting decentralized and participatory management and its outcomes in the Institutional governance within 100 - 200 words

The Institution has constituted varied committees for maintaining its key parameters such as quality education, quality service and quality research.

Karpaga Vinayaga Institute of Medical Sciences and Research Centre has decentralized the administration by the constitution of various organising bodies.

Principal, Medical Superintendent, Medical Director and Postgraduate (PG) Director are the key organising bodies of our Institute.

The Principal decentralizes the working pattern of the college by establishing various committees. Decentralization is earmarked for the staff members and students to participate in various programs conducted by the Institute. The meetings of the committees are held as per the academic calendar and as and when required.

The Medical Superintendent decentralizes the working pattern of the hospital by conducting regular meetings with various committees like Death audit committee, Infection control committee, CPR analysis committee, Pharmaco-Therapeutics committee, Blood Transfusion committee, medical record audit committee, Quality and safety committee, etc.

During the accreditation processes like NABH and NABL, a core committee is formed consisting of professors of each department and a sub-committee with assistant professors and subordinators from the HR department.

File Description	Documents
Relevant information /documents	https://kims.edu.in/wp-content/uploads/2022/03/6.1.2-Organogram-for-Weblink.pdf
Any other relevant information	https://kims.edu.in/infection-control-committee-2/

6.2 - Strategy Development and Deployment

6.2.1 - The Institutional has well defined organisational structure, Statutory Bodies/committees of the College with relevant rules, norms and guidelines along with Strategic Plan effectively deployed. Provide the write-up within 100 - 200 words

Institution has well defined organisational structure and well-developed strategic plan to monitor academic and administrative activities.

The Principal is the Head of the Institute and chair all the committees. Statutory committees like, Anti-Ragging Committee, Anti-Sexual Harassment Cell, Students Grievance Redressal Committee, Institutional Ethics Committee, Institutional Animal Ethics Committee, Medical Education Unit, Research Advisory Committee are functioning effectively.

Key functions of governing bodies of the institute are as follows:

- To establish the system of governance as per norms, assigning division and departmental heads to carry out the functions of academic excellence, patient care and research activities.
- To manage and regulate, the revenue, the finance, accounts, investments, and all other administrative affairs of the Institute.
- To discuss future perspectives and institutional excellences in regular meetings.

College Council: is responsible for maintenance of standards in academics and hospital services, setting rules and regulations for student-centric empowerment and patient care related services.

Medical Education Unit: meetings are conducted to discuss the faculty development and quality programs, orientation programs for undergraduates and postgraduates and establishment of early research exposure for students.

Curriculum committee: The role of the Curriculum Committee is to plan and deliver the curriculum in an organized manner.

File Description	Documents
Organisational structure	https://kims.edu.in/wp-content/uploads/2022/03/6.2.1-Link-for-Organisational-Structure.pdf
Strategic Plan document(s)	https://kims.edu.in/wp-content/uploads/2022/03/6.2.1-Link-Strategic-Plan.pdf
Minutes of the College Council/ other relevant bodies for deployment/ deliverables of the strategic plan	https://kims.edu.in/wp-content/uploads/2022/03/6.2.1-Link-MOM-of-College-Council-Rel-Bodies.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/Curriculum-Committee.pdf

6.2.2 - Implementation of e-governance in areas of operation Academic Planning and Development Administration Finance and Accounts Student Admission and Support Examination

A. All of the Above

File Description	Documents
Data template	View File
Institutional budget statements allocated for the heads of E_governance implementation	View File
e-Governance architecture document	View File
Screen shots of user interfaces	View File
Policy documents	View File
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Institute provides various welfare measures for the teaching and the non-teaching staff.

Monetary welfare measures:

1. Provision of staff quarters at nominal rates as compared to standards
2. Provision of salary advance/festival advance Educational allowances for the children of non-teaching staff
3. Air-conditioned transport for all
4. Provident fund as per rules
5. Maternity leave as per norm
6. On duty leave to attend seminars/conference/paper evaluation
7. Hostel accommodation for non-teaching staff
8. Reimbursement of the membership fee for a professional body
9. RO water facility 24x7
10. Free of cost dress code for non-teaching faculty
11. Hygienic working environment
12. Eco-friendly campus
13. Mobile and diesel allowances for senior faculty
14. Concessional treatment for teaching and non-teaching employees in the college hospital

Apart from this, other welfare measures are provided for teaching and non-teaching faculty.

1. Faculty and professional development programs are conducted regularly
2. Our faculty are provided with post-duty off
3. Night duty faculty can avail food from the mess/canteen
4. Coffee and snacks are provided for the entire non-teaching faculty during their duty hours, both in morning and evening Breakfast and working lunch for all the non-teaching staff
5. Pre-employment and periodic medical health check for faculty
6. Free Hepatitis B vaccination to all the non-teaching staff.

File Description	Documents
Policy document on the welfare measures	https://kims.edu.in/wp-content/uploads/2022/03/6.3.1-Link-Policy-Doc-on-Welfare-Measures.pdf
List of beneficiaries of welfare measures	https://kims.edu.in/wp-content/uploads/2022/03/6.3.1-Link-List-of-Beneficiaries-AOAR-2020.pdf
Any other relevant document	https://kims.edu.in/wp-content/uploads/2022/03/6.3.1-Link-Any-Other-Info.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Details of teachers provided with financial support to attend conferences, workshops etc. during the year (Data Template)	View File
Policy document on providing financial support to teachers	View File
List of teachers provided membership fee for professional bodies	View File
Receipts to be submitted	View File
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the University for teaching and non- teaching/technical staff during the year (Continuing education programmes, entrepreneurship development programmes, Professional skill development programmes, Training programmes for administrative staff etc.,)

17

File Description	Documents
List of professional development / administrative training programmes organized by the Institution during the year and the lists of participants who attended them (Data template)	View File
Reports of Academic Staff College or similar centers Verification of schedules of training programs	View File
Copy of circular/ brochure/ report of training program self conducted program may also be considered	View File
Any other relevant information	View File

6.3.4 - Number of teachers undergoing Faculty Development Programmes (FDP) including online programmes during the year (Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

62

File Description	Documents
Details of teachers who have attended FDPs during the year (Data template)	View File
E-copy of the certificate of the program attended by teacher	View File
Days limits of program/course as prescribed by UGC/ AICTE or Preferably Minimum one day programme conducted by recognised body/academic institution	View File
Any other relevant information	View File

6.3.5 - Institution has Performance Appraisal System for teaching and non- teaching staff. Describe the functioning of the Performance Appraisal System for teaching and nonteaching staff within 100 - 200 words

The Institute has a well-framed performance appraisal system which is transparent and time- bound.

The Institution follows a triple method of the appraisal system:

1. Academic and administrative appraisal
2. Self-appraisal through API score
3. Students' evaluation

The annual performance of the appraisal for teaching and non-teaching staff is done by the heads of the departments and is forwarded to the Head of the Institution for approval. Performance appraisals of the departmental heads are done by the Principal. Performance of the teacher is taken into consideration during the promotion and yearly increment.

Academic and Administrative Appraisal: Key indicators of academic and administrative appraisal documents include the following attributes i.e. job knowledge, attitude towards work, initiative, quality of work, care of entrusted materials, compliance of institutional policies, behaviour and discipline, reliability, relationship with HOD/immediate supervisor/with peers/with patients/with subordinates and attendance. All parameters are analysed by the heads of the departments and reviewed by the Principal and a report is submitted to the Trustee.

Regular evaluation of departments and teachers are done by the feedback received from the students. Appraisal of the non-teaching staff are done by Heads of the departments or the respective administrative head. Self-appraisal is considered in case of ambiguity.

File Description	Documents
Performance Appraisal System	https://kims.edu.in/wp-content/uploads/2022/03/6.3.5-Link-for-Perfomance-Appraisal.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/6.3.5-Any-Other-Info.pdf

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

KIMS & RC has set its guidelines and policy for resource mobilisation and optimal utilisation of resources.

The Finance committee generates the annual budget of the college. The annual budget is reviewed and approved by the Trustee. All major fund allocation is done with the recommendation of the Head of the Institute and is approved by the Trustee. Budget estimates are planned meticulously every year by the Principal in consultation with the finance committee. Recurring expenses for establishment charges, water supply, electricity, fuel charges, telephones and other expenses are closely monitored at all levels of the administration. Judicious budget estimates are prepared to keep in mind the future growth and development of the Institute in a phased manner.

Resource Generation: The College generates resources from the following:

- Student academic fee
- Hostel fee
- Pharmacy
- Earnings from workshop/CME
- Rent from a commercial establishment inside the college.
- Staff quarters
- Grants from governmental and non-governmental bodies
- Grants from our University for conducting faculty empowerment program

Resource Mobilisation Policy: The finance committee generates the annual budget. The head of each department submits its annual requirements to the Principal. The Principal of the Institution recommends to the Managing Trustee for approval.

File Description	Documents
Resource mobilization policy document duly approved by College Council/other administrative bodies	https://kims.edu.in/wp-content/uploads/2022/03/6.4.1-Link-Policy-Doc-on-Resource-Mobilization.pdf
Procedures for optimal resource utilization	https://kims.edu.in/wp-content/uploads/2022/03/6.4.1-Link-for-Procedures-for-Optimal-Resources.pdf
Any other relevant information	Nil

6.4.2 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling any

audit objections within 100 -200 words

Internal audit is conducted half-yearly and audited statement of accounts is placed before the finance committee and the Board of management for review and taking necessary decisions. The auditing team audits the purchase orders of the stores that are generated and formulated according to the rules and regulation of the State Government. The finance manager conducts the internal audit department-wise by checking the indent register and stocks of books and prepares documents about the proper utilisation of the resources by the department and submitting it to the Trustee.

The external audit of the Institute is audited by qualified chartered accountant Mr Ananthakumar. The external audit is conducted every year. The external auditor audits all the vouchers concerning the cash book. He analyses the income and expenditure and prepares the balance sheets. Audited statements of accounts and balance sheets are submitted to the finance committee, for information and consideration. Subsequently, the statements are placed before the board of management in November. Audited statements of accounts and balance sheets are forwarded to the Government of Tamil Nadu along with the annual report of the college every year, on or before 31st December.

No major audit objections were found during the last year.

File Description	Documents
Documents pertaining to internal and external audits for the last year	https://kims.edu.in/wp-content/uploads/2022/03/6.4.2-Link-Fixed-Assets.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/6.4.2-Link-Balance-Sheet.pdf

6.4.3 - Total Grants received from government/non-government bodies, individuals, philanthropists during the year (INR in Lakhs)

Funds/grants received from government bodies (INR in Lakhs)	Funds/grants received from nongovernment bodies (INR in Lakhs)
0	0.5

File Description	Documents
Audited statements of accounts for the year	No File Uploaded
Copy of letter indicating the grants/ funds received by respective agency as stated in metric	View File
Provide the budget extract of audited statement towards Grants received from Government / non-government bodies, individuals, philanthropist duly certified by chartered accountant/ Finance Officer	No File Uploaded
Information as per Data template	View File
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Institution has a streamlined Internal Quality Assurance Mechanism. Describe the Internal Quality Assurance Mechanism in the Institution and the activities of IQAC within 100 - 200 words

Our Internal Quality Assurance Committee is streamlined with the Principal as the Chairperson, the IQAC co-ordinator, a senior administrative nominee, the teachers' nominee, external experts and other members including management nominee, stakeholder's nominee, student's nominee and alumni nominee.

IQAC meetings are conducted quarterly and as and when required with prior intimations. Meetings are addressed by the Principal, IQAC coordinator and the Core committee members.

The meetings of the IQAC are transparent, suggestions given by the core committee members are noted and relevant suggestions are implemented subsequently.

Important Initiatives taken by the IQAC

1. Establishment of stakeholders, feedback system in the Institution.
2. Establishment of COVID-19 prevention guidelines
3. Awareness program on COVID-19 for non-teaching staff (22.5.2020)
4. Organization of CME on COVID-19 for students (16.6.2020)

5. Prepared documents for NABH, NABL, NIRF and NAAC AQAR
6. Online E training program for faculty (21.5.2020 to 23.5.2020)
7. Strengthening of Clinical Research.

File Description	Documents
The structure and mechanism for Internal Quality Assurance	https://kims.edu.in/igac-2/
Minutes of the IQAC meetings	https://kims.edu.in/wp-content/uploads/2022/03/6.5.1-and-6.5.3-IQAC-MOM-1.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/6.5.1-Any-Other-Relevant-Info.pdf

6.5.2 - Number of teachers attending programs/ workshops/ seminars specific to quality improvement in the year (Please exclude participations in Faculty Development Programmes (FDP) mentioned in metric 6.3.4)

File Description	Documents
Details of programmes/ workshops/ seminars specific to quality improvement attended by teachers during the year	View File
List of teachers who attended programmes/ workshops/ seminars specific to quality improvement during the year	View File
Certificate of completion/participation in programs/ workshops/ seminars specific to quality improvement	View File
Information as per Data template	View File
Any other relevant information	No File Uploaded

6.5.3 - The Institution adopts several Quality Assurance initiatives. The Institution has implemented the following QA initiatives: Regular meeting of Internal Quality Assurance Cell (IQAC) Feedback from stakeholder collected, analysed and report submitted to

A. All of the Above

**college management for improvements
Organization of workshops, seminars,
orientation on quality initiatives for teachers
and administrative staff. Preparation of
documents for accreditation bodies (NAAC,
NBA, ISO, NIRF, NABH, NABL etc.,)**

File Description	Documents
Information as per Data template	View File
Annual report of the College	View File
Minutes of the IQAC meetings	View File
Copies of AQAR	Nil
Report of the feedback from the stakeholders duly attested by the Board of Management	View File
Report of the workshops, seminars and orientation program	View File
Copies of the documents for accreditation	View File
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Total number of gender equity sensitization programmes organized by the Institution during the year

3

File Description	Documents
List of gender equity sensitization programmes organized by the Institution (Data template)	View File
Copy of circular/brochure/ Report of the program	View File
Extract of Annual report	View File
Geo tagged photographs of the events	View File

7.1.2 - Measures initiated by the Institution for the promotion of gender equity during the year. Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

The Institution is providing equal opportunities for men as well as women in terms of education and employment. Admission into the Institution is not based on gender but purely based on merit. Women are given opportunities in terms of employment in our Institute. Many departments are headed by women and most of the College Committee heads are women. There is female representation at the top administration level including the Head of the Institution, the Medical Superintendent, Deputy Medical Superintendent and the PG Director.

Following facilities has been provided for women.

1. Common rooms for girls
2. Round the clock security in Girl's hostel
3. Availability of day care centre: Day-care centre is available in college premises. The breastfeeding room is also placed adjacent to the centre.

The Institute has organized following activities with an objective of enhancing gender equity and gender sensitization during year 2020-21. The program includes

1. Celebration of International Women's Day
2. Celebration of World Menopause Day
3. Celebration of Cancer Awareness Program

File Description	Documents
Annual gender sensitization action plan	https://kims.edu.in/wp-content/uploads/2022/01/7.1.2-Gender-Sensitization-Plan.pdf
Specific facilities provided for women in terms of a. Safety and security b. Counselling c. Common Rooms d. Day care centre for young children	https://kims.edu.in/wp-content/uploads/2022/01/7.1.2-Specific-Facilities-Provided-to-Women.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/01/7.1.2-Any-Other-Rel-Info.pdf

7.1.3 - The Institution has facilities for alternate sources of energy and energy conservation devices 1 Solar energy Wheeling to the Grid Sensor based energy conservation Biogas plant Use of LED bulbs/ power efficient equipment

B. Any 3 or 4 of the Above

File Description	Documents
Geotagged Photos	https://kims.edu.in/wp-content/uploads/2022/01/7.1.3-Link-Geotagged-photo.pdf
Installation receipts	View File
Facilities for alternate sources of energy and energy conservation measures	View File
Any other relevant information	No File Uploaded

7.1.4 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 100 - 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste management: The waste generated from routine activities is segregated at each level by providing colour coded dustbins.

Liquid Waste management: Liquid waste generated, is sewage waste, laboratory waste, waste from operation theatre and laundry. Sewage waste is treated through the sewage treatment plant (STP). Liquid waste from the laundry is treated through the effluent treatment

plant (ETP). ETP has handling capacity of 10 KL/Day and STP plant with handling capacity of 600 KL/Day.

Biomedical Waste Management (BMW): BMW is segregated, weighed and disposed in accordance with the guidelines of the BMW management. A standard operating procedure has been evolved for handling the biomedical waste by Tamil Nadu Pollution Control Board.

Waste Recycling System: Our Institution's key operations have very less impact on the environment as the institution is conscious of generating less waste and recycling it through a system that enables the used material to be reused ensuring that fewer natural resources are consumed.

E-Waste Management Parts of a computer like motherboards, compact discs and printers, cartridges of printers, fax and photocopy machines are recycled and old machines are upgraded to avoid buying new ones wherever possible.

The hazardous chemicals and radioactive waste management: The hazardous chemicals are removed from the stock three months before the expiry date and returned to the purchased vendors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	https://kims.edu.in/wp-content/uploads/2022/02/7.1.4-BIOMEDICAL-WASTE-DOC.pdf
Geotagged photographs of the facilities	https://kims.edu.in/wp-content/uploads/2022/01/7.1.4-Geotagged-Photo.pdf
Any other relevant information	Nil

7.1.5 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photos / videos of the facilities	https://kims.edu.in/wp-content/uploads/2022/02/7.1.5-GEOTAGGED-FACILITIES.pdf
Installation or maintenance reports of Water conservation facilities available in the Institution	View File
Any other relevant information	No File Uploaded

7.1.6 - Green campus initiatives of the Institution include: Restricted entry of automobiles Battery-powered vehicles Pedestrian-friendly pathways Ban on use of plastics Landscaping with trees and plants

A. All of the Above

File Description	Documents
Geotagged photos / videos of the facilities if available	https://kims.edu.in/wp-content/uploads/2022/02/7.1.6-GEOTAGGED-PHOTOS-OF-FACILITIES-AVAILABLE.pdf
Geotagged photo Code of conduct or visitor instruction displayed in the institution	View File
Any other relevant information	View File
Reports to be uploaded (Data Template)	View File

7.1.7 - The Institution has Divyangjan friendly, barrier-free environment Built environment with ramps/lifts for easy access to classrooms. Divyangjan friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for Divyangjan to access NAAC for Quality and Excellence in Higher Education AQAR format for Health Sciences Universities Page 68 website, screen-reading software, mechanized equipment Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 4 of the Above

File Description	Documents
Geo tagged photos of the facilities as per the claim of the institution	View File
Any other relevant information	View File
Data template	View File
Relevant documents	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

KIMS & RC respects values of all religions and students with different cultural, social and communal are admitted. Institute also employs faculties with diverse cultural, linguistic, social, regional, communal or socioeconomic background.

Regional festivals like Pongal/Makar Sankranti, Ayudha Pooja, Christmas are celebrated with great zeal to appreciate our rich historic and traditional values. During the fasting period before Ramzan, Muslim students are given special food in the mess which is made available at the timings of their convenience.

The Institute provides academic support to ensure all students have the opportunity to thrive. Students who have difficulty in communicating English or have English as a second language are supported by flexible pacing, mentorship program and tutoring.

Also, care is taken to promote regional languages and help students to appreciate different linguistic backgrounds by participating in events such as International Mother Language Day.

The Institute seeks to enhance students and faculty integration and appreciation of different socioeconomic groups through the following steps:

- Establishing a strong grounding in human values and ethics, making the students aware of the need to contribute to the local society by teaching bioethics.
- Visit nearby old age homes to enhance voluntary activities.
- Participation in community-oriented program.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	https://kims.edu.in/wp-content/uploads/2022/01/World-Bioethics-Day-Celebration-2020-21.pdf
Any other relevant information/documents	https://www.kims.edu.in/wp-content/uploads/2020/03/International-Mother-language-day.pdf

<p>7.1.9 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year</p>	<p>A. All of the Above</p>
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File Description	Documents
Information about the committee composition, number of programmes organized etc., in support of the claims	View File
Web link of the code of conduct	https://kims.edu.in/citizen-charter/
Details of the monitoring committee of the code of conduct	View File
Details of Programs on professional ethics and awareness programs	View File
Any other relevant information	View File
Institutional data in Prescribed format (Data Template)	View File

7.1.10 - The Institution celebrates/ organizes national and international commemorative days, events and festivals. Describe the efforts of the Institution in celebrating /organizing National and International commemorative days and events and festivals within 100 - 200 words

Institute celebrates National and International commemorative days, events and festivals regularly and conducts variety of activities. The following days have been organized with lot of enthusiasm and positive energy.

1. Doctors day: Date.1.7.2020, Venue: Google Meet Virtual Platform, Total Number of Participants: 26, Organized by : IQAC

2. Independence Day: Date 15.8.2020 Venue: Hospital Portico, Total Number of Participants: 36, Organized by : IQAC

3. International world Plastic Day: Date 3.7.2020 Venue: Google Meet Virtual Platform, Total Number of Participants: 99, Organized by : IQAC

4. Republic Day: Date: 26.1.2021, Venue:Hospital Portico, Total Number of Participants: 56, Organized by : IQAC

5. Teacher's Day: Date: 5.9.2020,Venue:Google Meet Platform, Total Number of Participants: 120, Organized by : Youth Red CrossClub

6. World Earth Day:Date: 22.4.2021,Venue:Microsoft Teams, Total Number of Participants: 76, Organized by : Youth Red CrossClub

7. World Breast feeding week (1.8.20 to 8.8.21) Department of Paediatrics

8. World ORS day celebration 29.7.21 by Department of Paediatrics

9.National newborn week from November 15 to 21 , 2021 by Department of Paediatrics

10. International Womens Day: 8.3.2021 by Department of Obstetrics & Gynaecology.

7.2 - Best Practices

7.2.1 - Describe two Institutional Best Practices as per the NAAC format provided in the Manual (Respond within 100 - 200 words)

Best Practice 1

Title: Dynamic sewage treatment plant (STP) 600 KLD, effluent treatment plant (ETP) 10 KLD and Disinfectant System 500 litres /Day for effective wastewater recycling.

Objectives:

To effectively decontaminate and remove the toxicants, pollutants from the liquid bio-medical waste generated from the hospital source

To proficiently treat the liquid bio-waste generated from the kitchen and another domestic source

To recycle the decontaminated and treated water for irrigation

Context: Solid or liquid waste generated from hospital pollutes the atmosphere & creates challenges for environment sustainability. To promote environment sustainability for future generation, appropriate disposal of waste is necessary.

The Practice: The STP, located near the animal house has a capacity of 600 kilolitres/day (KLD) works on the principle of SBR (Sequential Batch Reactor) technology and is automated. The plant is well maintained with regular AMC and the water generated is certified from laboratories so that it is recycled for irrigation purpose.

Evidence of success: The treated water from the STP, ETP is colourless and odourless and has been certified by the laboratory for safe usage for irrigation, toilet flushing etc. The treated water is recycled to irrigate 15 acres of lawns and gardens, maintaining the green campus throughout the year including the dry spells of summer.

Problems encountered: Needs regular maintenance and vigilance. Regular testing of water sample for irrigation is tedious process.

Best practice -2

Title: to inculcate basics of Bioethics among undergraduate students during patient care

Objectives:

1.To make aware about autonomy, beneficence, non-maleficence and justice

2. To understand repercussions of ethical dilemmas in patient care

The Context: Over two decades medical field has changed enormously. Public approach to look at the profession has changed and cases of

professional negligence is rising. Hence there is need to teach importance of Bioethics to the students in patient care.

Challenges: lack of syllabus and no standard guidelines for teaching bioethics.

Practice: NMC has given lot of emphasis on professionalism and ethics and introduced AETCOM modules. Students are not only being taught about bioethics during AETCOM but also through various programs organized by Institute and students' bioethics wing.

Evidence of Success: The topics discussed with students has made them to think critically about role of ethics in research and patient care. Active participation in ethics class or session has improved.

Problems encountered: Trained faculty shortage, faculty needs motivation

File Description	Documents
Best practices page in the Institutional website	https://kims.edu.in/institutional-best-practices/
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/01/World-Bioethics-Day-Celebration-2020-21.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution during the year in one area distinctive to its priority and thrust within 100 - 200 words

The Institution is situated in rural area so students are directly exposed to the needs of the rural community. Activities are conducted in the form of field visit by Community Medicine department.

To fulfil roles of Indian Medical Graduate, holistic approach is imparted to develop the student's skills and impart quality education by use of innovative methods. The Institution focuses on imparting vertical and horizontal integration thereby preventing too much of compartmentalization of disciplines.

To develop sound mind and healthy body which is the canvas for

transforming individuals into a professional with empathy and positive attitude, training programs in the form of yoga, stress and time management has been organized.

The Institution also gives importance to physical education in the form of grooming and encouraging potential talents in the students in participating various state and national forums.

Institution has taken initiatives like no smoking campus, restriction of automobile entries in the campus, use of cycles as a part of green initiatives and promotion of tree plantation to promote environment sustainability measures.

File Description	Documents
Appropriate web page in the institutional website	https://kims.edu.in/distinctiveness/
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/02/7.3.1-APPRO-DOC-EVIDENCE.pdf

MEDICAL PART

8.1 - Medical Indicator

8.1.1 - NEET percentile scores of students enrolled for the MBBS programme for the preceding academic year

Number of students enrolled for the MBBS programme during the preceding academic year	Range of NEET percentile scores Mean NEET percentile score SDNEET percentile score	Mean NEET percentile score	SDNEET percentile score
100	95-51	87.5648	10.8111

File Description	Documents
List of students enrolled for the MBBS programme for the preceding academic year	View File
NEET percentile scores of students enrolled for the MBBS programme during the preceding academic year (Data Template)	View File
Any other relevant information	No File Uploaded

8.1.2 - Students are exposed to quality of care and patient safety procedures including infection prevention and control practices as practiced by the teaching hospital in didactic and practical sessions during their clinical postings.

The Institution takes care in training the students in all the elements of quality care from the day of joining the undergraduate program.

1. Foundation course
2. CRRI orientation program
3. Hospital infection control committee
4. Skill lab

Hospital Infection Control Committee arranges orientation program during Foundation course of Undergraduate and Postgraduate students. They sensitize about First aid procedures, universal precautions, Immunization, triaging, autoclaving, operation theatre fumigation, health care associated infections, personal protective equipment. Hands on teaching about biomedical waste management is provided. Various issues discussed during the hospital infection control committee meetings , which mainly stressed on the importance of safe, effective, timely, efficient, equitable care to the patients.

The hospital is NABH (pre-entry level) and NABL accredited and follows the standard norms. In addition, COVID-19 training was initiated during the pandemic.

Skill labs provide an excellent environment for the student training. Every year fire safety drill is organized by the institution, where students and staff participate and improve their knowledge.

File Description	Documents
Documents pertaining to quality of care and patient safety practices followed by the teaching hospital	https://kims.edu.in/wp-content/uploads/2022/03/8.1.2-Link-Patient-Safety-Procedure.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/8.1.2-Link-Any-Other-Relavent-Info.pdf

8.1.3 - Number of fulltime teachers who have acquired additional postgraduate Degrees/Diplomas/Fellowships beyond the eligibility requirements from recognized centers/universities in India or abroad. (Eg: AB, FRCS, MRCP, FAMS, FAIMER & IFME Fellowships, PhD in Medical Education etc.) (excluding those mentioned in metric 2.4.2)

13

File Description	Documents
List of fulltime teachers with additional Degrees, Diplomassuch as AB, FRCS, MRCP, FAMS, FAIMER/IFME Fellowships, Ph D in Medical Education etc. during the year	View File
Attested e-copies of certificates of postgraduate Degrees, Diplomas or Fellowships	View File
Any other relevant information	View File
Institutional data in prescribed format (Data Template)	View File

8.1.4 - The Institution has introduced objective methods to measure and certify attainment of specific clinical competencies by MBBS students/interns as stated in the undergraduate curriculum by the Medical Council of India

For assessing the attainment of competencies, various methods are used by the Institution.

To assess knowledge attribute - usually enumerates or describes i.e., written examination or viva voce method is used. For assessing a higher level of knowledge, problem-based analysis, written and viva voce methods are used. Usually, a case scenario is given to the student and their ability to understand, analyse and discuss on the particular issue is evaluated. For assessing skill attribute, demonstrations, performing the procedure on manikins or patients under supervision is done.

Apart from that OSCE/OSPE methods are done to assess the knowledge and skill attributes of the students. This type of assessment is provided in formative and summative fashion. Quiz competitions are also conducted by departments to assess their knowledge.

All the departments conduct regular seminar session for the students to assess their communication skill. During observation of National programs students are encouraged to take part in skits, demonstrations, health education, and poster competition. During the AETCOM sessions, students are encouraged to understand importance of empathy and altruism.

File Description	Documents
Report on the list and steps taken by the College to measure attainment of specific clinical competencies by the MBBS students/interns stated in the undergraduate curriculum during the year	https://kims.edu.in/wp-content/uploads/2022/03/8.1.4-Link-Reports-of-Steps-Taken.pdf
Geotagged photographs of the objective methods used like OSCE/OSPE	https://kims.edu.in/wp-content/uploads/2022/03/8.1.4-Link-Geotagged-Photos.pdf
Any other relevant information.	Nil

8.1.5 - Instructional sessions for students introduced by the College on the Medical, Legal, Ethical and Social Issues involved in organ transplantation. Give a description of the instructional sessions for students introduced by the College on the Medical, Legal, Ethical and Social Issues involved in organ transplantation.

Instructional sessions on medical, legal, social and ethical issues involved in organ transplantation are being taught through various activities.

Department of Medicine discuss about medical and legal issues of liver transplantation for final year MBBS through lectures and small group discussions.

Eye donation awareness program highlight mainly on medical issues in eye transplantation such as medical conditions where eye donation cannot be performed, time duration after death for removal of cornea, do's and don'ts in eye donation for lay person, legal aspects in eye donation, who can perform the surgery and myths and misconceptions in eye donation. Rally was conducted to improve the awareness on eye donation for public.

Department of Forensic Medicine discussed legal formalities and legal issues of organ transplantation for third year MBBS by organising guest lecture on 18.08.21.

Ethical issues of organ donation were taught to the students during their AETCOM sessions.

Department of Anatomy enlightens the freshers (I MBBS) about the body donation at the beginning of every year through lecture and

interactive sessions.

Institution encourages the students to involve themselves in such types of activity, thereby improving and equipping themselves with recent advances and also know their social responsibility towards organ transplantation.

File Description	Documents
National/State level policies on organ transplantation as adopted by the Institution	https://kims.edu.in/wp-content/uploads/2022/03/8.1.5-Link-Policy-Document-on-Organ-Transplantation.pdf
Report on the teaching sessions on medical, legal, ethical and social issues involved in organ transplantation	https://kims.edu.in/wp-content/uploads/2022/03/8.1.5-Reports-of-Teaching-Session-on-Organ-Transplanatation.pdf
Any other relevant information	Nil

8.1.6 - Students are exposed to the organization and operational features of the Immunization Clinic functioning in the hospital as per WHO guidelines for childhood immunization. Describe the functioning of the Immunization Clinic in the Institution as per the quality specifications stated in WHO guidelines and the steps taken to provide students with information on its relevance and operational features within 100-200 words.

As per the National and WHO guidelines, Institutional immunization activities are undertaken for children every Wednesday. Students posted in the Paediatric department as a part of rotational posting will be observing the activities like checking the expiry date, vaccine vial monitor, adjuvants, drawing vaccine from the vial, preparing the site of administration, route of administration, position of needle, instructions to parents before and after vaccination.

They are also trained about documentation of vaccination, like maintenance of register, temperature maintenance register, dropout register etc. Apart from the above, CRRI posted in the department of Paediatrics and peripheral Health centre are trained in the maintenance of cold chain and to administer vaccine to children under the supervision of the staff nurse.

Immunization activities are carried out in the Rural Health and Training Centre under the supervision of lady medical officer and Paediatrician.

As per the NMC guidelines Integrated teaching sessions on immunization is taken for 2nd, 3rd and final MBBS students, by the department of Paediatrics and Community Medicine stressing on the importance of immunization and National Immunization Schedule. The students are also educated about importance of COVID-19 vaccine during the pandemic and allowed to participate in COVID-19 vaccine awareness program.

File Description	Documents
Report on the functioning of the ImmunizationClinic	https://kims.edu.in/wp-content/uploads/2022/03/8.1.6-Link-Functioning-of-Immunization-Clinic.pdf
Report on the teaching sessions carried out on the relevance and operational features of the Immunization clinic.	https://kims.edu.in/wp-content/uploads/2022/03/8.1.6-Link-Report-on-TL-Session.pdf
Quality maintenance records in compliance with WHO guidelines during the preceding academic year	https://kims.edu.in/wp-content/uploads/2022/03/8.1.6-Link-Quality-Maintainance-Record.pdf
Any other relevant information.	Nil

8.1.7 - The College has adopted methods to define and implement Medical graduate attributes with a system of evaluation of attainment of the same. Describe the Medical graduate attributes developed by the College and the steps taken to implement and assess the attainment of the same (100-200 words).

As per the regulatory bodies, the Indian Medical Graduate must possess requisite knowledge, attitude, skills, values and responsiveness so that he /she may function appropriately and effectively as a physician of first contact of the community while being globally relevant.

National Medical Commission has defined medical graduate attributes, which Institute has underscored it as follows: clinician, leader, communicator, lifelong learner and professional.

The Institution has framed teaching learning and assessment methods for graduate attributes. The Curriculum Committee plays vital role in planning and implementation of assessment methods. Lectures, practical sessions, group discussions are conducted as per the academic calendar. Curricular, extracurricular activities are conducted by the Institute to meet the outcomes prescribed by parent

university.

Attainments of the attributes are evaluated through theory, practical examination including OSPE, OSCE, Mini-Cex examination. Small group sessions, seminars, symposiums are also conducted to fulfil the requirement.

File Description	Documents
Medical graduate attributes as described in the website of the College.	https://kims.edu.in/wp-content/uploads/2022/03/8.1.7-Link-Graduate-Attributes.pdf
Any other relevant information.	https://kims.edu.in/wp-content/uploads/2022/03/8.1.7-Link-Any-Other-Info.pdf

8.1.8 - Activities of the Medical Education Unit of the College in conducting a range of Faculty Development Programmes in emerging trends in Medical Educational Technology. Describe the Faculty Development Programmes organized by the MEU of the College in the areas of emerging trends in Medical Educational Technology during the year.

Medical education unit of the Institution plays indispensable role in boosting the teaching proficiency of the faculties. Every year the Institution conducts a wide range of Programs starting from Microteaching, Revised Basic course workshop.

Following faculty development programs conducted by MEU during the year 2020-21

1. Revised Basic course workshop: 27.8.2020, 28.8.2020
2. Curriculum Implementation and support program (CISP II): 7.4.2021- 9.4.2021
3. Research Methodology: 27.3.2021.

Revised basic course workshop and CISP II are monitored by the observer from CMC Vellore appointed by National Medical Commission.

File Description	Documents
List of seminars/conferences/workshops on emerging trends in Medical Educational Technology organized by the MEU year- wise during the last year.	https://kims.edu.in/wp-content/uploads/2022/03/8.1.8-Link-List-of-Seminar-Conference.pdf
list of teachers who participated in the seminars/conferences/workshops on emerging trends in Medical Educational technology organized by the MEU of the College during the year	https://kims.edu.in/wp-content/uploads/2022/03/8.1.8-Link-List-of-the-Participants.pdf
Any other relevant information	https://www.kims.edu.in/wp-content/uploads/2020/09/CISP-II-2020.pdf

8.1.9 - Is the Teaching Hospital / Clinical Laboratory accredited by any National Accrediting Agency? NABH accreditation NABL accreditation International accreditation like JCI., ISO certification of departments /Institution GLP/GCLP accreditation.	C. Any 3 of the Above
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File Description	Documents
e-copies of Certificate/s of Accreditations	View File
Any other relevant documents	View File
Data Template	View File

8.1.10 - Number of first year students, provided with prophylactic immunization against communicable diseases like Hepatitis-B during their clinical work during the year.

Number of students admitted in the first year of the teaching programmes during the year	Number of First year students administered immunization /prophylaxis
100	100

File Description	Documents
Policies documents regarding preventive immunization of students, teachers and hospital staff likely to be exposed to communicable diseases during their clinical work.	View File
List of first year students, teachers and hospital staff, who received such immunization during the year	View File
Any other relevant information	No File Uploaded
Data Template	View File

8.1.11 - Steps/procedures adopted by the College to expose students to contemporary medico-legal practices and third-party payers/insurance mechanisms, indemnity insurance protection etc. relevant to the clinician/provider as well as the patient/recipient.

KIMS & RC exposes the students to the medico-legal aspects from the day of orientation. Medical education unit in co-ordination with Curriculum Committee arranges class for 1st MBBS on medico-legal aspects which is taken by the department of Forensic Medicine.

Knowledge about contemporary medicolegal practices is instilled into third MBBS students during theory and practical hours. Reason for obtaining consent in medical practice, rules to be followed while getting informed consent, importance of documentation related to medico-legal cases are taught in theory as well as block posting sessions by department of Forensic Medicine and Community Medicine respectively.

During the internship, importance of issuing of true Medical certificates is highlighted during the orientation course and casualty postings. Guest lectures are organized by department of Forensic Medicine on informed consent and ethical and legal issues in medical practice.

Students are also updated about the necessity of indemnity insurance, formal procedures and benefits of the insurance through class room teaching and clinical case discussion. In addition, College has conducted value added course on Medical Research & Protocol writing where session on informed consent writing was discussed by Dr. E Karthikeyan.

File Description	Documents
Policy documents regarding relevant laws, insurance policies medical indemnity insurance cover for the clinical faculty	https://kims.edu.in/wp-content/uploads/2022/03/8.1.11-Policy-Document-on-Insurance.pdf
List of clinical faculty covered by medical indemnity insurance policy by the Institution	https://kims.edu.in/wp-content/uploads/2022/03/8.1.11-List-of-Faculty.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/03/8.1.11-Any-Other-Relevant-Info.pdf

MAAC