



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
PERFORMANCE APPRAISAL

Name	Dr. V. SATHYAMURTHY	Date of Joining	03.01.18
ID NO.	KJMS734	Designation	Prof
Qualification	M.D.	Date of Last appraisal	01/06/2021
Previous EXP: (Yrs)		Department:	FMT
		Present salary Rs	Rs. 1,25,000/-

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor					

B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular <input type="checkbox"/>	Occasionally Morning Irregular <input type="checkbox"/>	Occasionally Morning /evening Irregular <input type="checkbox"/>	Continuously morning/evening Irregular <input type="checkbox"/>	Always Irregular <input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

#### APPRaiser's FINAL COMMENTS

Name:

Date:

Destination:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor.kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period,if any

Total rating score:-----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E) ] Note:D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**  
**PRINCIPAL**

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakam,  
Palayanoor Post, Maduranthagam taluk,  
Chengalpattu - 603 303.



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
PERFORMANCE APPRAISAL

Name	Dr. E. SANTHOSH KUMAR		Date of Joining	11.08.2022
ID NO.	KIMST354	Department:	BIOCHEMISTRY	Designation
Qualification	M.D. BIOCHEM	Present salary Rs	01/06/2021	
Previous EXP: (Yrs)		Rs. 85,000/-		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				



B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

I am aware of my ratings and comments in this appraisal.

Signature:- *Sanku*

Date: 15/11/2022

### CAREER ADVANCEMENT

Can be considered for increment *Yes*

Is the appraise capable of higher responsibility? Yes ☒ No ☐

Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name: *D. V. SANKU*

Date:

Destination: *Profr & BOD*

Signature: *Sanku*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*Sanku*  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.



# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Form of the Institution

## CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE PERFORMANCE APPRAISAL

Name	Dr - APARNA		Date of Joining	2/6/2017
ID NO	KJMYT268	Department:	KPHBALMURAI	Designation
Qualification	M.B.B.S MS	Present salary Rs		Associate Prof
Previous EXP: (Yrs)	-	Rs. 1,25,000/-	Date of Last appraisal	01/06/2021

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input checked="" type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding <input checked="" type="checkbox"/>	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

*me*

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRaiser's FINAL COMMENTS

*Good PERFORMANCE*

Name:

Date:

Destination: *PRINCIPAL*

Signature: *[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note:D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
CHINNAKOLAMBARKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Form for this Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

PERFORMANCE APPRAISAL

Name	DR. DEEPA S. GAUTHAM		Date of Joining	01/09/2015
ID NO.	KIMJ785	Department	ANESTHESIA	
Qualification	M.B.B.S. DNB Anesthesiology	Present salary Rs	Date of Last appraisal	01/06/2024
Previous EXP: (Yrs)	Rs. 99,000/-			

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation (in process) (2)	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		✓			



B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Can be considered for increment

Name: D. SANTANU PRASAD

Date: 15.11.24

Destination: KVP - MW

Signature: S.

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 52/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,

Palayanoor Post, Maduranthagam Taluk,

Chengalpattu - 603 308



# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

## CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE PERFORMANCE APPRAISAL

Name	Dr. DURAI PANDIAR. K		Date of Joining	20/07/2011
ID NO.	KIMST 90	Department:	ANATOMY	Designation
Qualification	MD (Anatomy)	Present salary Rs	1,30,000	PROFESSOR
Previous EXP: (Yrs)	10 years in KIMS			Date of Last appraisal
				01/06/2021

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
1	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding	Very high	High	Average	poor
2	Attitude towards work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Attitude towards work	Outstanding	Very high	Positive	Neutral	Negative
3	Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Initiative	Outstanding	Very high	High	Average	Low
4	Quality of work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Quality of work	Outstanding	very good	Good	Average	Poor
5	Quantity of work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Quantity of work	Outstanding	Very good	Good	Average	Poor
6	Care of entrusted materials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Care of entrusted materials	Outstanding	Very careful	Careful	Average	Poor
7	Compliance of institutional policies	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Compliance of institutional policies	Outstanding	Very careful	Careful	Average	Poor
8	Personality behavior & discipline	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Personality behavior & discipline	Outstanding	Very good	Good	Average	Poor
9	Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Reliability	Outstanding	Very high	High	Average	Poor
10	Publication and presentation	(2+2)	(2+1)	(1+1)	(1)	(nil)
10	Publication and presentation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Have to concentrate on departmental works to improve the quality of the department (Anatomy)

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

1st 11/22

#### Appraise Awareness about Appraisal

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Name:

Destination:

Date:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Madurantthagam Taluk,  
Chengalpattu - 603 308.



Dr. Geetha



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
PERFORMANCE APPRAISAL

Name	Dr. Geetha		Date of Joining	02/02/2019
ID NO.	K2 MDT29	Department	Community Medicine	Assoc. Prof
Qualification	MD	Present salary RS		1/6/2024
Previous EXP: (Yrs)	-	Rs. 1,30,000/-		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input checked="" type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular <input type="checkbox"/>	Occasionally Morning Irregular <input type="checkbox"/>	Occasionally Morning /evening Irregular <input type="checkbox"/>	Continuously morning/evening Irregular <input type="checkbox"/>	Always Irregular <input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *[Signature]*

Date: 15/11/22

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

ASSET FOR THE INSTITUTION

Name: *[Signature]*

Date: 15/11/22

Destination: PROF & HEAD

Signature: *[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakam,  
Palayanoor Post, Maduranthigaspet Taluk,  
Chengalpattu - 603 306



Dr. Khadeja

KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308

Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE

KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

PERFORMANCE APPRAISAL

Name	Dr. A. KHADEJA BI	Date of Joining	10.06.2014
ID NO.	KIMST103	Department	BIOCHEMISTRY
Qualification	MBBS, MD(Bio)	Date of Last appraisal	01/06/2021
Previous EXP: (Yrs)	8 YEARS IN KIMSRC	Present salary Rs	Rs. 1,30,000/-

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *Khadija A.*

Date: 15.11.2022.

### CAREER ADVANCEMENT

Can be considered for increment *yes*

Is the appraise capable of higher responsibility? Yes ☒ No ☐

Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name: *D. SANTHOSH VISWAN*

Date: 15/11/2022

Destination: *Prop & HRD*

Signature: *Senthil*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: -----/60

Grade: -----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*S. Senthil*  
AUTHORISED SIGNATORY

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
PERFORMANCE APPRAISAL

Name	Dr. LILY DANIEL		Date of Joining	1.10.2021
ID NO.	KTMU7291	Department:	OPHTHELMIOLOGY	Designation
Qualification	MD/MS	Present salary Rs		Date of Last appraisal
Previous EXP: (Yrs)	—	Rs. 1,25,000/-		01/06/2021

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	( )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	( )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	( )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT**

**Appraise Awareness about Appraisal**

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

**CAREER ADVANCEMENT**

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

**APPRAISER'S FINAL COMMENTS**

Good performance

Name: \_\_\_\_\_ Destination: Prof Hon

Date: \_\_\_\_\_ Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor, kindly mention the designation if there is any change of designation in the appraiser's final comment)

**COLLEGE/INSTITUTIONAL PURPOSE**

**Appreciation/disciplinary issues during the appraising period,if any**

Total rating score:-----/60                      Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E) ]    Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
**AUTHORISED SIGNATORY**  
 PRINCIPAL  
 Karpaga Vinayaga Institute of Medical Science &  
 Research Centre  
 G.S.T. Road, Chinnakolambakkam,  
 Palayamkottai, Tamil Nadu - 627 004





KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Form of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
PERFORMANCE APPRAISAL

Name	<u>Dr. Manoran</u>	Date of Joining	<u>26.07.2011</u>
ID NO.	<u>KINST357</u>	Designation	<u>Professor</u>
Qualification	<u>M.D. Anesthesiology</u>	Date of Last appraisal	<u>01.06.2024</u>
Previous EXP: (Yrs)	<u>—</u>	Department:	<u>Anesthesiology</u>
		Present salary Rs	<u>Rs. 1,40,000/-</u>

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
11	Relationship	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
A	With HOD/Immediate Supervisor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>

11	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

I am aware of my ratings and comments in this appraisal.  
Appraise Awareness about Appraisal

Signature:-

Date: 17/6/24

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Can be considered for increment

Name: Dr. SAMIHA PARVITHAN

Date: 15.11.24

Destination: 100% RVG

Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 51/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

**AUTHORISED SIGNATORY**  
**PRINCIPAL**

Karpaga Vinayaga Institute of Medical Science & Research Centre  
 G.S.T. Road, Chinnakolambakkam,  
 Palayanoor Post, Maduranthagam Taluk,  
 Chengalpattu - 603 308.



# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

**CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE**  
**KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE**  
**PERFORMANCE APPRAISAL**

Name	Dr. V. MUNIAPPAN		Date of Joining	16.07.2021
ID NO.	KIMS T 273	Department:	ANATOMY	Designation
Qualification	MBBS, MS (Anat)	Present salary Rs		Post Graduate
Previous EXP: (Yrs)	34 yrs			01/06/2021

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		✓			



B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients (students)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Book writing, model making, innovation in Teaching Technology

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

*[Signature]*  
15/11/22

### CAREER ADVANCEMENT

Can be considered for increment ☒

Is the appraise capable of higher responsibility? Yes ☐ No ☒ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name: Dr. V. MUNIAPPAN

Date: 15.11.22

Destination: Prof & Head

Signature: *[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

NIL

Total rating score: 58/60

Grade: A

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

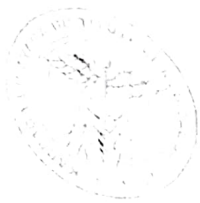
Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308

Standard Appraisal Form of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
PERFORMANCE APPRAISAL

Name	DR. PRANEETHA		Date of Joining	11/05/2018
ID NO.	KIMS1325	Department: OPATIMMUNOLOGY	Designation	SENIOR RESIDENT
Qualification	MBBS DO	Present salary Rs	Date of Last appraisal	01/06/2021
Previous EXP: (Yrs)	-	Rs. 90,000/-		

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input checked="" type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Good performance

Name:

Destination: Prof. HOD

Date:

Signature: 

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: -----/60

Grade: -----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 304.





KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE				
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE				
PERFORMANCE APPRAISAL				
Name	Dr Prasan Norman		Date of Joining	01/07/2018
ID NO.	KINJT132		Designation	
Qualification	MD		Date of Last appraisal	1/6/2021
Previous EXP: (Yrs)			Present salary Rs	Rs. 1,00,000/-

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

RESEARCH/PUBLICATION / Training in ME techniques

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

15/11/22

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐

Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

INDISPENSABLE

Name: Dr. Thirumanthar

Date: 15/11/22

Destination:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNARAIAMBARKKAL, MADURAI-605 308  
Established & Affiliated to Government Institution

CONFIDENTIAL TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

Name	Dr R PRASHANTHI	Date of Joining	7-12-2020
ID NO	KIM87593	Designation	Assistant Professor
Qualification	MD Anaesthesia	Date of Last appraisal	01-06-2024
Previous EXP: (Yrs)	-	Department	Anaesthesia
		Present salary Rs	Rs. 95,000/-

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	<input type="checkbox"/> or previous	Poor <input type="checkbox"/>
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>		Average	Poor



B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date: 16/06/24

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐

Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Can be considered for increment

Name: Dr. SANTHIA P. MURUGAN

Date: 15.11.24

Destination: 1000 & 1000

Signature: S.

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 53/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

Principal  
Kannagi Virayaga Institute of Medical Research  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayamkottai Post, Madurai - 625 002  
Chengalpattu - 605 002



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
PERFORMANCE APPRAISAL

Name	Dr. Baveen Anand B.	Date of Joining	27.8.2021
ID NO.	KIMST279	Designation	ASST. PROF
Qualification	M.D.(FM)	Date of Last appraisal	01/06/2021
Previous EXP: (Yrs)	-	Department:	FMT
		Present salary Rs	Rs. 90,000/-

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input checked="" type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor			<input checked="" type="checkbox"/>		

B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Appraise Awareness about Appraisal  
I am aware of my ratings and comments in this appraisal.

Signature:-

Date: 15.11.22

CAREER ADVANCEMENT

Can be considered for increment of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

Is the appraise capable of higher responsibility?

APPRAISER'S FINAL COMMENTS

Name:

Dr. V. SATHYANMURTHY

Date:

15-11-22

Destination:

Signature:

*[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 306





KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

Name	M. B. Eusem	Date of Joining	1-7-2015
ID NO.	KJMST84	Designation	Asst. Professor
Qualification	M.D. Anesthesiology	Date of Last appraisal	01/06/2024
Previous EXP: (Yrs)	7 Yrs	Department:	Anesthesiology
		Present salary Rs	Rs. 1,00,000/-

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
1	Points	5(A)	4(B)	3(c)	2(D)	1(E)
	Job knowledge	Outstanding	Very high	High	Average	poor
2	Attitude towards work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very high	Positive	Neutral	Negative
3	Initiative	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very high	High	Average	Low
4	Quality of work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	very good	Good	Average	Poor
5	Quantity of work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very good	Good	Average	Poor
6	Care of entrusted materials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very careful	Careful	Average	Poor
7	Compliance of institutional policies	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very careful	Careful	Average	Poor
8	Personality behavior & discipline	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very good	Good	Average	Poor
9	Reliability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very high	High	Average	Poor
10	Publication and presentation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		(2+2)	(2+1)	(1+1)	(1)	(nil)
11	Relationship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		/			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *P. N. N.*

Date: 16/06/24

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Can be considered for increment

Name: D. SAM UH P. M. N. D. N. W.

Destination: *HRD - M. N. W.*

Date: 15.11.24

Signature: *S. N. N.*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: 52/60

Grade: B

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*Jaishankar*  
AUTHORISED SIGNATORY

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

PERFORMANCE APPRAISAL		Date of Joining	25-2-2019
Name	Dr. SANTHA PANDITHAN	Designation	HOD N PM
ID NO.	KJMSJ 178	Date of Last appraisal	05.06.2021
Qualification	M.D. D.A.	Department	ANESTHESIOLOGY
Previous EXP: (Yrs)	32 yrs.	Present salary Rs	Rs. 1,40,000/-

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input checked="" type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input checked="" type="checkbox"/>	Poor <input type="checkbox"/>
A	With HOD/Immediate Supervisor					



B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
12	Attendance Working Days(to be filled byHRD)	Regular <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:- *[Signature]*

Date: 11.11.22

### CAREER ADVANCEMENT

Can be considered for increment  
Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name:

Date:

Destination:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor.kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period,if any

Total rating score: 55/60

Grade: A

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E) ] Note:D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.



# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	Dr - SANU SAIN		Date of Joining
ID NO.	KTMJ289	Department: Pharmacy	Designation
Qualification	MD (Pharm)	Present salary Rs	Date of Last appraisal
Previous EXP: (Yrs)	4 yrs	Rs. 90,000/-	July 2021

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c) ✓	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input checked="" type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input checked="" type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	✓				

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days (to be filled by HRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Periodic faculty development trainings - needed

#### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

*[Signature]*  
15/11/2022

#### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

#### APPRAISER'S FINAL COMMENTS

Reliable & dedicated

Name:

Date:

Destination:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

#### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: -----/60

Grade: -----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambalam  
Palayamkottai Post, Maduranthakuram  
Chengalpattu - 603 308.



CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
PERFORMANCE APPRAISAL

Name	Dr. TEJAS. J		Date of Joining	05-03-21
ID NO.	KIMST259	Department:	FMT	
Qualification	M.D.FM	Present salary Rs	Rs. 1,50,000/-	
Previous EXP: (Yrs)	-		Date of Last appraisal	01/06/2021

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input checked="" type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor					

B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular <input checked="" type="checkbox"/>	Occasionally Morning Irregular <input type="checkbox"/>	Occasionally Morning /evening Irregular <input type="checkbox"/>	Continuously morning/evening Irregular <input type="checkbox"/>	Always Irregular <input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

15-11-22

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name:

Destination:

Date:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*Anil Kumar*  
**AUTHORISED SIGNATORY**  
**PRINCIPAL**  
 Karpaga Vinayaga Institute of Medical Science &  
 Research Centre  
 G.S.T. Road, Chinnakolam, Bakkam,  
 Perambalur Post, Maduranthagam Taluk,  
 623 309.



# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE

KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

PERFORMANCE APPRAISAL

Name	Dr. Thirunaankarasa		Date of Joining	03/12/2014
ID NO.	KTMJT 127	Department:	Community Medicine	Designation
Qualification	MD	Present salary Rs	Rs. 1,50,500/-	
Previous EXP: (Yrs)	-		Date of Last appraisal	01/06/2021

PLEASE <input checked="" type="checkbox"/> APPROPRIATE COLUMN						
SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
1	Points	5(A)	4(B)	3(c)	2(D)	1(E)
	Job knowledge	Outstanding	Very high	High	Average	poor
2	Attitude towards work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very high	Positive	Neutral	Negative
3	Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very high	High	Average	Low
4	Quality of work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	very good	Good	Average	Poor
5	Quantity of work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very good	Good	Average	Poor
6	Care of entrusted materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very careful	Careful	Average	Poor
7	Compliance of institutional policies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very careful	Careful	Average	Poor
8	Personality behavior & discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very good	Good	Average	Poor
9	Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very high	High	Average	Poor
10	Publication and presentation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		(2+2)	(2+1)	(1+1)	(1)	(nil)
11	Relationship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor					



B	With peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular <input type="checkbox"/>	Occasionally Morning Irregular <input type="checkbox"/>	Occasionally Morning /evening Irregular <input type="checkbox"/>	Continuously morning/evening Irregular <input type="checkbox"/>	Always Irregular <input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

### Appraise Awareness about Appraisal

I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name:

Destination:

Date:

Signature:

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor.kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period,if any

Total rating score:-----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E) ] Note:D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*S. S. Sivasankar*  
AUTHORISED SIGNATORY

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthiagam Taluk,  
Chengalpattu - 603 306.



# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

Dr. S. Sivakumaran

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
PERFORMANCE APPRAISAL

Name	G. SIVAKUMARAN		Date of Joining	29 Jan. 2009
ID NO.	KIMST089	Department:	ANATOMY	
Qualification	M.Sc.	Present salary Rs	8600	
Previous EXP: (Yrs)	10-YEARS		Date of Last appraisal	01/06/2021

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input checked="" type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input type="checkbox"/>	very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input type="checkbox"/>	Very good <input checked="" type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input type="checkbox"/>	Very careful <input checked="" type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input type="checkbox"/>	Very good <input type="checkbox"/>	Good <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input type="checkbox"/>	Very high <input type="checkbox"/>	High <input checked="" type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input checked="" type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor		<input checked="" type="checkbox"/>			

B	With peers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

I am aware of my ratings and comments in this appraisal.

Signature:- *[Signature]*

Date: 15 Nov. 2022

### CAREER ADVANCEMENT

Can be considered for increment

Is the appraise capable of higher responsibility? Yes ☐ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name: G. SIVAKUMARAN

Date: 15 Nov. 2022

Destination: AKSA - Profe LSOV

Signature: *[Signature]*

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score: -----/60

Grade: -----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

*[Signature]*  
AUTHORISED SIGNATORY

PRINCIPAL

Karpaga Vinayaga Institute of Medical Science & Research Centre

G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.





KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
CHINNAKOLAMBARKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Form of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE  
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE  
PERFORMANCE APPRAISAL

Name	M. Sathya	Date of Joining	26/8/2022
ID NO.	KIMST356	Department:	Biochem
Qualification		Present salary Rs	
Previous EXP: (Yrs)	1	Rs. 60,000/-	
		Date of Last appraisal	01/06/2021

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				

Biochemistry

B	With peers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C	With patients	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D	With subordinates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Attendance Working Days(to be filled byHRD)	Regular	Occasionally Morning Irregular	Occasionally Morning /evening Irregular	Continuously morning/evening Irregular	Always Irregular
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### AREAS REQUIRING ATTENTION/TRAINING/IMPROVEMENT

Appraise Awareness about Appraisal  
I am aware of my ratings and comments in this appraisal.

Signature:-

Date:

### CAREER ADVANCEMENT

Can be considered for increment Yes

Is the appraise capable of higher responsibility? Yes ☒ No ☐ Can't judge now ☐

### APPRAISER'S FINAL COMMENTS

Name: Dr. SANTOSH VISWAN

Date: 15/11/2022

Destination: Dr. J. S. V. S.

Signature: [Signature]

(Note: Support incidents/additional justification is called from appraiser in case of outstanding & poor. kindly mention the designation if there is any change of designation in the appraiser's final comment)

### COLLEGE/INSTITUTIONAL PURPOSE

Appreciation/disciplinary issues during the appraising period, if any

Total rating score:-----/60

Grade:-----

[60-56(A), 55-51(B), 50-46(C), 45-41(D), 40-35(E)] Note: D&E grade not to be considered for increment

Approved/Not Approved, comments if any

[Signature]  
AUTHORISED SIGNATORY

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre



KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE

CHINNAKOLAMBAKKAM, MADURANTHAGAM - 603 308  
Standard Appraisal Format of the Institution

CONFIDENTIAL-TO BE RETURNED TO PRINCIPAL OFFICE			
KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE			
PERFORMANCE APPRAISAL			
Name	V. GIANESH		Date of Joining
ID NO.	348	Department:	BIOCHEMISTRY
Qualification	M.Sc. PhD	Present salary Rs	18.7.2022
Previous EXP: (Yrs)	6 years 7 months	Rs. 60,000/-	ASSISTANT PROFESSOR
			01/06/2021

PLEASE ☒ APPROPRIATE COLUMN

SL. NO	Parameters	Outstanding	Exceeds Expectation	Meets Expectation	Occasionally Meet	Fails to meet
	Points	5(A)	4(B)	3(c)	2(D)	1(E)
1	Job knowledge	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	poor <input type="checkbox"/>
2	Attitude towards work	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	Positive <input type="checkbox"/>	Neutral <input type="checkbox"/>	Negative <input type="checkbox"/>
3	Initiative	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Low <input type="checkbox"/>
4	Quality of work	Outstanding <input checked="" type="checkbox"/>	very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
5	Quantity of work	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
6	Care of entrusted materials	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
7	Compliance of institutional policies	Outstanding <input checked="" type="checkbox"/>	Very careful <input type="checkbox"/>	Careful <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
8	Personality behavior & discipline	Outstanding <input checked="" type="checkbox"/>	Very good <input type="checkbox"/>	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
9	Reliability	Outstanding <input checked="" type="checkbox"/>	Very high <input type="checkbox"/>	High <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
10	Publication and presentation	(2+2) <input type="checkbox"/>	(2+1) <input checked="" type="checkbox"/>	(1+1) <input type="checkbox"/>	(1) <input type="checkbox"/>	(nil) <input type="checkbox"/>
11	Relationship	Outstanding	Very good	Good	Average	Poor
A	With HOD/Immediate Supervisor	<input checked="" type="checkbox"/>				



