

4.5.2: Any other information:

Roles and functions of maintenance committee

OBJECTIVES OF MAINTENANCE COMMITTEE

1. To Direct and coordinate the operations and activities of the various committees
2. To Provide consulting services, and recommendations to all Departments
3. To oversee the activities of various committees

FUNCTIONS

1. To meet once in every six months to plan, organize, and control the activities of various Committees
2. Goals should be reviewed regularly by the Maintenance Committee

ADMINISTRATION

1. The maintenance committee consists of a Chair person and members representing various departments like Laboratory, Library, Sports, Computers and Class room maintenance.
2. Decisions made will be reviewed in the next meeting and implemented.

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