

IQAC/KIMSRC/CII/07/09/22

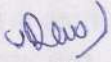
29.08.2022

### NOTICE

Members, IQAC-Karpaga Vinayaga Institute of Medical Sciences are requested to attend meeting at college conference room, 1<sup>st</sup> floor scheduled on 05.09.2022 at 11.00am.

#### Agenda for the Meeting:

1. Roles and responsibilities of department coordinators in data collection
2. Research Promotional activities
3. Identification of slow learners and advance learner
4. Any other matter for the discussion.
- 5.

  
IQAC Coordinator

  
IQAC Chairperson

PRINCIPAL  
Karpaga Vinayaga Institute of Medical Science &  
Research Centre  
G.S.T. Road, Chinnakolambakkam,  
Palayanoor Post, Maduranthagam Taluk,  
Chengalpattu - 603 308.

#### Copy To:

1. Notice Board
2. All members

05.09.2022

**IQAC-MINUTES OF MEETING dated 05.09.22**

IQAC- Karpaga Vinayaga Institute of Medical Sciences has conducted meeting on 5<sup>th</sup> September 2022 at 11.00 am.

Meeting was initiated by Dr Sufala Sunil Vishwasrao (Chair-person)

Previous minutes of meeting was read & confirmed.

Action taken report was read by Chairperson.

Following points were discussed in the meeting.

Agenda	Resolution placed before meeting for discussion	Remarks, suggestion, action taken report
1. Roles and responsibilities of dept. coordinators	To ensure effective data collection, IQAC coordinator has requested members to redefine the roles and responsibilities of department coordinators.	1. IQAC chair-person stated that they will collect the data for all types of accreditation including NAAC 2. Dr. Sunil suggested to collect the data for magazine. 3. All the departments informed details through the circular
2. Research Promotional activities	Member, Dr Norman raised the issue about lack of quality publication and requested to plan activities that can improve quality research.	1.IQAC coordinator informed that various research related activities will be conducted through research committee.
3. Identification of slow learners and advance learner	Member Dr Preethi insisted to have method of collecting data for slow learners and advance learner	IQAC coordinator told to Collect data from various department in required format.

6. Vote of thanks given by IQAC coordinator.

*(Handwritten signatures in blue ink)*

*(Handwritten signature in blue ink)*

*(Handwritten signatures in green ink: M. Kannaki, Sushwanand, S. Preethi, I. Sathya)*



# KARPAGA VINAYAGA INSTITUTE OF MEDICAL SCIENCES AND RESEARCH CENTRE



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Website: [www.kims.edu.in](http://www.kims.edu.in)

IQAC/KIMSRC/CII/08/12/22

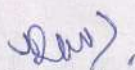
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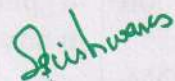
## NOTICE

Members, IQAC-Karpaga Vinayaga Institute of Medical Sciences are requested to attend meeting at college conference room, 1<sup>st</sup> floor scheduled on 05.12.2022 at 11.00am.

### Agenda for the Meeting:

1. Discussion on Integration and AETCOM
2. Innovative teaching learning methods
3. Any other matter for the discussion.

  
IQAC Coordinator

  
IQAC Chairperson

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05.12.2022

## IQAC-MINUTES OF MEETING dated 05.12.22

IQAC- Karpaga Vinayaga Institute of Medical Sciences has conducted meeting on 5<sup>th</sup> December 2022 at 11.00 am.

Meeting was initiated by Dr Sufala Sunil Vishwasrao (Chair-person)

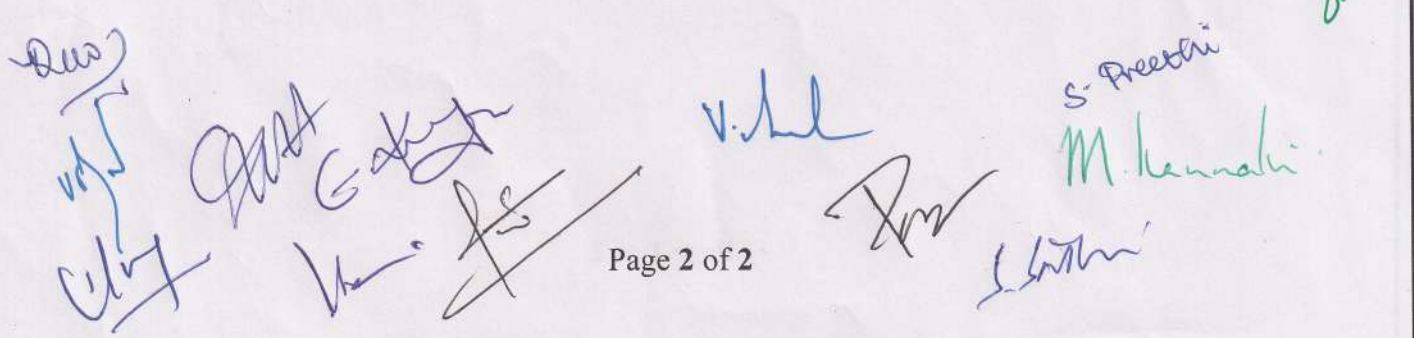
Previous minutes of meeting was read & confirmed.

Action taken report was read by Chairperson.

Following points were discussed in the meeting.

Agenda	Resolution placed before meeting for discussion	Remarks, suggestion, action taken report
1. Discussion on Integration and AETCOM	IQAC coordinator Dr Sunil, requested members to plan integrated session in advance.	1. Dr. Norman Supported IQAC coordinator view as advanced planning help to avoid repetition of topics. 2. Dr. Tejas suggested to have MBBS year-wise (I MBBS, II MBBS, III MBBS and Final MBBS) departments meeting for planning of integrated sessions or symposium.
2. Innovative teaching learning methods	Chair-person Dr Sufala Sunil Vishwasrao, informed all the members to take initiative to encourage teachers for innovative teaching methods.	1. Member-karthikeyan suggested to organize sessions on innovative TL methodology. 2. The Chair-person Dr. Sufala Sunil Vishwasrao suggested to attend workshop on Innovative TL methods.

6. Vote of thanks given by IQAC coordinator.



IQAC/KIMSRC/CII/09/03/23

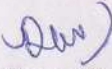
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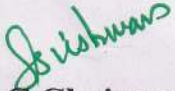
### NOTICE

Members, IQAC-Karpaga Vinayaga Institute of Medical Sciences are requested to attend meeting at college conference room, 1<sup>st</sup> floor scheduled on 06.03.2023 at 11.00am.

#### Agenda for the Meeting:

1. Discussion on Research Audit
2. Discussion on Academic Audit
3. NAAC orientation session for Coordinators
4. Feedback on Infrastructure and facility
5. Any other matter for the discussion.

  
IQAC Coordinator

  
IQAC Chairperson

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06.03.2023

**IQAC-MINUTES OF MEETING dated 06.03.23**

IQAC- Karpaga Vinayaga Institute of Medical Sciences has conducted meeting on 6<sup>th</sup> March 2023 at 11.00 am.

Meeting was initiated by Dr Sufala Sunil Vishwasrao (Chair-person)

Previous minutes of meeting was read & confirmed.

Action taken report was read by Chairperson.

Following points were discussed in the meeting.

Agenda	Resolution placed before meeting for discussion	Remarks, suggestion, action taken report
1. Discussion on Research Audit	IQAC coordinator Dr. Sunil, mentioned that as per MOM dated 24.6.22, the Institution has to plan internal research audit	1. Mr. Chidambaram informed that Research audit will be conducted by Research Director Dr Murugesan, member secretary Research Committee, Senior faculty and IQAC coordinator.
2. Discussion on Academic Audit	Member-Dr Ganesh mentioned about planning of Internal Academic Audit.	1. IQAC coordinator and Chair-person agreed to conduct internal Academic Audit in presence of MEU coordinator and senior faculty members.
3. NAAC orientation sessions for coordinators	Dr Prasan Norman, requested to have NAAC orientation session for newly joined members	1. IQAC coordinator Dr Sunil assured to plan small sessions for NAAC orientation and informed that the detail time table will be circulated later.
4. Feedback on Infrastructure and facility	IQAC coordinator placed feedback for the discussion and action plan.	1. Various suggestions were given for feedback on curriculum and Infrastructure development. Remedial actions were suggested.

		It was decided to inform the salient features to respective committee for plan of remedial action & implementation
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6. Vote of thanks given by IQAC coordinator.

*Srinivasan*  
*Devi*  
*Vijay*  
*Chitra*  
*Shruti*  
*Ar*  
*G. K. S.*  
*S. Preethi*  
*V. S. S.*  
*P. S.*  
*S. Sathya*  
*M. Kannan*

IQAC/KIMSRC/CII/10/06/23

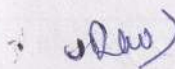
29.05.2023

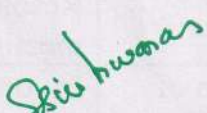
### NOTICE

Members, IQAC-Karpaga Vinayaga Institute of Medical Sciences are requested to attend meeting at college conference room, 1<sup>st</sup> floor scheduled on 05.06.2022 at 11.00am.

#### Agenda for the Meeting:

1. Submission of AQAR for year 22-23
2. Strengthening of Research
3. Discussion on curriculum and infra structure feedback
4. Approval of new value added and add on courses
5. Any other matter for the discussion.

  
IQAC Coordinator

  
IQAC Chairperson

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2. All members



05.06.2023

**IQAC-MINUTES OF MEETING dated 05.06.23**

IQAC- Karpaga Vinayaga Institute of Medical Sciences has conducted meeting on 5<sup>th</sup> June 2023 at 11.00 am.

Meeting was initiated by Dr. Sufala Sunil Vishwasrao (Chair-person)

Previous minutes of meeting was read & confirmed.

Action taken report was read by Chairperson.

Following points were discussed in the meeting.

Agenda	Resolution placed before meeting for discussion	Remarks, suggestion, action taken report
1. Submission of AQAR 2023	In order to submit third AQAR, IQAC coordinator requested to collect the data as per the requirement.	1. Chair-person Dr Sufala Sunil Vishwasrao asked all the members to start collecting the data to avoid last minute hurry. 2. Mr. Chidambaram informed that AQAR submission to be done 15 days prior to the last date of submission.
2. Strengthening of research	IQAC coordinator, Dr Sunil insisted to have initiatives that will strength the research.	1. Chair-person responded that some of the initiatives has been started to improve and strengthen the research. All CRMI were doing mandatory research, Postgraduate are also doing additional publication other than required norms.

		2. Research adviser Dr. Murugesan is scrutinizing each and every research paper for better quality.
3. Discussion on curriculum and infra structure feedback	curriculum and infra structure feedback was discussed in the meeting	Relevant actions taken and informed through circular.
4. Approval of new value added and add on courses	Dr Sunil placed new value added and add on courses in front of committee.	Courses were approved with minor suggestions.

6. Vote of thanks given by IQAC coordinator.

*(Signature)*  
-5/6/23

*(Signature)*

*(Signature)*

*(Signature)*

*(Signature)*

*(Signature)*

*(Signature)*

*(Signature)*

S. Preethi

M. Kannaki

*(Signature)*