



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Karpaga Vinayaga Institute Of Medical Sciences and Research Centre
• Name of the Head of the institution	Dr Sufala Sunil Vishwasrao
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04471565100
• Alternate phone No.	04427565170
• Mobile No. (Principal)	9551403203
• Registered e-mail ID (Principal)	kimsprinci@gmail.com
• Alternate Email ID	annuregu@yahoo.com
• Address	GST Road, Chinnakolambakkam
• City/Town	Maduranthgam Taluk, Chengapattu District
• State/UT	Tamil Nadu
• Pin Code	603308
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education

• Location	Rural												
• Financial Status	Private												
• Name of the Affiliating University	The Tamilnadu Dr MGR Medical University												
• Name of the IQAC Co-ordinator/Director	Dr. Sunil M Vishwasrao												
• Phone No.	04471565100												
• Alternate phone No.(IQAC)	8973463297												
• Mobile No:	8973463297												
• IQAC e-mail ID	iqac@kims.edu.in												
• Alternate e-mail address (IQAC)	karpagaiqac@gmail.com												
3.Website address (Web link of the AQAR (Previous Academic Year)	https://kims.edu.in/												
4.Was the Academic Calendar prepared for that year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	Yes												
5.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td align="center">Cycle 1</td> <td align="center">B++</td> <td align="center">2.84</td> <td align="center">2021</td> <td align="center">01/03/2021</td> <td align="center">28/02/2026</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B++	2.84	2021	01/03/2021	28/02/2026	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	B++	2.84	2021	01/03/2021	28/02/2026								
6.Date of Establishment of IQAC	17/12/2019												
7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.													
<table border="1"> <thead> <tr> <th>Institution/ Department/Faculty</th> <th>Scheme</th> <th>Funding agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td align="center">Nil</td> <td align="center">Nil</td> <td align="center">Nil</td> <td align="center">Nil</td> <td align="center">Nil</td> </tr> </tbody> </table>	Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	Nil	Nil	Nil	Nil	Nil			
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Nil	Nil	Nil	Nil	Nil									
8.Whether composition of IQAC as per latest NAAC guidelines	Yes												

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • (Please upload, minutes of meetings and action taken report) 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 	24000	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Organization of programs for environmental sustainability, Training the Institutions for NAAC awareness, Supporting the Induction program at all the levels of Employees, Collection of Feedback from various stake holders and suggesting actions to relevant bodies.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).		
Plan of Action	Achievements/Outcomes	
Strengthening of research activity	Mobilisation of all the Postgraduates for Quality Publication	
13.Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> • Name of the statutory body 		

Name	Date of meeting(s)
Council Meeting	12/10/2022
14.Does the Institution have Management Information System?	Yes
<ul style="list-style-type: none"> If yes, give a brief description and a list of modules currently operational 	
<p>Institution has taken steps towards digital mode for the undergraduate students. The academic app is under development process, to enable the parents to view student's academic performance at a glance from any remote location with a single click.</p> <p>The Attendance details, day to-day activities of students, fees status, performance in the formative & summative assessment, research work, seminar, CME contribution of the students can be viewed by the parents with the help of this app.</p> <p>The parents also get regularly update about college activities and any leave or holiday details.</p> <p>In Central Library Institution has provided facility to access Lecture videos, E-notes , and solve MCQs for self-assessment of students through Doc-Tutorial App. In Hospital, there is a well established Hospital Management System for Patient care from Registration till Discharge process.</p>	
15.Multidisciplinary / interdisciplinary	
<p>Karpaga Vinayaga Institute of Medical Sciences and Research Centre has taken initiative to incorporate certain programs as preparedness for NEP 2020.</p> <p>Vision: To develop the Institution as holistic multidisciplinary institute.</p> <p>As institution comes under the purview of affiliated university, institute does not have much autonomy in curriculum development. However, Institute is giving adequate opportunity to medical students to transform in to an Indian Medical Graduate (IMG).</p>	

Additionally, some of the activities and programs are being coordinated with Dental and Nursing Sciences. Post graduate students of ENT , General surgery and Pathology, are posted in Oro maxillary facial surgery department. Allied health Sciences (AHS) students gets exposure in nursing college about patient care. In addition, AHS students are also exposed to skill lab to improve their communication skills. AHS students are also exposed to computer skills and English language enhancement courses coordinated by Department of Computer Sciences.

16.Academic bank of credits (ABC):

We have created log in ID of the Institute on ABC portal through site www.abc.gov.in.

The institution has taken initiative to collaborate with foreign colleges to expose the students to various other courses. Also, some of the faculty members are in the process of developing E course for the undergraduate as well as postgraduate students.

Institution has taken awareness sessions on academic bank of credits so that students can avail various other courses or credits under their academic umbrella.

17.Skill development:

Institution has well established skill lab to acquire certain skills that is going to be required in life long training. Following courses are regularly conducted in the institute.

1. Basic Cardiopulmonary Life Support (BCLS)
2. Advanced cardiac Life Support (ACLS)
3. Comprehensive Cardiopulmonary Life Support (CCLS)
4. Oxygen therapy & Basics in Mechanical Ventilation
5. Virtual Reality Skill Training which includes - Urinary Catheterisation, Nasogastric Tube insertion, Electrocardiogram, IV cannulation, Arterial Blood Gas sampling , Wound Care-Ulcer Management , Wound care-Abrasion Contusion Laceration, IV Infusion, Injection Administration- Subcutaneous, Intradermal, Intramuscular, Intravenous, Prescribing and administering oxygen. Also includes Initial Patient assessment, Blood Transfusion, Ophthalmoscopy, Otoscopy, Collection of swabs- Nasopharyngeal & Nasal, Collection of swabs - Oropharyngeal & Buccal, Blood Grouping

and Cross Matching, Blood & Pus Culture Medium & Collection.

In addition, students are being trained in soft skills, language skill, bioethics and humanity. New skill development courses are being developed so that each student can take at least one vocational course during the curriculum.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Other than allopathy, students can acquire knowledge on ancient medicine from other disciplines such as Ayurveda or Siddha.

The institute has planned to deliver curriculum in bilingual mode where English is primary language while some of the important concepts will be repeated in Tamil language.

Students of the other states are provided local language training so as to make them more comfortable while history taking in clinical postings. To promote Indian languages, we conduct International Mother Language day regularly. Students from different language backgrounds delivers speech and discuss about the importance of their mother tongue.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Institution adheres to the Competency Based Medical Education (CBME) for undergraduates and postgraduates as stated by National Medical Council which primarily focuses on cognitive, psychomotor and affective domains. The institute has set primary and secondary outcomes at the completion of MBBS. Students are being assessed accordingly to reach the desirable goals.

To capture outcome skills and assess students' knowledge, along with formative and summative assessment, students are trained to exhibit their skills by participating in various other activities such as field visit, camp visit, industry visit, model, seminar and poster competition. All the phases of the students undergo skill module training, where students need to complete the relevant skill with desirable credit score. Student repeats the skill until he gets desirable score.

20.Distance education/online education:

Institution is planing to offer open and distance learning course in Bioethics for undergraduate and postgraduate students. Institution has provided platform for the students to learn bioethics and to gain continous medical education through online CME.

Extended Profile

1.Student

2.1	825
Total number of students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	168
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	247
Number of first year students admitted during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Institution

4.1	869.46
Total expenditure, excluding salary, during the year (INR in Lakhs):	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Teacher

5.1	185
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

5.2	163
Number of sanctioned posts for the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum planning, delivery and evaluation through a well defined process as prescribed by the respective regulatory councils and the affiliating University.

The institution follows the curriculum laid down by NMC and The Tamil Nadu Dr MGR Medical University.

Curriculum Planning: The given curriculum is discussed in the Curriculum Committee and Curriculum subcommittee meetings regarding planning and modalities of delivery in detail. For CBME batch the time table is prepared before beginning of session based on the competencies from the NMC website, using the 3 volumes as expert guide. Specific Learning Objectives are derived and the distribution of hours is followed as per the guidelines laid down by NMC, while Non-CBME batch monthly time table is prepared.

Curriculum delivery: The curriculum delivery is made effective through traditional teaching learning methods and audio-visual aids. In addition, innovative teaching learning methods, bed side teaching, simulation-based learning, community-based teaching, role plays, seminar presentation, integrated teaching methods are used at regular intervals. All the postgraduate departments prepare monthly schedules for seminar/tutorial, Journal club, case presentation and case discussion.

Evaluation: The students are exposed to formative assessments every Saturday and summative assessments at the end of the term. The syllabus for Internal Assessment (IA) is informed in advance to the students. The IA marks are communicated to the students. Students are shown their answer sheets during the practical hours and constructive feedback is given for further improvement. The Principal, Curriculum Committee and the HODs of the various departments ensure that the curriculum drafted by the statutory body is followed to the core.

File Description	Documents
Minutes of the meeting of the college curriculum committee	https://kims.edu.in/wp-content/uploads/2022/11/1.1.1-21-22-Curriculum-Com-Minutes-of-Meeting.pdf
Any other relevant information.	https://kims.edu.in/wp-content/uploads/2022/11/1.1.1-21-22-Any-Other-Relevant-Information.pdf

1.1.2 - Number of fulltime teachers participating in BoS /Academic Council of Universities during the year. (Restrict data to BoS /Academic Council only)

1

File Description	Documents
Details of participation of teachers in various bodies(Data Template)	View File
Scanned copies of the letters supporting the participation of teachers	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of inter-disciplinary / inter-departmental courses /training across all the Programmes offered by the College during the year

1.2.1.1 - Number of courses offered across all programmes during the year

45

File Description	Documents
List of Interdisciplinary /interdepartmental courses /training across all the programmes offered by the College during the year	View File
Minutes of relevant Academic Council/BoS meetings	View File
Institutional data in prescribed format (Data Template)	View File
Any other relevant information	View File

1.2.2 - Number of students enrolled in subject-related Certificate/ Diploma / Add-on courses as against the total number of students during the year

697

File Description	Documents
Details of the students enrolled in subject-related	View File
Certificate/Diploma/Add-on courses	View File
Any other relevant information	View File

1.3 - Curriculum Enrichment

1.3.1 - The Institution integrates cross-cutting issues relevant to gender, environment and sustainability, human values, health determinants, Right to Health and emerging demographic issues and Professional Ethics into the Curriculum as prescribed by the University / respective regulative councils

Gender Equity: The Institution has celebrated International Women's Day on the 8th of March 2022, to touch upon important gender issues like gender discrimination. The celebration included Rally, role-play and debate.

Environment Consciousness: Environmental sustainability is of crucial importance in today's world. Department of Community medicine has celebrated World Environment day on 22.6.22 with the theme: "Our planet Our earth". The first-year students are briefed about environment sustainability during foundation course and at the end of the course they participate in planting saplings inside the campus.

Ethics and Bioethics, human values: Professional ethics is not only taught during orientation programmes but also in AETCOM sessions. Institute has conducted value added course on "Research Paper Writings' and Proposal Submission." The Institute has an active international unit of Bioethics- UNESCO Chair which celebrates World Bioethics Day every year in the month of October.

Right to health and emerging demographic issues: In Community Medicine block postings, students are taught about right to health, demographic issues like infant mortality, foeticide, the ageing of population, infertility etc. Interns (CRRI) in their community postings visit the villages and share their knowledge on preventive health and stress about importance of Right to Health.

File Description	Documents
List of courses with their descriptions	https://kims.edu.in/wp-content/uploads/2022/11/1.3.1-21-22-List-of-Course-on-Gender-Equity.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/World-Bioethics-Day-2021.pdf

1.3.2 - Number of value-added courses offered during the year that impart transferable and life skills

9

File Description	Documents
Number of value-added courses offered during the year that impart transferable and life sk	View File
List of-value added courses (Data template)	View File
Any other relevant information	View File

1.3.3 - Number of students enrolled in the value-added courses during the year

528

File Description	Documents
List of students enrolled in value-added courses (Data template)	View File
Any other relevant information	View File

1.3.4 - Number of students undertaking field visits/Clinical / industry internships/research projects/industry visits/community postings (data for the academic year)

491

File Description	Documents
List of programmes and number of students undertaking field visits/internships/research projects/industry visits/community postings (Data template)	View File
Total number of students in the Institution	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on curricula/syllabi from various stakeholders Students Teachers Employers Alumni Professionals

A. All 4 of the above

File Description	Documents
Stakeholder feedback reports as stated in the minutes of meetings of the College Council /IQAC/ Curriculum Committee	View File
URL for feedback report	https://kims.edu.in/wp-content/uploads/2022/11/1.4.1-21-22-Feedback-Report.pdf
Data template	View File
Any other relevant information	View File

1.4.2 - Feedback on curricula and syllabi obtained from stakeholders is processed in terms of: Options (Opt any one that is applicable): Feedback collected, analyzed and

A. All of the Above

action taken on feedback besides such documents made available on the institutional website Feedback collected, analyzed and action has been taken Feedback collected unanalyzed Feedback collected E. Feedback not collected

File Description	Documents
URL for stakeholder feedback report	https://kims.edu.in/wp-content/uploads/2022/12/1.4.2-21-22-Feedback-Collected-Analysed-Action-Taken.pdf
Action taken report of the Institution on the feedback report as stated in the minutes of meetings of the College Council/IQAC	View File
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Due consideration is given to equity and inclusiveness by providing reservation of seats to all categories during the admission process.

2.1.1.1 - Number of seats filled against seats reserved for various categories as per applicable reservation policy during the year

116

File Description	Documents
Copy of letter issued by State Govt. or and Central Government (which-ever applicable) Indicating there served categories to be considered as per the GO rule (translated in English)	View File
Final admission list published by the HEI	View File
Admission extract submitted to the state OBC, SC and ST cell every year.	View File
Annual Report/ BOM report/ Admission report duly certified by the Head of the Institution	View File
Information as per data template	View File
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled in for the various programmes as against the approved intake

File Description	Documents
Relevant details certified by the Head of the Institution clearly mentioning the programs that are not covered under CET and the number of applications received for the same	View File
Any other relevant information	View File
Data template	View File

2.1.3 - Number of Students enrolled demonstrates a national spread and includes students from other states

2.1.3.1 - Number of students from other states; during the year

56

File Description	Documents
Total number of students enrolled in th	View File
E-copies of admission letters of the students enrolled from other states	View File
Institutional data in prescribed format (Data template)	View File
Any other relevant information	View File

2.2 - Catering to Student Diversity

2.2.1 - The Institution assesses the learning levels of the students, after admission and organizes special Programmes for advanced learners and slow performers The Institution: Follows measurable criteria to identify slow performers Follows measurable criteria to identify advanced learners Organizes special programmes for slow performers Follows protocol to measure student achievement

A. All of the Above

File Description	Documents
Criteria to identify slow performers and advanced learners and assessment methodology	View File
Details of special programmes for slow performers and advanced Learners	View File
Student participation details and outcome records	View File
Any other relevant information	View File

2.2.2 - Student - Fulltime teacher ratio (data for the academic year)

Number of Students	Number of Full Time Teachers
247	185

File Description	Documents
List of students enrolled in the preceding academic year	View File
List of full time teachers in the preceding academic year in the college	View File
Institutional data in prescribed format (data templates)	View File
Any other relevant information	No File Uploaded

2.2.3 - Institution facilitates building and sustenance of innate talent /aptitude of individual students (extramural activities/beyond the classroom activities such as student clubs, cultural societies, etc)

KIMS & RC facilitates building and sustenance of innate talent of the students through various activities that are organized by different clubs such as Cultural Club, Sports Club, Youth Red cross Club (YRC), Students bioethics wing. The members of the club include the students who are willing and passionate to work & have exhibited their extra-ordinary talent during the Fresher's Day. The faculty member is allocated for each club for its smooth functioning.

Roles and Responsibilities of various clubs:

1. Cultural club: organize intercollege and intra-college cultural competition. Motivate students to participate in various cultural activities happening in the institute.
2. Sports Club: Organize inter college sport competition and motivate students to participate in sport competitions.
3. Youth red cross Club: organize awareness programs under the banner of YRC.
4. Student's Bioethics Wing: sensitization of students about importance of bioethics and active participation during celebration of World Bioethics day.
5. Nature's club: Motivate students, teaching and non-teaching staff about measures to be taken for environment sustainability.

Programs organized:

1. Organized intercollege sports and cultural meet (Affinity 2022) 1-3 June 2022.
2. Bioethics day celebration: 19.10.21
3. Celebration of World bicycle day on 20.07.22.
4. Participation in Independence day and Republic day

celebration.

File Description	Documents
Appropriate documentary evidence	https://kims.edu.in/wp-content/uploads/2022/11/Affinity-2021-22.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/World-Bioethics-Day-2021.pdf

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods are used for enhancing learning experiences by: Experiential learning Integrated/inter disciplinary learning Participatory learning Problem solving methodologies Self-directed learning Patient-Centric and Evidence-Based Learning Learning in the Humanities Project-based learning Role play

Institution promotes following student centric teaching learning techniques, methods to enhance learning skills.

1. Experiential learning: achieved by visiting to various places such as Sewage Treatment plant, Dairy plant, pharmaceutical company, Oxygen plant, Leprosy centre, TB centre etc.
2. Integrated learning: As per CBME curriculum, in all phases' integrated sessions are conducted for students to understand subject in better way.
3. Participatory learning: UG and PG students participate in various quiz competitions, poster or model competition.
4. Problem solving methodologies carried out in practical and case discussions.
5. Self-directed learning: Students learn from own activities such as assignments, flipped classroom, Journal club presentation.
6. Patient centric and evidence-based learning: these skills are gained by discussing laboratory findings, presenting journal club, recent advances on the particular topic.
7. Learning in humanities: learned through AETCOM sessions.
8. Project based learning: delivered by conducting research or doing project.
9. Role play: best method for interactive session. Departments frequently plan role play session for difficult topics.

File Description	Documents
Learning environment facilities with geo tagged photographs	View File
Any other relevant information	View File

<p>2.3.2 - Institution facilitates the use of Clinical Skills Laboratory / Simulation Based Learning The Institution: Has Basic Clinical Skills / Simulation Training Models and Trainers for skills in the relevant disciplines. Has advanced simulators for simulation-based training Has structured programs for training and assessment of students in Clinical Skills Lab / Simulation based learning. Conducts training programs for the faculty in the use of clinical skills lab and simulation methods of teaching-learning</p>	<p>A. All of the Above</p>
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File Description	Documents
List of clinical skills models	View File
Geo tagged photographs of clinical skills lab and simulation centre	View File
List of training programmes conducted in the facilities during the year	View File
Any other relevant information	View File

<p>2.3.3 - Teachers use ICT-enabled tools for effective teaching and learning process including online e-resources</p>	<p>The Institution has adequate resources in all the 5 lecture halls and department demonstration cum practical hall for use of ICT enabled tools for teaching-learning.</p> <p>The following tools are effectively being used by the faculty members.</p> <ol style="list-style-type: none"> 1. Desktops and laptops connected with LCD projector for PowerPoint presentations and video demonstration 2. Digital smart boards for interactive classes
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3. Audio-visual system

4. Virtual platform like G meet, Microsoft Teams for online teaching

5. The statistical software SPSS is available for the analysis of complex set of data for research projects and dissertation

6. Learning management System for students

7. DVD, Hard Disc

The institution is equipped with virtual skill lab where students can practice certain procedures such as urinary catheterization, intubation, initial patient assessment, arterial blood gas sampling, nasogastric tube insertion etc.

Computer simulation lab in pharmacology department used for animal experiments.

Institute has signed MOU with Doc Tutorial for digital academic enhancement which provides 2 tablets with 24 hours access to the E video content, E notes and MCQs to the students. it is available in the central library.

Most of departments have uploaded lecture videos on Microsoft Teams which can be accessed by student anywhere using their Microsoft ID account.

File Description	Documents
Details of ICT-enabled tools used for teaching and learning	https://kims.edu.in/wp-content/uploads/2022/12/2.3.3-21-22-Details-of-The-ICT-Enabled-Tool-AQAR.pdf
List of teachers using ICT-enabled tools (including LMS)	https://kims.edu.in/wp-content/uploads/2022/12/2.3.3-21-22-List-of-The-Faculty-Using-ICT-AQAR.pdf
Webpage describing the “LMS/ Academic Management System”	https://kims.edu.in/wp-content/uploads/2022/12/2.3.3-21-22-For-Webpage-Describing-LMS.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/12/2.3.3-21-22-MOU-Document-Any-Other-Information.pdf

2.3.4 - Student :Mentor Ratio (preceding academic year)

Number of Mentors	Number of Students
23	184

File Description	Documents
Details of fulltime teachers/other recognized mentors and students	View File
Any other relevant information	View File

2.3.5 - The teaching learning process of the institution nurtures creativity, analytical skills and innovation among students

The Institution supports innovative teaching-learning methods which ensure active participation, interaction and involvement of the students. Development of creativity, analytic skill and innovation to be a competent and confident healthcare provider.

1. Creativity:

Case based and chart-based learning: During clinical posting case discussion students develops interest to reach diagnosis. Also, some of the classical case scenarios is discussed in pre, para and clinical departments.

Poster and model competition: During model and poster presentations, the students can use their innovative and creative minds to make the presentation more effective.

2. Analytic skills:

The Department of Psychiatry has created charts prepared as per the history narrated by the patients/relatives which helps to analyse patients.

In department of Pharmacology, Community Medicine Pathology, Physiology, Biochemistry, clinical problem in the form of case scenario is given to assess analytic skill of the student.

During research, statistical analysis also improves analytic skill of the individuals. All post graduates undergo Research Methodology workshop conducted by MEU and Community Medicine.

3. Innovation: Students are exposed to research activities to implement new ideas. Institute has organized seminar on intellectual property right to inspire them to think ingeniously.

File Description	Documents
Appropriate documentary evidence	https://kims.edu.in/wp-content/uploads/2022/12/2.3.5-21-22-Appropriate-Documentary-Evidence-AQAR.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/07/Workshop-on-Inteclectual-Property-Right.pdf

2.4 - Teacher Profile and Quality

2.4.1 - Number of fulltime teachers against sanctioned posts during the year

185

File Description	Documents
List of fulltime teachers and sanctioned posts for year certified by the Head of the Institution (Data template)	View File
Sanction letters indicating number of posts (including Management sanctioned posts) by competent authority (in English/ translated in English)	View File
Any other relevant information	No File Uploaded

2.4.2 - Number of fulltime teachers with Ph.D./D.Sc./D.Lit./ DM/M Ch/DNB in super specialities /other PG degrees (like MD/ MS/ MDS etc.) in Health Sciences for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils during the year

2.4.2.1 - Number of fulltime teachers with Ph.D/ D.Sc./ D.Lit./DM/ M Ch/ DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils. During the year data to be entered

02

File Description	Documents
List of fulltime teachers with Ph.D/D.Sc./D.Lit./DM/M Ch/DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils /Affiliating Universities and the number of fulltime teachers for the year	View File
Copies of Guide-ship letters or authorization of research guide provided by the university	View File
Any other relevant information	No File Uploaded

2.4.3 - Total Teaching experience of fulltime teachers in number of years (data for the academic year)

1580

File Description	Documents
List of teachers including their designation, qualifications, department and number of years of teaching experience (Data Template)	View File
Any other relevant information	View File

2.4.4 - Number of teachers trained for development and delivery of e-content / e-courses during the year

74

File Description	Documents
Reports of the e-training programmes	View File
e-contents / e-courses developed	View File
Year –wise list of full time teachers trained during the year	View File
Certificate of completion of training for development of and delivery of econtents / e-courses / Video lectures / demonstrations	View File
Web-link to the contents delivered by the faculty hosted in the HEI's website	View File
Any other relevant information	View File

2.4.5 - Number of fulltime teachers who received awards and recognitions for excellence in teaching, student mentoring, scholarships, professional achievements and academic leadership at State, National, International levels from Government / Government-recognized agencies / registered professional associations / academies during the year

03

File Description	Documents
Institutional data in the prescribed format/ Data template	View File
e-copies of award letters (scanned or softcopy)	View File
Any other relevant information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - The Institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation and ensures that it is robust and transparent

The institute adheres to the academic calendar for conduct of internal assessment.

Academic calendar includes:

- Dates of Internal assessments
- Dates of various committee meetings
- Days of celebration
- Dates of CME and workshop
- Dates of Parent teacher meetings
- Programs to be conducted by various clubs

As per CBME, whole one year time table for phase I, Phase II and Phase III is prepared and displayed on the website.

Schedule of IA: Undergraduate students write the internal assessment exam on every Saturday in all subjects by rotation with prior information. Postgraduate students write IA on Monday of every March, June, September and December.

Setting of question paper: Question paper is set for undergraduates by faculty above associate professor in rotation, and by Professors for postgraduates.

Invigilation: Departmental faculty are invigilators which follows strict guidelines to prevent malpractice. Use of Cell phone, electronic gadgets are not allowed. For post graduates, 2 invigilators conduct exam in examination hall. All the departments send the question paper in a sealed envelope to the Principal's office a day before the exam or on the day of the exam which is handed over to invigilator 10 minutes before commencement of exam.

Evaluation and feedback: Academic Performance of the students is evaluated using answer key, Feedback is given and marks of internal assessment is communicated to the students.

File Description	Documents
Academic calendar	https://kims.edu.in/academic-calendar-6/
Dates of conduct of internal assessment examinations	https://kims.edu.in/wp-content/uploads/2022/12/2.5.1-21-22-Dates-of-Conduct-of-Internal-Assessment-Exams.pdf
Any other relevant information	Nil

2.5.2 - Mechanism to deal with examination-related grievances is transparent, time-bound and efficient. Provide a description on Grievance redressal mechanism with reference to continuous internal evaluation, matters relating to University examination for submission of appeals, providing access to answer scripts, provision of re-totalling and provision for reassessment within 100 - 200 words

Institute adheres with guidelines laid down by parent university exam related grievances in summative exam.

Summative exam:

1. University accepts late submission of examination forms with late fees.
2. If admit card of the student is not received in time- we can inform to the Controller of the Examinations.
3. During examination, any discrepancy in question paper- is communicated through the portal.
4. Regarding evaluation of answer paper: university allows only retotalling of marks for which student has to apply through proper channel. (Through Principal)

Formative exam:

1. Dates of internal assessment are informed well in advance.
2. Any mass copying, malpractice in the exam is seriously dealt with.
3. Any discrepancy in question paper is immediately corrected.
4. For evaluation three tier system is followed.
5. Tier I: Error in totalling, missed evaluation of any question is corrected by the evaluator.
6. Tier II: If the student is biased about evaluation, then he or she can ask for second evaluation done by Head of the Department.
7. Tier III: If the student is still unhappy about the process of

handing grievances, he can report his concern to the Head of the Institution (Principal) in writing.

8. The college has a grievance redressal committee comprising of the heads of the various departments. The committee will give a hearing to the appellant before deciding the matter appropriately.

File Description	Documents
Details of University examinations / Continuous Internal Evaluations (CIE) conducted during the last year	View File
Number of grievances regarding University examinations/ Internal Evaluation	View File
Any other relevant information	View File

2.5.3 - Reforms in the process and procedure in the conduct of evaluation/examination; including the automation of the examination system. Describe the reforms implemented in internal evaluation/ examinations with reference to the following within 100 - 200 words Examination procedures Processes integrating IT Continuous internal assessment system Competency-based assessment Workplace-based assessment Self assessment OSCE/OSPE

As Institution comes under the purview of affiliated university, it adopts the examination system laid down by university for the conduct of summative examination.

The University has implemented an examination management system with 90% automation of the exam process that includes

- Student registration
- Issue of hall tickets
- Downloading of question papers
- Uploading of internal assessment and practical exam marks.
- Uploading of PG dissertation

Other reforms introduced by the University for greater transparency such as installation of high-definition CCTV camera, mobile jammer and metal detector are strictly adhered to.

Recently parent university has made online dissertation submission for postgraduates to avoid hard copy submission.

The evaluation of answer sheets is done by online. All 3 hours activity in the examination hall is recorded and sent to the

university in CD format. Additionally live streaming of examination is done by the university.

Formative Internal assessment test is conducted by each department under strict guidelines and question paper is prepared as per CBME guidelines. Theory Internal assessment is followed by practical exam. As per the new syllabus certain competencies are assessed in practical exam through OSPE & OSCE. Clinical posting exam is conducted at the end of the clinical postings.

File Description	Documents
Information on examination reforms	https://kims.edu.in/wp-content/uploads/2022/12/2.5.3-21-22-Information-on-Exam-Reform-AQAR.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/12/2.5.3-21-22-Any-Other-Information-AQAR.pdf

2.5.4 - The Institution provides opportunities to students for midcourse improvement of performance through specific interventions. Opportunities provided to students for midcourse improvement of performance through: Timely administration of CIE On time assessment and feedback Makeup assignments /tests Remedial teaching/ support

A. All of the Above

File Description	Documents
List of opportunities provided for the students for midcourse improvement of performance in the examinations	View File
Information as per Data template	View File
Policy document of midcourse improvement of performance of students	View File
Re-test and Answer sheets	View File
Any other relevant information	View File

2.6 - Student Performance and Learning Outcomes

2.6.1 - The Institution has stated the learning outcomes (generic and programme-specific) and graduate attributes as per the provisions of the Regulatory bodies and the University; which are communicated to the students and teachers through the website and other documents

Considering National Medical Commission & parent University Curriculum, following Program specific outcomes are stated by the Institute.

The Indian Medical Graduate shall be able to

1. Provide preventive, promotive, curative, palliative and holistic care with compassion.
2. Act as a Leader and member of the health care team.
3. Analyse, synthesize and communicate health data appropriately.
4. Communicate effectively with patients, attendants and colleagues.
5. Commit himself or herself to be a lifelong learner for the continuous improvement of skills and knowledge.
6. Follow ethical guidelines in patient care & medical research.
7. Learn newer technologies and possess attitude of self-learning.
8. Take rational decision in critical scenario and emergency.
9. Accountable to the patient and acquire basic knowledge in implementation of health care related programs.
10. Work as a team member in Pandemic or epidemic situations.

The students are detailed about the program-specific outcomes and course outcomes during the foundation course, orientation programme conducted for them before the commencement of their course. The course outcomes are also discussed at the departmental staff meeting at the beginning of every academic year.

Programme outcomes specifying national goal, program-specific outcomes (institutional goal) and course outcomes are displayed on the Institution website.

File Description	Documents
Relevant documents pertaining to learning outcomes and graduate attributes	https://kims.edu.in/wp-content/uploads/2022/12/2.6.1-21-22-Relevant-Documents-Learning-Outcome-and-Graduate-Attributes-AQAR.pdf
Methods of the assessment of learning outcomes and graduate attributes	https://kims.edu.in/wp-content/uploads/2022/12/2.6.1-21-22-Methods-of-Assessment-of-Learning-Outcomes-and-Graduate-Attributes-AQAR.pdf
Upload Course Outcomes for all courses (exemplars from Glossary)	https://kims.edu.in/wp-content/uploads/2022/12/2.6.1-Course-Outcome-for-All-Courses.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/12/2.6.1-21-22-Any-Other-Information-AQAR.pdf

2.6.2 - Incremental performance in Pass percentage of final year students in the year

File Description	Documents
List of Programmes and the number of students passed and appeared in the final year examination for the year	View File
Link for the annual report of examination results as placed before BoM/ Syndicate/ Governing Council for the year.	View File
Reports from Controller of Exam (COE) office/ Registrar evaluation mentioning the relevant details and the result analysis performed by the institution duly attested by the Head of the Institution	View File
Trend analysis for the last year in graphical form	View File
Data template	View File
Any other relevant information	View File

2.6.3 - The teaching learning and assessment processes of the Institution are aligned with the stated learning outcomes. Provide details on how teaching learning and assessment processes are mapped to achieve the generic and program-specific learning outcomes (for each program) within 100 – 200 words

The Institute has provided well-structured strategies for teaching learning and assessment to achieve intended outcomes for the UG and PG program.

Undergraduates: attainment of specific learning outcome are achieved by formative & summative exams. Practical exams are conducted as per the schedule. Practical records are prepared as per the given syllabus in such way, that knowledge as well as skills can be assessed. Students who do not perform up to the expectations are given chance to improve themselves. CRRI's are assessed by every department at the end of the posting.

Postgraduates: are regularly assessed through various teaching learning activities like seminar, journal club, case presentations etc. College conducts internal assessments for PG's every 3 months so that students can assess themselves and improve their performance.

Postgraduate students update their activities in the PG log book where they write about daily academic activities. As per the stipulated norms, post graduates have to complete their dissertation before writing their university exams.

File Description	Documents
Programme-specific learning outcomes	https://kims.edu.in/wp-content/uploads/2022/12/2.6.3-21-22-Course-Outcome-for-All-Courses.pdf
Any other relevant information	https://kims.edu.in/academic-calendar-6/

2.6.4 - Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis. Describe structured mechanism for parent-teachers meetings, follow-up action taken and outcome analysis within 100 - 200 words

The Parent-Teachers Meetings (PTM) are conducted regularly from the first year MBBS to the final year MBBS and the Allied Health Science students.

The scheduled dates for parent-teacher meetings (PTM) are decided by curriculum committee at the starting of each academic year and are displayed on the college website in the academic calendar and the notice board.

In the year total 8 PTM were conducted where about 70-75 % parents attended PTM. Personal communication is also sent to the parents one week before the scheduled date. The heads of the department and the batch coordinator discuss student's academic performance and attendance. The HOD of the respective department stresses the importance of attendance in theory and in practical and informs the parent about the consequences of lack of attendance (Less than 80%) and poor performance (Average Internal assessment less than 35%) before writing the University exam.

The feedback from the parents is collected and is discussed in the Curriculum Committee/ IQAC meetings.

The feedback is analysed, and suggestions are given to the respective board/ committee. The action initiated as per the report which is informed through the circular.

File Description	Documents
Proceedings of parent –teachers meetings held during the year	https://kims.edu.in/wp-content/uploads/2022/12/2.6.4-21-22-Proceedings-of-PTM-AQAR.pdf
Follow up reports on the action taken and outcome analysis.	https://kims.edu.in/wp-content/uploads/2022/12/2.6.4-21-22-Action-Taken-and-Analysis-Report.pdf
Any other relevant information	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Online student satisfaction survey regarding teaching learning process

<https://forms.gle/y6vLH1rrMRPJwyAAA>

File Description	Documents
Any other relevant information	View File

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Number of teachers recognized as PG/ Ph.D research guides by the respective University during the year

64

File Description	Documents
List of full time teachers recognized as PG/ Ph.D guides during the year.	View File
List of full time teacher during the year.	View File
Copies of Guide-ship letters or authorization of research guide provide by the university	View File
Information as per Data template	View File
Any other relevant information	View File

3.1.2 - Number of teachers awarded national /international fellowships / financial support for advanced studies/collaborative research and participation in conferences during the year

4

File Description	Documents
Fellowship award letter / grant letter from the funding agency	View File
List of teachers and their national/international fellowship details (Data templates)	View File
E-copies of the award letters of the teachers	View File
Any other relevant information	View File

3.1.3 - Number of research projects/clinical trials funded by government, industries and non-governmental agencies during the year

Number of Research Projects	Amount / Funds Received
1	0.5 lac

File Description	Documents
List of research projects and funding details during the year (Data template)	View File
List of research projects and funding details during the year (Data template)	View File
Link for funding agencies websites	https://sts.icmr.org.in/Result/STS-2022_Application_Result.pdf
Any other relevant information	View File

3.2 - Innovation Ecosystem

3.2.1 - The Institution has created an ecosystem for innovations including Incubation Centre and other initiatives for creation and transfer of knowledge. Describe the available Incubation Centre and evidence of its functioning (activities) within 100 - 200 words

KIMS & RC has a well-established Central Research Laboratory (CRL) for Research and transfer of knowledge which is fully air conditioned and is located on the ground floor in the college building which is accessible to all the departments. The facilities of the CRL and its roles and functions are described during the orientation program to the MBBS students by the in-charge of the CRL to motivate them towards research activities.

CRL is running under the guidance of Research director Dr Murugesan who regularly conducts online meeting for faculties, review projects and provides necessary suggestions. Organization has collaborated with KK biotech for development of genomic research in the institute. Professor Krishnamoorthy Kannan founder of KK biotech has visited the institute and gave insight about role of genetics in clinical practice.

Last year (21-22), following guest Workshop, seminars has been conducted for the faculty members.

SL no.

Name of the Program

Date

Number of participants

- 1
 Workshop on Scientific paper writings and publication
 27.10.21
 25
- 2
 Workshop on Intellectual property rights
 09.02.22
 119
- 3
 Workshop on research seminar
 16.02.22
 25

File Description	Documents
Details of the facilities and innovations made	https://kims.edu.in/wp-content/uploads/2022/11/3.2.1-Details-of-The-Facility-Available.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/3.2.1-21-22-Any-Other-Relevant-Information.pdf

3.2.2 - Number of workshops/seminars conducted on Intellectual Property Rights (IPR) Research methodology, Good Clinical, Laboratory, Pharmacy and Collection practices, writing for Research Grants and Industry-Academia Collaborations during the year

5

File Description	Documents
List of workshops/seminars during the year(Data template)	View File
Reports of the events	View File
Any other relevant information	View File

3.3 - Research Publications and Awards

3.3.1 - The Institution ensures implementation of its stated Code of Ethics for research. The Institution has a stated Code of Ethics for research, the implementation of which is ensured by the following: There is an Institutional ethics committee which oversees the implementation of all research projects All the projects including student project work are subjected to the Institutional ethics committee clearance The Institution has plagiarism check software based on the Institutional policy Norms and guidelines for research ethics and publication guidelines are followed

A. All of the Above

File Description	Documents
Institutional Code of Ethics document	View File
Institutional data in prescribed format	View File
Any other relevant information	View File
Minutes of meetings of the committees with reference to the code of ethics	View File

3.3.2 - Number of Ph.D/ DM/ M Ch/ PG Degree in the respective disciplines received per recognized PG teachers* of the Institution during the year

3.3.2.1 - Number of Ph.D.s /DM/M Ch/PG degrees in the respective disciplines received per recognized PG teachers* of the Institution during the year

38

File Description	Documents
List of Ph.D.s /DM/MCh/PG degrees in the respective disciplines received during the year	View File
List of teachers recognized as guides during the year	View File
Information as per Data template	View File
Letter of PG guide recognition from competent authority	View File
Any other relevant information	No File Uploaded

3.3.3 - Number of papers published per teacher in the Journals notified on UGC -CARE list in the UGC website/Scopus/ Web of Science/ PubMed during the year

3.3.3.1 - Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during the year

38

File Description	Documents
Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during t	View File
Web-link provided by institution in the template which redirects to the journal webpage published in UGC notified list	View File
Information as per Data template	View File
Any other relevant information	View File

3.3.4 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings indexed in UGCCARE list on the UGC website/ Scopus/ Web of Science/ PubMed/ during the year

0

File Description	Documents
List of books and chapters in edited volumes/books published with ISBN and ISSN number and papers in national/ international conference proceedings during the year	View File
Information as per Data template	View File
Any other relevant information	No File Uploaded

3.4 - Extension Activities

3.4.1 - Number of extension and outreach activities carried out in collaboration with National and International agencies, Industry, the community, Government and NonGovernment organized bodies through NSS/NCC during the year

97

File Description	Documents
List of extension and outreach activities during the year (Data Template)	View File
List of students in NSS/NCC involved in the extension and outreach activities during the year	View File
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated	View File
Any other relevant information	View File

3.4.2 - Number of students participating in extension and outreach activities during the year

775

File Description	Documents
Reports of the events organized	View File
List of extension and outreach activities conducted with industry, community etc for the last year (Data template)	View File
List of students who participated in extension activities during the year	View File
Geotagged photographs of extension activities	View File

3.4.3 - Number of awards and recognitions received for extension and outreach activities from Government / other recognised bodies during the year. Describe the nature and basis of awards /recognitions received for extension and outreach activities of the Institutions from Government /other recognised bodies during the year within 100 - 200 words

A list of awards and recognitions received by the institution for the extension and outreach activities in last year (2021-22):

1. Appreciation award from government for recognition of efforts during Chess Olympiad.
2. Institution has received 6th Annual Excellence award by Govt. of Tamilnadu for Patient Care.

File Description	Documents
List of awards for extension activities in the year	https://kims.edu.in/wp-content/uploads/2022/12/3.4.3-21-22-List-of-The-Award.pdf
e-copies of the award letters	https://kims.edu.in/wp-content/uploads/2022/12/3.4.3-21-22-AQAR-E-Copies-of-Certificates.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/12/3.4.3-21-22-Other-Relevant-Information-AQAR.pdf

3.4.4 - Institutional social responsibility activities in the neighbourhood community in terms of education, environmental issues like Swachh Bharath, health and hygiene awareness and socio-economic development issues carried out by the students and staff during the year. Describe the impact of extension activities in sensitizing students to social issues and holistic development within

100 - 200 words

KIMS & RC has developed extension activities intending to promote healthy practices and provide health care services to the rural population. These activities not only fulfil the Institution's social responsibility but also sensitize the students on social and health-related problems prevailing at the community level.

1. Social responsibility of education: Providing education to children from poor economic status category with concession.

2. Activities relevant to environmental issues: Organizing Swach Bharath program. Highlighting environmental sensitive issues during sports and cultural events such as save water and farming.

3. Activity related to health and hygiene awareness: Organising medical camps, school health check-up. Delivering subsidised healthcare services compared to other healthcare providers around the area.

4. Activities related to socioeconomic issues: Institute has donated 12.5 lacs for the social cause as well as for the poor people. Notable donations are as follows:

- Temple donation: Rs. 2,40000. (includingvaiyavur temple development-cheque number 123955)
- CM Public relief fund of 10 lacs (Cheque number 000148).
- Donation for education purpose Rs. 50000 (Cheque number 123952)

File Description	Documents
Details of Institutional social responsibility activities in the neighbourhood community during the year	https://kims.edu.in/wp-content/uploads/2022/12/3.4.4-21-22-Document-Pertaining-to-Institute-SOC-Responsibility.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/12/3.4.4-21-22-Any-Other-Information.pdf

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange/ Industry-internship etc. per year for the year

4

File Description	Documents
List of collaborative activities for research, faculty/student exchange etc. (Data template)	View File
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated and amount generated	View File
Certified copies of collaboration documents and exchange visits	View File
Any other relevant information	No File Uploaded

3.5.2 - Total number of Functional MoUs with Institutions/ Industries in India and abroad for academic, clinical training / internship, on-the job training, project work, student / faculty exchange, collaborative research programmes etc. during the year

08

File Description	Documents
List of functional MoUs for the year (Data Template)	View File
List of partnering Institutions/ Industries /research labs with contact details	View File
E-copies of the MoU's with institution/ industry/corporate house, Indicating the start date and completion date	View File
Any other relevant information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Describe the adequacy of facilities for teaching-learning viz., classrooms, ICT-enabled classrooms, seminar halls, facilities for clinical learning, learning in the community, Teleconferences, AYUSH-related learning cum therapy centre, well-equipped laboratories, skills labs etc. as stipulated by the appropriate Regulatory bodies within 100 - 200words

The institution had teaching learning facility as per the statutory

norms.

Classrooms cum lecture halls, Demonstration rooms: 5 gallery type classrooms with seating capacity of 150 equipped with ICT enabled facilities such as desktop, audio facility, LCD and is WIFI enabled. Every department has one demonstration room with seating capacity of 60 with projectors and is WIFI enabled.

Laboratories and museums: Institution has 14 laboratories for experiential learning, clinical lab testing and professional skill development.

Computer lab: Department of Pharmacology has computer assisted learning lab which can accommodate 30 students at a time for performing animal experimentation.

The gallery type CME hall with a seating capacity of 380 is used for conducting various scientific programmes by the Institution.

Skill lab: A state-of-the-art skills lab is available for teaching basic skills such as CPR, suturing, IV cannulation, IM injection, urinary catheterization and also certain advanced skills like ACLS, Endotracheal intubation etc. In addition, virtual reality skill facilities are available with extensive modules on patient care.

Animal house: is approved by the CPCSEA.

Learning in the community: Students are posted regularly to Urban Health and Training Centre in Anna Nagar, Chengalpattu and Rural Health Training Centre in Pullipakkam, to expose them to community-based learning practices.

File Description	Documents
List of available teaching-learning facilities such as Class rooms, Laboratories, ICT enabled facilities including Teleconference facilities etc., mentioned above	https://kims.edu.in/wp-content/uploads/2022/12/4.1.1-21-22-List-of-Teaching-Learning-Facilities.pdf
Geo tagged photographs	https://kims.edu.in/wp-content/uploads/2022/11/4.1.1-21-22-Geotagged-Photo-of-Facilities.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/4.1.1.-21-22-Any-Other-Relevant-Information.pdf

4.1.2 - The Institution has adequate facilities to support physical and recreational requirements of students and staff - sports, games (indoor, outdoor), gymnasium, auditorium, yoga centre, etc.) and for cultural activities. Describe the adequacy of facilities for sports, games and cultural activities including specification about area/size, year of establishment and user rate within 100 - 200 words

The Institute has necessary and more than adequate facilities for recreation and sports activities.

GROUND/AUDITORIUM

MEASUREMENTS (sq mts)

YEAR OF ESTABLISHMENT

Football

5576.21

2009

Volley Ball

2880.11

2009

Volley Ball with flood light

2880.11

2009

Cricket Field

14875.88

2009

Hockey Field

1875.37

2009

Ball badminton court

2880.11

2009

Kho Kho

1860.73

2009

Track and field

400

2009

Hand ball

2880.11

2009

Basketball with flood light

1400.05

2009

Basketball

1400.05

2009

Saroja Regupathy Auditorium

1450 seating capacity

2012

Saroja Reghupathy Auditorium with a seating capacity of 1450 is the main attraction for cultural activities of the College, in fact, it is the jewel in the crown. It is a fully air-conditioned auditorium equipped with state-of-the-art digital theatre systems with surround sound, multiple liquid crystal display projectors, green room and a 320 KVA generator for power back-up.

The auditorium is used for cultural program, inauguration, graduation day of the students as well as for the academic sessions for National/International conferences conducted by the Institute.

Indoor facilities:

Available facility

Year of purchase

Carrom board

2009

Chess board

2009

Table tennis

2009

File Description	Documents
List of available sports and cultural facilities	https://kims.edu.in/wp-content/uploads/2022/11/4.1.2-Available-Sports-and-Culturals-Facilities.pdf
Geo tagged photographs	https://kims.edu.in/wp-content/uploads/2022/11/4.1.2-21-22-Geotagged-Sports-Facility.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/International-Yoga-Day-Celbration.pdf

4.1.3 - Availability and adequacy of general campus facilities and overall ambience: Describe the availability and adequacy of campus facilities such as hostels, medical facilities, toilets, canteen, post office, bank, roads and signage, greenery, alternate sources of energy, STP, water purification plant, etc. (within 100 - 200 words)

General campus facilities for recreation and to cater daily needs of the students are as follows.

Residential Facility: There are separate hostels for boys (2) and girls (2) (for undergraduates and postgraduates) with CCTV's to monitor activity of the students and outsiders. Students are provided with 24/7 RO drinking water and hot water for bathing. The safety measures are taken through highly efficient, trained security personnel; regular vigilance is kept by the wardens throughout the day. The girls' hostel has been provided additional security with a double-walled and double-gated compound. All the hostels have lifts with 24 hours power back-up.

Staff Quarter: Residential facility is provided for teaching and non-teaching staff separately.

Medical Facility: Free medical facility for all students is available 24/7 at the attached teaching hospital with separate wards for doctors and students.

Toilets: Clean & well-maintained washrooms are provided in the college and hospital blocks and other strategic places within the campus which is also disabled-friendly.

Canteen: College canteen provides tasty and hygienic food to meet the requirements of the students, faculty & patients at subsidized rates.

Post office, Axis bank and Indian bank ATM centre: is available at the entrance of the college.

File Description	Documents
Photographs/ Geo tagging of Campus facilities	https://kims.edu.in/wp-content/uploads/2022/11/4.1.3-21-22-Geotagged-Facilities.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/4.1.3-21-22-Any-Other-Relevant-Information.pdf

4.1.4 - Number of expenditure incurred, excluding salary, for infrastructure development and augmentation during the year

320

File Description	Documents
Audited utilization statements (highlight relevant items)	View File
Details of budget allocation, excluding salary during the year (Data template)	View File
Any other relevant information	No File Uploaded

4.2 - Clinical, Equipment and Laboratory Learning Resources

4.2.1 - Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities as stipulated by the respective Regulatory Bodies. Describe the adequacy of the Teaching Hospital, equipment, clinical teachinglearning and laboratory facilities as stipulated by the respective Regulatory Bodies within 100 - 200 words

Teaching hospital: The institution has well equipped 550 bedded hospital with 11 modern operation theatres and 40 bedded intensive care units. The operation theatres and intensive care areas are furnished with life-saving equipment's like Ventilators, defibrillators, Infusion pumps, Multipara monitors. The institute has well established IVF centre and cath lab which provides training to PG students and exposure to latest development in medical field.

Equipments: All the necessary equipments are available for training of undergraduate and postgraduate students. The list includes: MRI GE 1.5 Tesla, CT-Scan, X-rays 800 MA, Digital X ray, Ultrasonography, Colour Doppler, Digital mammography, Various endoscopes, latest anaesthesia machines, Cath lab machine, Dialysis

unit. The Central Clinical laboratory (CCL) is fully automated and equipped with Advanced Autoanalyzer's.

Clinical teaching learning facility: There are well-established clinical departments with demo room, procedure room & museum. Department of respiratory medicine has DOTS centre which provides treatment for tuberculosis patient while ART centre established in hospital treat patients with HIV infection. Molecular lab is also well established with RT PCR and TRUE NAT machine. Students gets adequate exposure to these various facilities.

Lab facilities: Central lab is NABL accredited and has latest equipments to carry out diagnostic procedures. Hospital has well established blood bank working for 24 hours.

File Description	Documents
The facilities as per the stipulations of the respective Regulatory Bodies with Geo tagging	https://kims.edu.in/wp-content/uploads/2022/11/4.2.1-Geotagged-Facility.pdf
The list of facilities available for patient care, teaching-learning and research	https://kims.edu.in/wp-content/uploads/2022/11/4.2.1-21-22-Facilities-Available.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/01/NABL-Scope-list-MC-3265-Jan-2022.pdf

4.2.2 - Number of patients per year treated as outpatients and inpatients in the teaching hospital for the year

4.2.2.1 - Number of patients treated as outpatients in the teaching hospital during the year

294341

File Description	Documents
Details of the teaching hospitals (attached hospital or shared hospitals after due approval by the Regulatory Council/ University) where the students receive their clinical training.	View File
Outpatient and inpatient statistics for the year	View File
Link to hospital records/ Hospital Management Information System	https://kims.edu.in/wp-content/uploads/2022/11/4.2.2-21-22-Hospital-Statistics.pdf
Any other relevant information	View File

4.2.3 - Number of students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

4.2.3.1 - Number of UG students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

753

File Description	Documents
Detailed report of activities and list of students benefitted due to exposure to learning resource	View File
Details of the Laboratories, Animal House & Herbal Garden	View File
Number of UG, PG students exposed to Laboratories, Animal House & Herbal Garden (in house OR hired) per year based on time-table and attendance	View File
Any other relevant information	No File Uploaded

4.2.4 - Availability of infrastructure for community based learning. Institution has: Attached Satellite Primary Health Center/s Attached Rural Health Center/s other than College teaching hospital available for training of students Residential facility for students / trainees at the above peripheral health centers /hospitals Mobile clinical service facilities to

A. All of the Above

reach remote rural locations

File Description	Documents
Description of community-based Teaching Learning activities (Data Template)	View File
Details of Rural and Urban Health Centers involved in Teaching Learning activities and student participation in such activities	View File
Government Order on allotment/assignment of PHC to the institution	View File
Any other relevant information	View File

4.3 - Library as a Learning Resource

4.3.1 - Library is automated using Integrated Library Management System (ILMS). Describe the Management System of the Library within 100 - 200 words

The library is fully automated with barcodes for computerized circulation of books. The software used is-"AutoLib" software systems, one of the leading academic campus automation solution providers in Tamil Nadu.

Date of Instalment: March 2014.

It has following modules: Standard modules:

1. Cataloguing: this module shows complete details about the available books, journals, dissertation copies, etc. it also provides stock details of the books.
2. Search: OPAC- data searching- simple and advanced search.
3. Circulation: Issuing and returning of book is done completely through the computer. Reminders for renewal is sent automatically to the students through email.
4. Report management: deals with department wise books detail, inter departmental transfer and issued books.
5. System administration: administrator can use ID and password.

Advanced modules:

1. Book invoice processing:
2. Journal, issue management: deals with list of journals, issues and subscription details
3. Article Indexing
4. Online stock verification
5. Newspaper clippings: Medical related news can be clipped and saved.

Recently in collaboration with Doc Tutorial, institution has provided digital platform where students can listen to video lectures, read notes and solve MCQ's using tablet.

File Description	Documents
Geo tagged photographs of library facilities	https://kims.edu.in/wp-content/uploads/2022/11/4.3.1-21-22-Library-Facility.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/4.3.1-21-22-Any-Other-Information.pdf

4.3.2 - Total number of textbooks, reference volumes, journals, collection of rare books, manuscripts, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment

The library has a wide collection of books, journals and reference materials.

The primary purpose of library is to provide resources and services in various medical fields and to meet the needs of both the staff and the students for education, information and personal development.

In order to meet the objective of providing the right information at the right time, in the right form to the user, our library gives free access to many books, journals, e- journals etc. The library has a total number of 10,273 textbooks with current volumes of 110 journals of which 70 are national and 40 are international journals (apart from back volumes). The library has a section for highly valued and antique texts in medicine and other health sciences and

manuscripts.

The library has provision for open access content from the National Library of Medicine, PubMed and PubMed centre. Also, it has a collection of dissertations of the students, who have completed their course from our Institute. We have reference books, journals and CD ROMS. Books from renowned publishers, like Elsevier, Jaypee, CBS, Paras and books recommended by the WHO are some of our precious gems.

File Description	Documents
Data on acquisition of books / journals /Manuscripts /ancient books etc., in the library	https://kims.edu.in/wp-content/uploads/2022/11/4.3.2-21-22-Data-on-Aquisition-of-Books.pdf
Geotagged photographs of library ambience	https://kims.edu.in/wp-content/uploads/2022/12/4.3.2-21-22-AOAR-Geotagged-Photo-of-Library-Ambience.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/4.3.2-21-22-Any-Other-Relevant-Information.pdf

4.3.3 - Does the Institution have an e-Library with membership / registration for the following: 1 e – journals / e-books consortia E-Shodh Sindhu Shodh ganga SWAYAM Discipline-specific Databases

C. Any 2 of the Above

File Description	Documents
Details of subscriptions like e-journals, e-Shodh Sindhu, Shodh ganga Membership etc. (Data template)	View File
E-copy of subscription letter/member ship letter or related document with the mention of year to be submitted	View File
Any other relevant information	No File Uploaded

4.3.4 - Annual expenditure for the purchase of books and journals including e- journals during the year (INR in Lakhs)

11.89

File Description	Documents
Audited Statement highlighting the expenditure for purchase of books and journal / library resources	View File
Details of annual expenditure for the purchase of books and journals including e-journals during the year (Data template)	View File
Any other relevant information	No File Uploaded

4.3.5 - In-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students (data for the academic year) Describe in-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students data for the preceding academic year within 100 - 200 words

In person usage of library for students and staff: Students and staff have separate space to sit and read in library and access various books, journals, dissertations. At the entrance register book is available where students and faculty will note their names with time-in before entering into library.

Remote access library: the students and staff have been provided user ID and password for delnet so that they can access the journals of their interest. Also, library has uploaded latest question papers on the website for students.

Learner session and library usage program:

1. Training sessions for library members about communication skills:
01.12.22

2. Training session on referencing: 25.4.22

File Description	Documents
Details of library usage by teachers and students	https://kims.edu.in/wp-content/uploads/2022/11/4.3.5-21-22-Students-Details-of-Library-Usage.pdf
Details of library usage by teachers and students	https://kims.edu.in/wp-content/uploads/2022/11/4.3.5-21-22-Faculty-Details-of-Library-Usage.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/4.3.5-21-22-Any-Other-Information-Library-Sessions.pdf

4.3.6 - E-content resources used by teachers: MOOCs platforms SWAYAM Institutional LMS e-PG-Pathshala Any other

D. Any 1 or 2 of the Above

File Description	Documents
Links to documents of e-contents used	View File
Data template	View File
Any other relevant information	No File Uploaded

4.4 - IT Infrastructure

4.4.1 - Number of classrooms, seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (data for the academic year)

26

File Description	Documents
Number of classrooms and seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (Data Template)	View File
Geo-tagged photos of the facilities	View File
Any other relevant information	View File

4.4.2 - Institution frequently updates its IT facilities and computer availability for students including

Wi-Fi . Describe computer availability for students and IT facilities including Wi-Fi with the date(s) and nature of updation within 100 - 200 words

KIMS & RC has upgraded IT infrastructure for both academic and research support.

Computer facilities: The Institute has 20 desktops in the Central Library, which are connected to high-speed internet. The department of pharmacology has been provided with 25 computers for teaching learning purpose. Students of second MBBS learn Animal study experiments by computer simulated methods. The college campus is WIFI enabled.

Upgradation of IT updates in last one year:

1. Installation of fire walls
2. Upgradation of windows 10
3. High speed internet (1 GBPS)

IT Maintenance: IT department regularly visits the departments and frequently checks the updates.

File Description	Documents
Documents related to updation of IT and Wi-Fi facilities	https://kims.edu.in/wp-content/uploads/2022/11/4.4.2-21-22-Updation-of-Information-Technology.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/4.4.2-21-22-Any-Other-Relevant-Information.pdf

4.4.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	A. ?1GBPS
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File Description	Documents
Details of available bandwidth of internet connection in the Institution(Data Template)	View File
Bills for any one month of the last completed academic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant information	No File Uploaded

4.5 - Maintenance of Campus Infrastructure

4.5.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

869.44

File Description	Documents
Audited statements of accounts on maintenance of physical facilities and academic support facilities duly certified by Chartered Accountant / Finance Officer	View File
Details about approved budget and expenditure on physical and academic support facilities (Data templates)	View File
Any other relevant information	View File

4.5.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms etc. Describe policy details of systems and procedures for maintaining and utilizing physical and academic support facilities within a maximum of 100 -200 words.

KIMS & RC has a well-established internal system for the maintenance and utilization of physical facilities. Physical infrastructure: Maintenance of physical infrastructure is done by civil department in-charge. Classrooms are maintained by the office attendant with proper record.

Laboratory and equipments: The Central Research laboratory instruments are maintained daily by the technicians and any related issues are reported to the technical supervisor. The technical supervisor conveys the matter to the quality manager of the lab and

the biomedical engineer. Hospital equipments are maintained by biomedical in-charge Mr. Venkatesan.

File Description	Documents
Minutes of the meetings of the Maintenance Committee	https://kims.edu.in/wp-content/uploads/2022/12/4.5.2-21-22-Minutes-of-Meeting-Maintenance-Committee.pdf
Log book or other records regarding maintenance works	https://kims.edu.in/wp-content/uploads/2022/11/4.5.2-21-22-Log-Books.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/4.5.2-21-22-Any-Other-Relevant-Information.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships/ freeships / fee-waivers by Government / Non-Governmental agencies / Institution during the year

91

File Description	Documents
Attested copies of the sanction letters from the sanctioning authorities	View File
List of students who received scholarships/ free ships/fee-waivers	View File
Any other relevant information	No File Uploaded
Data template	View File

5.1.2 - Capability enhancement and development schemes employed by the Institution for students: Soft skill development Language and communication skill development Yoga and wellness Analytical skill development Human value development Personality and professional development Employability skill development

A. All of the Aboe

File Description	Documents
Link to Institutional website	https://kims.edu.in/wp-content/uploads/2022/11/5.1.2-21-22-Soft-Skills.pdf
Details of capability enhancement and development schemes(Data Template)	View File
Any other relevant information	View File

5.1.3 - Number of students provided training and guidance for competitive examinations and career counseling offered by the Institution during the year

424

File Description	Documents
List of students benefited by guidance for competitive examinations and career counselling during the year (Data template)	View File
Institutional website. Web-link to particular program/scheme mentioned in the metric	https://kims.edu.in/wp-content/uploads/2022/11/5.1.3-21-22-Career-Counselling.pdf
Copy of circular/ brochure/report of the event/ activity report Annual report of Pre-Examination Coaching centres	View File
list of students attending each of these schemes signed by competent authority	View File
Any other relevant information	View File

5.1.4 - The Institution has an active international student cell to facilitate study in India program etc., Describe the international student cell activities within 100 - 200 words

KIMS & RC has an active International Student Services Cell (ISSC) under the control of the principal. The ISSC was established to cater and to assist the international students admitted in the Institute at the undergraduate or postgraduate level.

The Institute provides a handbook which includes the admission process for the international students, checklist, details of the visa etc. Currently, there is no international student but 2 Non-

Resident Indian (NRI) are pursuing their postgraduate degree.

Role of ISSC

- Documentation of International students.
- Arrangements for reception, transport and induction schedule.
- To develop a positive relationship with other classmates and seniors to make them feel they are in a comfortable and safe atmosphere.
- To assist the students to keep in touch with their parents and relatives.
- To assist them with the help of hostel students and local native students to get familiar with the Indian culture, lifestyle, food style, sports, social events and culture of the local demographic details of the nearby villages.
- To help them in getting access to nearby banks to open accounts, to reach the nearest airport or railway stations, road routes etc.
- Periodical meetings to be conducted with the international students to address their needs, as and when required.

File Description	Documents
For international student cell	https://kims.edu.in/wp-content/uploads/2022/11/5.1.4-21-22-Institute-Student-Cell.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/5.1.4-21-22-Any-Other-Relevant-Information.pdf

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging Adoption of guidelines of Regulatory Bodies Presence of the committee and mechanism of receiving student grievances (online/ offline) Periodic meetings of the committee with minutes Record of action taken</p>	<p>A. All of the Above</p>
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File Description	Documents
Minutes of the meetings of student Grievance Redressal Committee and Anti-Ragging Committee/Cell	View File
Circular/web-link/ committee report justifying the objective of the metric	https://kims.edu.in/wp-content/uploads/2022/11/5.1.5-21-22-Antiragging-Report.pdf
Details of student grievances and action taken (Data template)	View File
Any other relevant information	View File

5.2 - Student Progression

5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)

5.2.1.1 - Number of students qualifying in state/ national/ international level examinations (eg: GATE/ GMAT/ GPAT/ CAT/ NEET/ GRE/ TOEFL/ PLAB/ USMLE/ AYUSH/ Civil Services/ Defence/ UPSC/ State government examinations/ AIIMSPGET, JIPMER Entrance Test, PGIMER Entrance Test etc.,) during the year.

21

File Description	Documents
List of students qualifying in state/ national/ international level examinations during the year (Data template)	View File
Pass Certificates of the examination	View File
Copies of the qualifying letters of the candidate	View File
Any other relevant information	View File

5.2.2 - Number of outgoing students who got placed / self-employed during the year

22

File Description	Documents
Annual reports of Placement Cell	View File
Self-attested list of students placed /self-employed	View File
Details of student placement / self-employment during the year (Data template)	View File
Any other relevant information	No File Uploaded

5.2.3 - Number of the graduated students of the preceding year, who have progressed to higher education

10

File Description	Documents
Supporting data for students/alumni as per data template	View File
Details of student progression to higher education (Data template)	View File
Any other relevant information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

2

File Description	Documents
Duly certified e-copies of award letters and certificates	View File
Any other relevant information	View File

5.3.2 - Presence of a Student Council, its activities related to student welfare and student representation in academic & administrative bodies/ committees of the Institution. Describe the Student Council, its activities related to student welfare and student representation in academic & administrative bodies /committees of the Institution within 100 - 200words

There is an active student council for curricular and extracurricular activities. The Council has equal representation from all the batches and equal gender distribution. Students`

Council include President, Vice-President, Secretary, boys and girls representatives. The faculty from the academic and the administrative departments are also placed in the council as advisory members and Ex-officio members. The Advisory and Ex-officio members have to monitor the Council activities, guide and advise, as and when needed.

Objectives:

1. Organization of cultural and sport activities
2. Organization of Festivals such as Diwali, Pongal, Christmas
3. Mentorship: Senior student will help juniors in academic activities by providing them guidance. Council also connects the alumni and the students for further help and guidance for higher studies and career.
4. Organization of various days such as Teachers Day, World bicycle day, Earth Day.
5. Grievance redressal: represent student's grievances to the appropriate cell on behalf of the students.

Representation of students in academic and administrative committees:

- Curriculum Committee,
- IQAC,
- Library Committee
- Anti-Ragging Committee
- Anti-Sexual Harassment Cell
- Studentswelfare committee
- Disciplinary committee

To promote the student council, students represent themselves in various clubs including, academic club, cultural club, health club, social service club.

File Description	Documents
Reports on the student council activities	https://kims.edu.in/wp-content/uploads/2022/11/5.3.2-21-22-Student-Council-Activities.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/5.3.2-21-22-Any-Other-Relevant-Documents.pdf

5.3.3 - Number of sports and cultural activities/competitions organised by the Institution during the year

3

File Description	Documents
List of sports and cultural activities / competitions organized during the year (Data Template)	View File
Report of the events with photographs	View File
Any other relevant information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association is registered and holds regular meetings to plan its involvement and developmental activities with the support of the college during the year. Describe the contributions of the Alumni Association to the Institution during the year within 100 – 200 words

KIMS & RC has Alumni association where the undergraduates and postgraduate students graduated from our Institute can join and be a part of one of the stakeholders to support the growth of the Institution. Alumni association is registered at sub register office (Reg. no SRG Chengalpattu/42/2019) in the year 2019. The Association was formulated with the administrative staff and the alumni of the Karpaga Vinayaga Institute of Medical Sciences and Research Centre.

The alumni play a major role in guiding the students to further pursue higher studies or to continue their career as doctors in society.

Objectives

Appreciation and felicitation of alumni who are serving in the rural area

Promote health awareness program, CME/ conferences on recent advances

Promote and support disease prevention campaign

To create a suitable environment to identify and support budding talents in sports

To motivate and encourage the outgoing students for further higher studies or career

To contribute to the Institution in terms of finance, books and other supporting materials to the students pursuing their studies at KIMS & RC.

Program organized:

2021: Guest Talk on Career Guidance by Jeyasurya

2022: Sharing of Professional Experiences by alumni: Dr. Diwakar and Dr. Kumaran shared their experiences about NEET PG.

File Description	Documents
Registration of Alumni association	https://kims.edu.in/wp-content/uploads/2022/11/5.4.1-21-22-Alumni-Registration.pdf
Details of Alumni Association activities	https://kims.edu.in/wp-content/uploads/2022/11/5.4.1-21-22-Activity-Alumni-Association-Activities.pdf
Frequency of meetings of Alumni Association with minutes	https://kims.edu.in/wp-content/uploads/2022/11/5.4.1-21-22-Minute-of-Meeting-Alumni-Association.pdf
Quantum of financial contribution	https://kims.edu.in/wp-content/uploads/2022/11/5.4.1-21-22-Quantum-of-Financial-Contribution.pdf
Audited statement of accounts of the Alumni Association	https://kims.edu.in/wp-content/uploads/2022/11/5.4.1-21-22-Alumni-Passbook-Statement.pdf

5.4.2 - Provide the areas of contribution by the Alumni Association / chapters during the year Financial /kind Donation of books /Journals/volumes Students placement Student exchanges Institutional endowments

C. Any 2 or 3 of the Above

File Description	Documents
List of Alumni contributions made during the year	View File
Extract of Audited statements of highlighting Alumni Association contribution	View File
Certified statement of the contributions by the head of the Institution	View File
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The Institution has clearly stated Vision and Mission which are reflected in its academic and

administrative governance. Describe the Vision and Mission of the Institution, nature of governance, perspective plans and stakeholders' participation in the decision-making bodies highlighting the activities leading to Institutional excellence.

Vision: To grow as an internationally recognized Institute, attaining excellence in the expertise of patient care, medical education and research and development to serve humanity.

Mission: Develop medical education and collaborative initiatives to achieve excellence in medical care, supported by a rigorous academic and research environment. We should be able to attract the best minds in a rewarding and inspiring environment by fostering creativity, innovation and adopting the recent advances in medical technologies. The highest standard of the patient should be aimed to serve the sick and the suffering, irrespective of their economic, social or religious status.

Our motto is to care with compassion and cure with competence.

Nature of governance: The main goal of governance is to achieve the stated vision of the Institute through active participation.

Governing body empowers Principal and Medical Superintendent with required liberty to take administrative and academic decisions. Responsibility is further shared at head of the department level and other committee heads.

Perspective plan and stakeholders' participation: Feedback from various stakeholders like students, faculty, alumni, professionals, parents is obtained and necessary changes are incorporated in perspective plan. Institution foresees to be ranked in NIRF within 100 in next 3 years.

File Description	Documents
Vision and Mission documents approved by the College bodies	https://kims.edu.in/vision-and-mission-2/
Achievements which led to Institutional excellence	https://kims.edu.in/wp-content/uploads/2022/02/NABL-Certificate.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/01/NABL-Certificate-MC-3265-Jan-2022.pdf

6.1.2 - Effective leadership is reflected in various Institutional practices such as decentralization and participative management. Describe the organogram of the college management structure and its functioning system highlighting decentralized and participatory management and its outcomes in the

Institutional governance within 100 - 200 words

The Institution has constituted varied committees to decentralize academic and administrative responsibilities to provide effective leadership. It aims for maintaining its key parameters such as quality education, quality service and quality research.

Trustee is mainly taking care of grievances, finance and employee issues. Principal is the head of the institute carries responsibility about academic, research and disciplinary matter while medical superintendent hold responsibility of hospital and deal with patient care related issues.

The principal decentralizes the working pattern of the college by establishing various committees. Decentralization is earmarked for the staff members and students to participate in various programs conducted by the Institute.

Academic management: Academic calendar is prepared every year and all the departments follow program schedule mentioned in the calendar. All monthly academic details are sent to the principal office.

Administrative management: HOD is the sole responsible for departmental administration. All the departments conduct monthly meetings to discuss intradepartmental issues.

Financial management: Finance in charge prepares yearly budget after consulting all the departmental heads and forwards it to the trustee for the approval.

Research: Medical research is headed by Dr. Murugesan who regularly interacts with faculty and students and guide them in publishing research and getting funding for project.

Disciplinary management: there is separate committee which takes care of general discipline.

File Description	Documents
Relevant information /documents	https://kims.edu.in/wp-content/uploads/2022/11/6.1.2-Various-Committee.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/6.1.2-Other-Relevant-Document.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The Institutional has well defined organisational structure, Statutory Bodies/committees of the College with relevant rules, norms and guidelines along with Strategic Plan effectively deployed. Provide the write-up within 100 - 200 words

Institution has well defined organisational structure and well-developed strategic plan to monitor academic and administrative activities.

The principal is the Head of the Institute and chair all the committees. All the department and committee heads function under the guidance of principal except Heads of department store, Pharmacy, Finance, Civil department, Electric and maintenance department and IT department which are governed under the guidance of chief administrative officer.

Some of the important committees with their roles are as follows:

SL No.

Name of the committee

Roles and responsibilities

1

College Council Committee

Policy decisions, Academic policy implementation

2

Curriculum Committee

Planning and Implementation of curriculum, suggesting innovating TL methodology.

3

Medical Education Unit

Organising faculty development program, implementation of AETCOM

4

Institutional Ethics Committee

Evaluate ethical aspect of research work and monitoring of research

5

Institutional Animal Ethics Committee

Provide approval in animal study and inspect animal house during visit as per CPCSEA guidelines

6

Infection control committee

Hospital waste management and antibiotic policy

7

Anti-ragging committee

Prevention of ragging and sensitization about consequences of ragging.

8

Death audit committee

Analysis and death

9

Women Empower Cell

Organizes program that empowers women

10

Sexual harassment committee

Prevention of sexual harassment

File Description	Documents
Organisational structure	https://kims.edu.in/wp-content/uploads/2022/11/6.2.1-Organisational-Structure.pdf
Strategic Plan document(s)	https://kims.edu.in/wp-content/uploads/2022/11/6.2.1-Strategic-Plan.pdf
Minutes of the College Council/ other relevant bodies for deployment/ deliverables of the strategic plan	https://kims.edu.in/wp-content/uploads/2022/12/LINK-Minutes-of-Meeting-Academic-Council.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/07/CPCSEA-Meeting.pdf

6.2.2 - Implementation of e-governance in areas of operation Academic Planning and Development Administration Finance and Accounts Student Admission and Support Examination

A. All of the Above

File Description	Documents
Data template	View File
Institutional budget statements allocated for the heads of E_governance implementation	View File
e-Governance architecture document	View File
Screen shots of user interfaces	View File
Policy documents	View File
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Institute provides various welfare measures for the teaching and the non-teaching staff.

Monetary welfare measures:

1. Provision of staff quarters at nominal rates as compared to standards
2. Provision of salary advance/festival advance educational allowances for the children of non-teaching staff
3. Air-conditioned transport for all
4. Provident fund as per rules
5. Maternity leave as per norms
6. On duty leave to attend seminars/conference/paper evaluation
7. Hostel accommodation for non-teaching staff
8. Reimbursement of the membership fee for a professional body
9. RO water facility 24x7
10. Free of cost dress code based uniform for non-teaching faculty
11. Hygienic working environment
12. Eco-friendly campus
13. Mobile and diesel allowances for senior faculty
14. Concessional treatment for teaching and non-teaching employees in the college hospital
15. Incentives of Rs. 6000 per publication to the first author, publishing article in Scopus, PubMed, web of science and UCG care journals.

Apart from this, other welfare measures are provided for teaching and non-teaching faculty.

1. Faculty and professional development programs are conducted regularly
2. Our faculty are provided with post-duty off
3. Night duty faculty can avail food from the mess/canteen
4. Coffee and snacks are provided for the entire non-teaching

faculty during their duty hours, both in morning and evening
Breakfast and working lunch for all the non-teaching staff

5. Pre-employment and periodic medical health check for faculty

6. Free Hepatitis B vaccination to all the non-teaching staff.

File Description	Documents
Policy document on the welfare measures	https://kims.edu.in/wp-content/uploads/2022/11/6.3.1-21-22-Policy-Document-on-Welfare-Measures.pdf
List of beneficiaries of welfare measures	https://kims.edu.in/wp-content/uploads/2022/12/6.3.1-21-22-AOAR-List-of-Beneficiaries.pdf
Any other relevant document	https://kims.edu.in/wp-content/uploads/2022/11/6.3.1-Any-Other-Information-Vaccination-Details.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

15

File Description	Documents
Details of teachers provided with financial support to attend conferences, workshops etc. during the year (Data Template)	View File
Policy document on providing financial support to teachers	View File
List of teachers provided membership fee for professional bodies	View File
Receipts to be submitted	View File
Any other relevant information	View File

6.3.3 - Number of professional development / administrative training programmes organized by the University for teaching and non- teaching/technical staff during the year (Continuing education programmes, entrepreneurship development programmes, Professional skill

development programmes, Training programmes for administrative staff etc.,)

23

File Description	Documents
List of professional development / administrative training programmes organized by the Institution during the year and the lists of participants who attended them (Data template)	View File
Reports of Academic Staff College or similar centers Verification of schedules of training programs	View File
Copy of circular/ brochure/ report of training program self conducted program may also be considered	View File
Any other relevant information	View File

6.3.4 - Number of teachers undergoing Faculty Development Programmes (FDP) including online programmes during the year (Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

54

File Description	Documents
Details of teachers who have attended FDPs during the year (Data template)	View File
E-copy of the certificate of the program attended by teacher	View File
Days limits of program/course as prescribed by UGC/ AICTE or Preferably Minimum one day programme conducted by recognised body/academic institution	View File
Any other relevant information	View File

6.3.5 - Institution has Performance Appraisal System for teaching and non- teaching staff. Describe the functioning of the Performance Appraisal System for teaching and nonteaching staff within 100 - 200 words

Performance appraisal system is to improve work efficiency and performance. Performance appraisal duration is from 1st January to 31st December of previous year. It is submitted by 15th January after completion of year. Institute follows following methods of appraisal system

1. Appraisal from reporting officer or Department head
2. Appraisal by the students
3. Self-appraisal by the employee
4. Appraisal by peers

Appraisal from reporting officer or Department head: Appraisal forms are submitted by Head of the departments to the principal after obtaining appraisee signature. The form is reviewed by principal and forwarded to trustee for final approval. Appraisal form consists of following items.

1. Basic information of candidate such as name, age, sex, Qualification, date of joining etc.
2. Assessment parameters which can evaluate knowledge, skill, attitude and behaviour of candidate
3. Areas of improvement
4. Appraisal's final comment
5. Total score with Head of the Institution sign

Appraisal by the students: feedback about the teacher is taken from the students at least once in a year. It is communicated to the teacher.

Self-appraisal by the employee is obtained only in case of ambiguity.

Appraisal by peers: Faculties, nonteaching staff whose names selected by peers are appreciated for their work on special occasion.

File Description	Documents
Performance Appraisal System	https://kims.edu.in/wp-content/uploads/2022/12/6.3.5-21-22-Performance-Appraisal.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/6.3.5-21-22-Perform-Appraisal.pdf

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

KIMS & RC has set its guidelines and policy for resource mobilisation and optimal utilisation of resources which primarily focuses on institutional goals and achievements.

Resource Generation: The College generates resources from the following:

- Student academic fee
- hostel fee
- Pharmacy
- Earnings from workshop/CME
- Rent from a commercial establishment inside the college
- Staff quarters: amount generated used for maintenance of staff quarters.
- Grants from governmental and non-governmental bodies
- Grants from our University for conducting faculty empowerment program

Optimal utilization of funds: funds generated are used judiciously focusing on overall development of the institute. Funds are used for

- Staff salary
- Infrastructure development and maintenance
- Purchase of new equipments, devices, drugs

- Hospital maintenance
- Organization of seminar
- Accreditation, Inspection fee
- All types stationary items
- Legal fee
- Department development

Resource Mobilisation Policy: The finance committee generates the annual budget. The head of each department submits its annual requirements to the principal. The Principal of the Institution recommends to the Managing Trustee for approval.

File Description	Documents
Resource mobilization policy document duly approved by College Council/other administrative bodies	https://kims.edu.in/wp-content/uploads/2022/12/6.4.1-21-22-AQAR-Policy-Document-Resource.pdf
Procedures for optimal resource utilization	https://kims.edu.in/wp-content/uploads/2022/11/6.4.1-Resource-Mobile-Utilization.pdf
Any other relevant information	Nil

6.4.2 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling any audit objections within 100 -200 words

Internal audit is conducted half-yearly and audited statement of accounts is placed before the finance committee and the Board of management for review and taking necessary decisions. The auditing team audits the purchase orders of the stores that are generated and formulated according to the rules and regulation of the State Government. The finance manager conducts the internal audit department-wise by checking the indent register and stocks of books and prepares documents about the proper utilisation of the resources by the department and submitting it to the Trustee.

The external audit of the Institute is audited by qualified chartered accountant Mr Ananthakumar. The external audit is conducted every year. The external auditor audits all the vouchers

concerning the cash book. He analyses the income and expenditure and prepares the balance sheets. Audited statements of accounts and balance sheets are submitted to the finance committee, for information and consideration. Subsequently, the statements are placed before the board of management in November. Audited statements of accounts and balance sheets are forwarded to the Government of Tamil Nadu along with the annual report of the college every year, on or before 31st December.

No major audit objections were found during the last year.

File Description	Documents
Documents pertaining to internal and external audits for the last year	https://kims.edu.in/wp-content/uploads/2022/12/6.4.2-21-22-AQAR-Fixed-Assets.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/12/6.4.2-21-22-External-Audit-Report.pdf

6.4.3 - Total Grants received from government/non-government bodies, individuals, philanthropists during the year (INR in Lakhs)

Funds/grants received from government bodies (INR in Lakhs)	Funds/grants received from nongovernment bodies (INR in Lakhs)
0	0

File Description	Documents
Audited statements of accounts for the year	No File Uploaded
Copy of letter indicating the grants/ funds received by respective agency as stated in metric	No File Uploaded
Provide the budget extract of audited statement towards Grants received from Government / non-government bodies, individuals, philanthropist duly certified by chartered accountant/ Finance Officer	No File Uploaded
Information as per Data template	View File
Any other relevant information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Institution has a streamlined Internal Quality Assurance Mechanism. Describe the Internal Quality Assurance Mechanism in the Institution and the activities of IQAC within 100 - 200 words

Our Internal Quality Assurance Committee is established in December 2019 with objectives of ensuring effective performance of academic activities, strengthening of research and ensuring adequacy of infrastructure. IQAC is functioning effectively under the leadership of principal, administrators and senior faculty members.

IQAC meetings are conducted quarterly and as and when required with prior intimations. Meetings are addressed by the principal. The IQAC regularly collects feedback on curriculum, infrastructure and development. The meetings of the IQAC are transparent, suggestions given by the core committee members are noted and relevant suggestions are implemented subsequently.

Important Initiatives taken by the IQAC in the year 2021-22 are

1. Strengthening of stakeholders, feedback system in the Institution.
2. Establishment of COVID-19 prevention guidelines
3. Organization of workshop on research funding and intellectual property rights
4. Prepared documents for NABH, NABL, NIRF and NAAC AQAR
5. Online E training program for faculty
6. Strengthening of Clinical Research
7. Appreciation of staff members during special occasion

File Description	Documents
The structure and mechanism for Internal Quality Assurance	https://kims.edu.in/igac-2/
Minutes of the IQAC meetings	https://kims.edu.in/wp-content/uploads/2022/12/1.4.1-IQAC-MOM-21-22.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/07/Seminar-on-Stem-Cell.pdf

6.5.2 - Number of teachers attending programs/ workshops/ seminars specific to quality improvement in the year (Please exclude participations in Faculty Development Programmes (FDP) mentioned in metric 6.3.4)

File Description	Documents
Details of programmes/ workshops/ seminars specific to quality improvement attended by teachers during the year	View File
List of teachers who attended programmes/ workshops/ seminars specific to quality improvement during the year	View File
Certificate of completion/participation in programs/ workshops/ seminars specific to quality improvement	View File
Information as per Data template	View File
Any other relevant information	View File

6.5.3 - The Institution adopts several Quality Assurance initiatives. The Institution has implemented the following QA initiatives: Regular meeting of Internal Quality Assurance Cell (IQAC) Feedback from stakeholder collected, analysed and report submitted to college management for improvements Organization of workshops, seminars, orientation on quality initiatives for teachers and administrative staff. Preparation of documents for accreditation bodies (NAAC, NBA, ISO, NIRF, NABH, NABL etc.,)

A. All of the Above

File Description	Documents
Information as per Data template	View File
Annual report of the College	View File
Minutes of the IQAC meetings	View File
Copies of AQAR	https://kims.edu.in/aqar-2020-21/
Report of the feedback from the stakeholders duly attested by the Board of Management	View File
Report of the workshops, seminars and orientation program	View File
Copies of the documents for accreditation	View File
Any other relevant information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Total number of gender equity sensitization programmes organized by the Institution during the year

3

File Description	Documents
List of gender equity sensitization programmes organized by the Institution (Data template)	View File
Copy of circular/brochure/ Report of the program	View File
Extract of Annual report	View File
Geo tagged photographs of the events	View File

7.1.2 - Measures initiated by the Institution for the promotion of gender equity during the year. Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

The Institution is providing equal opportunities for men as well as women in terms of education and employment.

Women are given equal preference while heading higher responsibilities in academic and research.

Many departments are headed by women and most of the College Committee heads are women. There is female representation at the top administration level including the Head of the Institution, the Medical Superintendent, Deputy Medical Superintendent and the PG Director.

Following facilities has been provided for women.

1. Common rooms for girls
2. Round the clock security in Girl's hostel
3. Availability of day care centre: Day-care centre is available in college premises with breast feeding room.

The Institute has organized following activities with an objective of enhancing gender equity and gender sensitization during year 2021-22.

The program includes

1. Celebration of International Women's Day
2. Celebration of World Menopause Day
3. Cancer Awareness Program

File Description	Documents
Annual gender sensitization action plan	https://kims.edu.in/wp-content/uploads/2022/11/7.1.2-Annul-Gender-Sensitization-Plan.pdf
Specific facilities provided for women in terms of a. Safety and security b. Counselling c. Common Rooms d. Day care centre for young children	https://kims.edu.in/wp-content/uploads/2022/11/7.1.2-Specific-Facilities-for-Women.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/7.1.2-Any-Other-Relevant-Information.pdf

7.1.3 - The Institution has facilities for

B. Any 3 or 4 of the Above

alternate sources of energy and energy conservation devices 1 Solar energy Wheeling to the Grid Sensor based energy conservation Biogas plant Use of LED bulbs/ power efficient equipment

File Description	Documents
Geotagged Photos	https://kims.edu.in/wp-content/uploads/2022/11/7.1.3-Geotagged-Photos.pdf
Installation receipts	View File
Facilities for alternate sources of energy and energy conservation measures	View File
Any other relevant information	View File

7.1.4 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 100 - 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste management: all solid waste except biomedical waste is segregated as bio-degradable, non-bio-degradable waste as disposed as per Solid waste management guidelines.

Liquid Waste management: Liquid waste generated from toilets (Sewage) and from other sources such as kitchen, bathrooms, cleaning common areas(Sullage), is treated through the sewage treatment plant (STP). Liquid waste from the laundry is treated through the effluent treatmentplant (ETP).

Biomedical Waste Management: biomedical waste is segregated, weighed and disposed in accordance with the guidelines of Tamilnadu waste management board. A standard operating procedure has been evolved for handling the biomedical waste by Tamil Nadu Pollution Control Board.

Waste Recycling System: Solid biodegradable waste is composted while effluent generated from STP is used for gardening purpose.

E-Waste Management Parts of a computer like motherboards, compact discs and printers, cartridges of printers, fax and photocopy machines are recycled and old machines are upgraded to avoid buying new ones wherever possible.

The hazardous chemicals and radioactive waste management: the hazards chemicals and radioactive waste management is in accordance with NABH. The hazardous chemicals are removed from the stock three months before the expiry date and returned to the purchased vendors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	https://kims.edu.in/wp-content/uploads/2022/11/7.1.4-Biomedical-Waste-Management-Document.pdf
Geotagged photographs of the facilities	https://kims.edu.in/wp-content/uploads/2022/11/7.1.4-Geotagged-Photos.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/7.1.4-Any-Other-Information.pdf

7.1.5 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geotagged photos / videos of the facilities	https://kims.edu.in/wp-content/uploads/2022/11/7.1.5-Geotagged-Facilities.pdf
Installation or maintenance reports of Water conservation facilities available in the Institution	View File
Any other relevant information	No File Uploaded

7.1.6 - Green campus initiatives of the Institution include: Restricted entry of automobiles Battery-powered vehicles Pedestrian-friendly pathways Ban on use of plastics Landscaping with trees and plants	A. All of the Above
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File Description	Documents
Geotagged photos / videos of the facilities if available	https://kims.edu.in/wp-content/uploads/2022/11/7.1.6-Geotagged-Photos-of-Facilities-Available.pdf
Geotagged photo Code of conduct or visitor instruction displayed in the institution	View File
Any other relevant information	No File Uploaded
Reports to be uploaded (Data Template)	View File

<p>7.1.7 - The Institution has Divyangjan friendly, barrier-free environment Built environment with ramps/lifts for easy access to classrooms. Divyangjan friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for Divyangjan to access NAAC for Quality and Excellence in Higher Education AQAR format for Health Sciences Universities Page 68 website, screen-reading software, mechanized equipment Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 or 3 of the Above</p>
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File Description	Documents
Geo tagged photos of the facilities as per the claim of the institution	View File
Any other relevant information	View File
Data template	View File
Relevant documents	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>	<p>KIMS & RC respects values of all religions and students with different cultural, social and communal backgrounds.</p>
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Cultural diversity: Institute organizes Cultural Festival "Affinity" every year where students from our college exhibit traditional south Indian dance. Other events such as Rangoli, Solo and group Dance, Singing, Skit are organized to display cultural diversity.

Regional and Linguistic diversity: Regional festivals like Pongal/Makar Sankranti, Ayudha Pooja, Christmas are celebrated with great zeal to appreciate our rich historic and traditional values. During the fasting period before Ramzan, Muslim students are given special food in the mess which is made available at the timings of their convenience.

Communal and socioeconomic diversity: The Institute provides academic support to ensure all students have the opportunity to thrive. The Institute seeks to enhance students and faculty integration and appreciation of different socioeconomic groups through the following steps: Establishing a strong grounding in human values and ethics, making the students aware of the need to contribute to the local society by teaching bioethics. Visit nearby old age homes to enhance voluntary activities. Participation in community-oriented program.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	https://kims.edu.in/wp-content/uploads/2022/11/Affinity-2021-22.pdf
Any other relevant information/documents	https://kims.edu.in/wp-content/uploads/2022/11/7.1.8-Any-Other-Information.pdf

7.1.9 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year

A. All of the Above

File Description	Documents
Information about the committee composition, number of programmes organized etc., in support of the claims	View File
Web link of the code of conduct	https://kims.edu.in/citizen-charter/
Details of the monitoring committee of the code of conduct	View File
Details of Programs on professional ethics and awareness programs	View File
Any other relevant information	View File
Institutional data in Prescribed format (Data Template)	View File

7.1.10 - The Institution celebrates/ organizes national and international commemorative days, events and festivals. Describe the efforts of the Institution in celebrating /organizing National and International commemorative days and events and festivals within 100 - 200 words

During year 2021-22, Institution has organized following national and international day.

Day of celebration

Date and Year of Celebration

Organized by

Doctors' day

1.7.22

IQAC, KIMS & RC

International Library Day

12.08.21

IQAC, KIMS & RC

Independence Day

15.08.21

IQAC, KIMS & RC

International week of deaf

28.9. 21

ENT department

World Suicide Prevention Day

10.09.22

Psychiatry Department

World Anaesthesia Day

16.10.21

Anaesthesia department

World Menopause Day

18.10.21

Obstetrics and Gynaecology Department

World Diabetes Day

26.11.21

General Medicine

New born week celebration

(15-21 Nov 21)

Paediatric Department

Republic day

26.01.22

IQAC, KIMS & RC

International Women's Day

08.03.22

OBG Department

World TB Day

24.03.22

Respiratory Medicine Department

World Asthma

24.05.22

Respiratory Medicine Department

World Schizophrenia Day

24.05.22

Psychiatry Department

World No Tobacco Day

31.05.22

Respiratory Medicine Department

International day against drug abuse and illicit trafficking

26.06.22

Pharmacology Department

International Yoga Day

21.06.22

Physiology Department

7.2 - Best Practices

7.2.1 - Describe two Institutional Best Practices as per the NAAC format provided in the Manual
(Respond within 100 - 200 words)

Best Practice 1

Title of the Practice: Promoting positive mental health among students

Objective:

1. Increase awareness of commonly encountered mental health issues and educate them on the available resources
2. Making available easy and round the clock access of mental health services

Context: The incidence of mental health issues among students is on the rise which leads to impaired functioning. Prompt and timely intervention seems to be the need of the hour.

The Practice: The department conducts regular awareness programmes and screening sessions targeting various mental health problems. The KVEG crisis help line number, which operates 24x7 was developed with the sole purpose of crisis intervention among students.

Evidence of Success: A good number of students have been benefitted by utilizing our resources and are able to effectively cope with their daily demands.

Problems encountered: Stigma associated with mental illness, Doubts regarding confidentiality, Myths regarding mental illness.

Best practice -2

Title: to inculcate basics of Bioethics among undergraduate students during patient care

Objectives:

1. To understand repercussions of ethical dilemmas in patient care

The Context: Over two decades medical field has changed enormously. Public approach to look at the profession has changed and cases of professional negligence are arising. Hence there is need to teach importance of Bioethics to the students in patient care.

Practice: Various programs are organised by bioethics wing including AETCOM.

Evidence of Success: Active participation in ethics class or session has improved.

Problems encountered: Trained faculty shortage, regular training for faculty members.

File Description	Documents
Best practices page in the Institutional website	https://kims.edu.in/wp-content/uploads/2022/11/7.2.1-Best-Practice.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/7.3.1-Any-Other-Information.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution during the year in one area distinctive to its priority and thrust within 100 - 200 words

The Institution is situated in rural area so students are directly exposed to the needs of the rural community. Activities are conducted in the form of field visit by Community Medicine department. To fulfil roles of Indian Medical Graduate, holistic approach is imparted to develop the student's skills and impart quality education by use of innovative methods.

The Institution focuses on imparting vertical and horizontal integration thereby preventing too much of compartmentalization of disciplines. To develop sound mind and healthy body which is the canvas for transforming individuals into a professional with empathy and positive attitude, training programs in the form of yoga, stress and time management has been organized. The Institution also gives importance to physical education in the form of grooming and encouraging potential talents in the students in participating various state and national forums. Institution has taken initiatives like no smoking campus, restriction of automobile entries in the campus, use of battery operated vehicle for patient transport within the campus, use of cycles as a part of green initiatives and promotion of tree plantation to promote environment sustainability measures.

File Description	Documents
Appropriate web page in the institutional website	https://kims.edu.in/distinctiveness/
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/7.3.1-Any-Other-Information.pdf

MEDICAL PART

8.1 - Medical Indicator

8.1.1 - NEET percentile scores of students enrolled for the MBBS programme for the preceding academic year

Number of students enrolled for the MBBS programme during the preceding academic year	Range of NEET percentile scores Mean NEET percentile score SDNEET percentile score	Mean NEET percentile score	SDNEET percentile score
150	96.8-42.01	89.255	11.27

File Description	Documents
List of students enrolled for the MBBS programme for the preceding academic year	View File
NEET percentile scores of students enrolled for the MBBS programme during the preceding academic year (Data Template)	View File
Any other relevant information	No File Uploaded

8.1.2 - Students are exposed to quality of care and patient safety procedures including infection prevention and control practices as practiced by the teaching hospital in didactic and practical sessions during their clinical postings.

The Institution provides infrastructure and facilities to train students in all the elements of quality care from the day of joining in phase wise manner.

First year: Handwashing techniques, first aid procedures

Second year: Infection control practices, biomedical waste management, ADR reporting

Third year: Immunization procedures, universal immunization, prevention of needle stick injury

Final year: infection control, healthcare associated infections

CRRRI: Operation theatre fumigation, prevention of infection, antibiotic policy, prevention of medication errors

Hospital Infection Control Committee arranges orientation program during foundation course of undergraduate and postgraduate students. They sensitize about first aid procedures, universal precautions, triaging and prevention of post operative infection. Various issues discussed during the hospital infection control committee meetings, which mainly stressed on the importance of safe, effective, timely, efficient, equitable care to the patients.

The hospital is NABH (pre-entry level) and NABL accredited and follows the standard norms. In addition, COVID-19 training was initiated during the pandemic. Skill labs provide an excellent environment for the student training in ACLS, BLS, IV insertion, Catheterization and normal labour.

Every year fire safety drill is organized by the institution, where students and staff participate.

File Description	Documents
Documents pertaining to quality of care and patient safety practices followed by the teaching hospital	https://kims.edu.in/wp-content/uploads/2022/11/8.1.2-21-22-Patient-Safety-Procedure.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/8.1.2-21-22-Any-Other-Information.pdf

8.1.3 - Number of fulltime teachers who have acquired additional postgraduate Degrees/Diplomas/Fellowships beyond the eligibility requirements from recognized centers/universities in India or abroad. (Eg: AB, FRCS, MRCP, FAMS, FAIMER & IFME Fellowships, PhD in Medical Education etc.) (excluding those mentioned in metric 2.4.2)

14

File Description	Documents
List of fulltime teachers with additional Degrees, Diplomas such as AB, FRCS, MRCP, FAMS, FAIMER/IFME Fellowships, Ph D in Medical Education etc. during the year	View File
Attested e-copies of certificates of postgraduate Degrees, Diplomas or Fellowships	View File
Any other relevant information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

8.1.4 - The Institution has introduced objective methods to measure and certify attainment of specific clinical competencies by MBBS students/interns as stated in the undergraduate curriculum by the Medical Council of India

For assessing the attainment of competencies, various methods are used by the Institution.

To assess knowledge attribute - written examination or viva voce method is used. For assessing a higher level of knowledge, problem-based analysis, written and viva voce methods are used. Usually, a case scenario is given to the student and their ability to understand, analyse and discuss on the particular issue is evaluated. For assessing skill attribute, demonstrations, performing the procedure on manikins or patients under supervision is done.

Apart from that OSCE/OSPE methods are done to assess the knowledge and skill attributes of the students. This type of assessment is provided in formative and summative fashion. Quiz competitions are also conducted by departments to assess their knowledge.

All the departments conduct regular seminar session for the students to assess their communication skill. During observation of National programs students are encouraged to take part in skits, demonstrations, health education, and poster competition. During the AETCOM sessions, students are encouraged to understand importance of empathy and altruism.

File Description	Documents
Report on the list and steps taken by the College to measure attainment of specific clinical competencies by the MBBS students/interns stated in the undergraduate curriculum during the year	https://kims.edu.in/wp-content/uploads/2022/11/8.1.4-Repots-of-Steps-Taken.pdf
Geotagged photographs of the objective methods used like OSCE/OSPE	https://kims.edu.in/wp-content/uploads/2022/12/8.1.4-21-22-OSPE-Geotagged-Photo.pdf
Any other relevant information.	https://kims.edu.in/wp-content/uploads/2022/12/8.1.4-21-22-Any-Other-Relevant-Information.pdf

8.1.5 - Instructional sessions for students introduced by the College on the Medical, Legal, Ethical and Social Issues involved in organ transplantation. Give a description of the instructional sessions for students introduced by the College on the Medical, Legal, Ethical and Social Issues involved in organ transplantation.

Instructional sessions on medical, legal, social and ethical issues involved in organ transplantation are being taught through various activities such as didactic lectures, group discussions, seminars, CME and Rally.

The various programs cover following issues about organ donation

Medical issues: Selection of the donor, crossmatching and post-transplant drug therapy.

Legal issues: SOP and guidelines as per the Transplantation of human organs act.

Ethical issues: informed consent, equality in organ transplantation, exploitation of poor families.

Social issues: increasing awareness for organ donation and removal of misconception.

Department of Medicine discuss about medical and legal issues of liver transplantation for final year MBBS through lectures and small group discussions. Eye donation awareness program highlight mainly on medical issues in eye transplantation.

Department of Forensic Medicine discussed legal formalities and legal issues of organ transplantation for third year MBBS by organising guest lecture. Ethical issues of organ donation were taught to the students during their AETCOM sessions.

Department of Anatomy enlightens the freshers (I MBBS) about the body donation at the beginning of every year through lecture and interactive sessions.

File Description	Documents
National/State level policies on organ transplantation as adopted by the Institution	https://kims.edu.in/wp-content/uploads/2022/11/8.1.5-21-22-Policy-Documents-Organ-Transplantation.pdf
Report on the teaching sessions on medical, legal, ethical and social issues involved in organ transplantation	https://kims.edu.in/wp-content/uploads/2022/11/8.1.5-21-22-Report-of-Teaching-Sessions.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/8.1.5-21-22-Any-Other-Information.pdf

8.1.6 - Students are exposed to the organization and operational features of the Immunization Clinic functioning in the hospital as per WHO guidelines for childhood immunization. Describe the functioning of the Immunization Clinic in the Institution as per the quality specifications stated in WHO guidelines and the steps taken to provide students with information on its relevance and operational features within 100-200 words.

As per the National and WHO guidelines, Institutional immunization activities are undertaken for children every Wednesday. Students posted in the Paediatric department as a part of rotational posting will be observing the activities like checking the expiry date, vaccine vial monitor, adjuvants, drawing vaccine from the vial, preparing the site of administration, route of administration, position of needle, instructions to parents before and after vaccination.

They are also trained about documentation of vaccination, like maintenance of register, temperature maintenance register, dropout register etc. Apart from the above, CRRI posted in the department of Paediatrics and peripheral Health centre are trained in the maintenance of cold chain and to administer vaccine to children under the supervision of the staff nurse.

Immunization activities are carried out in the Rural Health and

Training Centre under the supervision of lady medical officer and Paediatrician.

File Description	Documents
Report on the functioning of the ImmunizationClinic	https://kims.edu.in/wp-content/uploads/2022/11/8.1.6-21-22-Functioning-of-Immunization-Clinic.pdf
Report on the teaching sessions carried out on the relevance and operational features of the Immunization clinic.	https://kims.edu.in/wp-content/uploads/2022/11/8.1.6-Report-on-TL-Sessions.pdf
Quality maintenance records in compliance with WHO guidelines during the preceding academic year	https://kims.edu.in/wp-content/uploads/2022/11/8.1.6-21-22-Quality-Maintainance-Record.pdf
Any other relevant information.	Nil

8.1.7 - The College has adopted methods to define and implement Medical graduate attributes with a system of evaluation of attainment of the same. Describe the Medical graduate attributes developed by the College and the steps taken to implement and assess the attainment of the same (100-200 words).

As per the regulatory bodies, the Indian Medical Graduate must possess requisite knowledge, attitude, skills, values and responsiveness so that he /she may function appropriately and effectively as a physician of first contact of the community while being globally relevant.

National Medical Commission has defined medical graduate attributes, which Institute has underscored it as follows:

Clinician,

Leader,

Communicator,

Professional

and Lifelong learner

Implementation: The Institution has framed teaching learning and assessment methods for graduate attributes. The Curriculum Committee

plays vital role in planning and implementation of assessment methods. Lectures, practical sessions, group discussions are conducted as per the academic calendar. Curricular, extracurricular activities are conducted by the Institute to meet the outcomes prescribed by parent university.

Assessment: Attainments of the attributes are evaluated through

Formative, summative exam,

Practical examination including OSPE, OSCE,

Mini-Cex examination

Small group sessions,

Seminars, symposiums

For advanced performers special coaching is given while for slow learners' remedial classes, subject mentoring and psychological mentoring is given.

File Description	Documents
Medical graduate attributes as described in the website of the College.	https://kims.edu.in/wp-content/uploads/2022/11/8.1.7-21-22-Graduate-Attributes.pdf
Any other relevant information.	https://kims.edu.in/wp-content/uploads/2022/11/8.1.7-21-22-Any-Other-Information.pdf

8.1.8 - Activities of the Medical Education Unit of the College in conducting a range of Faculty Development Programmes in emerging trends in Medical Educational Technology. Describe the Faculty Development Programmes organized by the MEU of the College in the areas of emerging trends in Medical Educational Technology during the year.

Medical education unit of the institution plays indispensable role in boosting the teaching proficiency of the faculties. Every year the institution conducts a wide range of programs starting from Microteaching, Revised Basic course workshop, Curriculum Implementation and Support program and Research Methodology workshop.

Following activities organized by MEU for the year 21-22.

Name of the program

Date

Total number of participants

Revised Basic Course workshop

24.3.22 to 26.3.22

31

Revised Basic course Workshop

19.4.22 to 21.04.22

27

Research Methodology workshop

17.12.21 to 18.12.22

26

For Revised basic course workshop, the observer from CMC Vellore was appointed by National Medical Commission.

File Description	Documents
List of seminars/conferences/workshops on emerging trends in Medical Educational Technology organized by the MEU year- wise during the last year.	https://kims.edu.in/wp-content/uploads/2022/11/8.1.8-21-22-List-of-Seminar-Conferences.pdf
list of teachers who participated in the seminars/conferences/workshops on emerging trends in Medical Educational technology organized by the MEU of the College during the year	https://kims.edu.in/wp-content/uploads/2022/11/8.1.8-21-22-List-of-the-Participants.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/8.1.8-21-22-Any-Other-Information.pdf

8.1.9 - Is the Teaching Hospital / Clinical Laboratory accredited by any National Accrediting Agency? NABH accreditation

C. Any 3 of the Above

NABL accreditation International accreditation like JCI., ISO certification of departments /Institution GLP/GCLP accreditation.

File Description	Documents
e-copies of Certificate/s of Accreditations	View File
Any other relevant documents	View File
Data Template	View File

8.1.10 - Number of first year students, provided with prophylactic immunization against communicable diseases like Hepatitis-B during their clinical work during the year.

Number of students admitted in the first year of the teaching programmes during the year	Number of First year students administered immunization /prophylaxis
247	247

File Description	Documents
Policies documents regarding preventive immunization of students, teachers and hospital staff likely to be exposed to communicable diseases during their clinical work.	View File
List of first year students, teachers and hospital staff, who received such immunization during the year	View File
Any other relevant information	View File
Data Template	View File

8.1.11 - Steps/procedures adopted by the College to expose students to contemporary medico-legal practices and third-party payers/insurance mechanisms, indemnity insurance protection etc. relevant to the clinician/provider as well as the patient/recipient.

KIMS & RC exposes the students to the medico-legal aspects from the day of orientation.

Knowledge about contemporary medicolegal practices is instilled into final MBBS and CRRI's with wide orientation on topics such as rights of the patient, informed consent, principles of ethics in medicine

and professional negligence through clinical postings and didactic classes.

During the internship, importance of issuing of true medical certificates is highlighted during the orientation course and casualty postings. Guest lectures are organized by department of Forensic Medicine on informed consent and ethical and legal issues in medical practice. Students are also updated about the necessity of indemnity insurance, formal procedures and benefits of the insurance through class room teaching and clinical case discussion. During bioethics day celebration day, there was session on informed consent.

Third party Insurance Mechanism: this is linkage between healthcare provider, patient and insurance company. The patient has to pay minimal amount for the insurance company which provides free of cost treatment to the patient in hospitals which are in company's list.

The institute has purchased third party professional liability insurance that covers medication errors and negligence that occurs unknowingly during patient care.

File Description	Documents
Policy documents regarding relevant laws, insurance policies medical indemnity insurance cover for the clinical faculty	https://kims.edu.in/wp-content/uploads/2022/11/8.1.11-21-22-Policy-Document-on-Insurance.pdf
List of clinical faculty covered by medical indemnity insurance policy by the Institution	https://kims.edu.in/wp-content/uploads/2022/11/8.1.11-21-22-List-of-Faculty.pdf
Any other relevant information	https://kims.edu.in/wp-content/uploads/2022/11/8.1.11-Any-Other-Information-Medical-Indemnity.pdf